

BY REGD. POST

1st /2nd Installment {Plan, Recurring}
{46 Polytechnics: West Region}

No.F.21-20/2010-TS.IV
Government of India
Ministry of Human Resource Development
(Department of Higher Education)

Website : http://www.education.nic.in/tech/tech_poly.asp.

E.Mail : ts4.edu@nic.in
Shastri Bhawan, New Delhi - 110115
Dated the 25th February, 2011

To,

The Accounts Officer
Pay & Accounts Office
Department of Higher Education, Shastri Bhawan, New Delhi.

Subject: Release of grants to implement the **Scheme of Community Development Through Polytechnics** (CDTP) to selected institutions during the financial year **2010-11** – reg.

Sir,

I am directed to convey the sanction of the President of India to the payments of 1st /2nd Installment of Grants-in-aid to the tune of **Rs.1,80,50,000/- (Rupees One Crore Eighty Lakh Fifty Thousand Only)** under Plan, during the **financial year 2010-11**, to the Principals/Directors of the undermentioned **46 Institutions**, for implementing the *CDTP Scheme*, as per the details given below:-

(Rs in Lakhs)

S, N o	Name of Polytechnic	Grant to be Released	BANK A/C No.	BANK ADDRESS	IFSC CODE
	GOA				
1.	Institute of Shipbuilding Technology, Bogda, Vasco-da-gama, Distt. South Goa – 403802	4.00	0614100 01559	Dena Bank, Vasco Swatantra Path, Vasco-da-gama, Goa.	BKDN04 70614
2.	Govt. Polytechnic, Altinho, Panaji, Distt. North Goa – 403001	3.00	3066337 8281	State Bank of India, Treasury Br., Panaji, Goa	SBIN000 8851
	GUJARAT				
3.	Bhailalbai & Bhikhabhai Institute of Technology, P.B.No.3, Mota Bazar, Vallabh Vidyanagar, Anand, Gujarat – 388120	1.50	0360020 0042279	UCO Bank, Vallabh Vidyanagar, Anand, Gujarat	UCBA00 00360
4.	Sir Bhavsinhji Polytechnic Instt., Vidyanagar, Bhavnagar, Gujarat – 364002	3.00	3090117 6592	State Bank of India, Vidyanagar Br., Bhavnagar, Gujarat	SBIN006 0120
5.	Govt. Polytechnic, Zalod road, Dahod, Gujarat – 389151	1.00	3330010 0000032	Bank of Baroda, Godi Rd. Br., Dahod, Gujarat	BARB0G ODIRD
6.	Govt. Polytechnic, Valsad, Gujarat – 396001	4.00	3091308 3273	State Bank of India, Station Rd., Valsad, Gujarat	SBIN000 1631
7.	Kilachand Devchand Polytechnic, Opp. TB Hospital, Near NG University, Patan, Gujarat - 384265.	3.00	3098122 3358	State Bank of India, Patan Br., Near Chaturbhuj bag, Gujarat	SBIN000 0450
8.	Govt. Polytechnic for Girls, Anthwa Gate, Surat, Gujarat – 395001.	4.00	0277101 023594	Canara Bank, 1 st Floor Trade Housse, Athhugar Street, Nanpura, Surat, Gujarat	CNRB00 00277
9.	Govt. Polytechnic, Outside Malan Gate, Palanpur, Banaskantha, Gujarat – 385001	0.50	3022048 4872	State Bank Of India, Opp. Old Ganj Bazar, Palanpur, Banaskantha, Gujarat	SBIN000 0443
10.	Govt. Polytechnic, Motipura, Himatnagar, Sabarkantha, Gujarat – 383001	3.50	3089646 5145	State Bank of India, Himatnagar Main Br., Opp. Civil Circle, Sabarkantha, Gujarat	SBIN000 0381
11.	C.U. Shah Polytechnic, GIDC Area, Wadhawan, Surendranagar, Gujarat – 363035.	4.00	1072109 5478	State Bank of India, Wadhawan, Gujarat	SBIN000 5