



School Education – Right to Education Act (RTE), 2009 - Constitution of School Management Committee – Orders – Issued.

School Education (C2) Department

G.O.Ms.No.213

Dated: 26.12.2011
திருவள்ளூர்வராண்டு, 2042
மார்கழி, 10
Read:

1. G.O.Ms.No.53, School Education Department Dt:26.4.2002
2. G.O.Ms.No.108, School Education Department Dt:31.7.2003
3. G.O.Ms.No.173, School Education Department Dt: 8.11.2011
4. From the Principal Secretary/State Project Director, Sarva Shiksha Abhiyan, Chennai -6 Lr.No.831/C2/SMC/SSA/2011, Dt: 21.11.2011

ORDER:

In the Government Order 1st read above, the Government have issued orders to form the four tier Committees viz., State, District, Block and Village levels to implement and monitor the Sarva Shiksha Abhiyan programme in Tamil Nadu. Accordingly, VLCs (Village Level Committees) which had been constituted and discharging its roles and responsibilities in implementation of Sarva Shiksha Abhiyan Programmes at the school level have been renamed as VEC (Village Education Committee) as per the Government Order 2nd read above with new composition.

2. As per the Right of Children to free and Compulsory Education Act 2009 of Government of India, it is mandated to form School Management Committees in all schools with certain laid down roles and responsibilities in the Act. The Government has notified RTE Rules 2011 and issued orders in Government Order 3rd read above which lay down the roles and responsibilities.

3. The Principal Secretary / State Project Director, Sarva Shiksha Abhiyan has informed that the Government of India has sanctioned as part of the Annual Work Plan & Budget 2011-12 of Sarva Shiksha Abhiyan an amount of Rs.27.00 crores for School Management Committee and related whole School Development Plan and also informed that the formation of School Management Committee in all schools are mandatory as per the Right of Children to free and Compulsory Education Act 2009 and RTE Rules 2011, has submitted the proposals for the constitution of School Management Committee in each school for planning, implementation and monitoring of Sarva Shiksha Abhiyan schemes.

4. The Government have examined the proposals of the Principal Secretary/State Project Director, Sarva Shiksha Abhiyan carefully and decided to constitute a School Management Committee in each school for planning, monitoring and implementation of Sarva Shiksha Abhiyan schemes as per Right of Children to free and Compulsory Education Act 2009.

Composition of School Management Committee:

- (i) A School Management Committee shall be constituted in every school, other than an unaided school, within its jurisdiction, within six months of the appointed date, and reconstituted every two years.
- (ii) Seventy five percent of the strength of the School Management Committee shall be from amongst parents or guardians of children
- (iii) Provided fifty percent of committee shall be women.
- (iv) Provided further that proportionate representation shall be given to the parents or guardians of the children belonging to disadvantaged group and weaker section.
- (v) The remaining twenty five percent of the strength of the School Management Committee shall be from amongst the following persons
 - a) one third members from amongst the elected members of the local authority, to be decided by the local authority;
 - b) one third members from amongst teachers from the school, to be decided by the teachers of the school;
 - c) one third from amongst local educationists / children in the school, to be decided by the parents in the Committee.
- (vi) To manage its affairs, the School Management Committee shall elect a Chairperson and Vice Chairperson from among the parent members. The Head teacher of the school or where the school does not have a head teacher, the senior most teacher of the school shall be the ex-officio Member-Convener of the School Management Committee.
- (vii) Where there are two or more schools in a panchayat, the panchayat president will be the member of School Management Committee of one of the school remaining schools shall have ward members as members of the School Management Committee.
- (viii) The School Management Committee shall meet at least once a month and the minutes and decisions of the meetings shall be properly recorded and made available to the public.

Composition of School Management Committee is as follows:

Category	No.	Position	Preference
Parent (PTA) member	1	Chairman	Woman

Parent of CWSN/Vulnerable	1	Vice-Chairman	member 1 (Preferably the chair person)
Head Master	1	Convener	Women
Teacher representative	1	Member	Member-1
Parents including from disadvantage group & Weaker section *	12	Member	Woman member-7
Elected member of Local Body	2	Member	Woman member-1
Educationist/Philanthropist/NGO/Retired Official	1	Member	
Self Help Group member(parent)	1	Member	Woman member-1
Total	20**		

* Proportionate representation to parents from disadvantage group and weaker sections as defined in the RTE Act 2009 and RTE Rules 2011 & from time to time.

** 50% must be women i.e., 10 must be women.

Note:

- In general, out of twenty members, parents should be 75%
- Out of twenty members, 10 members should be women (50%)

Functions of School Management Committee:

The School Management Committee shall perform the following functions namely

A. Monitor the functioning of the school.

- (i) Ensure the regularity and punctuality in attendance by teachers of the school.
- (ii) Assess the learning ability of each child and accordingly supplement additional instructions if any required.
- (iii) Ensure the enrolment and continued attendance of all the children from the neighborhood of the school.
- (iv) Bring to the notice of the Local Education Authority any deviation from the rights of the child, in particular mental and physical

harassment of the children, denial of admission and timely provision of free entitlements.

- (v) Communicate in simple and creative ways to the population in the neighbourhood of the school, the rights of the child as enunciated in the Act as also the duties of the appropriate government, local authority, school, parents and guardian.
- (vi) Ensure that no child shall be liable to pay any kind of fee or charges or expenses which may prevent him or her from pursuing and completing the elementary education.
- (vii) Identify the needs, prepare a plan, and monitor the implementation of the provisions, where a child above six years of age has not been admitted in any school or though admitted, could not complete his or her Elementary Education, then, he or she shall be admitted in a class appropriate to his or her age.
- (viii) Monitor the identification and enrolment of CWSN and mobilize facilities for education of children with disability, as per equal opportunities, protection and full participation Act 1995 and ensure their participation in and completion of Elementary Education.
- (ix) List out specifications for equitable quality of education in a school.
- (x) Monitor the implementation of the mid day meal in the school
- (xi) Ensure that no teacher shall engage himself or herself in private tuition or private teaching activity

B. Preparation, recommendation, implementation and monitoring of the School Development Plan (SDP)

- (i) Every School Management Committee constituted under sub-section (1) of section 21 shall prepare a School Development Plan every year in such manner as may be prescribed.
- (ii) The School Management Committee shall prepare a School Development Plan at least three months before the end of the financial year in which it is first constituted under Act.
- (iii) Monitor that teachers are not burdened with non academic duties other than those specified in section 27. No teacher shall be deployed for any non-educational purposes other than the decennial population census, disaster relief duties or duties relating in elections to the local authority or the state legislatures or parliament, as the case may be.
- (iv) Assess financial requirement and needs of the RTE Act 2009, including for providing special training facility specified in section 4. Entitlements of children such as free text books and uniforms, and

any other additional requirement for fulfilling the responsibilities of the school under Act.

- (v) The School Development Plan shall be signed by the Chairperson or vice chairperson and convener of the School Management Committee and submitted to the local authority before the end of the financial year in which it is prepared.
- (vi) Sub committees and sub groups with co-opted members for effective implementation & monitoring of the School Development Plan may be formed as requested / needed by the SMC preferably with parents. HM, teachers, children, educationalist, BRTEs, Local Engineers, elected representatives, Civil Society members supporting the school.

C. Monitoring of utilisation of the grants received from the appropriate Government or Local authority or any other source.

- (i) Prepare an annual account of receipts and expenditure of the school. Any money received by the said committee for the discharge of its functions under this Act, shall be kept in a separate account to be audited annually.
- (ii) The Annual account should be signed by the chairperson or vice – chairperson and convener of the said Committee and make available to the local authority within one month of their preparation

D. Performance of other functions

The School Management Committee shall play such roles and functions as ordered from time to time.

6. The State Project Director, Sarva Shiksha Abhiyan is directed to take necessary action to constitute a School Management Committee in each school for planning, monitoring and implementation of Sarva Shiksha Abhiyan schemes as per RTE Act.

(By Order of the Governor)

T.S. SRIDHAR
Additional Chief Secretary to Government.

To

The State Project Director, Sarva Shiksha Abhiyan, Chennai-6
The Director of School Education, Chennai-6
The Director of Elementary Education, Chennai-6
The Director of Matriculation Schools, Chennai-6
The Director of Teacher Education Research & Training, Chennai-6
The Additional State Project Director,

Rashtriya Madhyamic Shiksha Abhiyan, Chennai -6
All Corporation's Commissioner
The Director of Adi Dravidar and Tribal Welfare, Chennai-5
The Director of Backward Classes,
Most Backward Classes & Minorities Welfare, Chennai-5
The Chief Principal Conservator of Forest, Chennai-15
The Director of Social Welfare & Nutritious Meal Programme, Chennai-5

Copy to:

The Personal Assistant to Hon'ble Minister for School Education, Chennai-9
The Adi Dravidar and Tribal Welfare Department, Chennai -9
The Backward Classes, Most Backward Classes & Minorities Welfare
Department, Chennai -9.
The Environment & Forest Department, Chennai-9
The Social Welfare & Nutritious Meal Programme Department, Chennai-9

//Forwarded by order//

Section Officer.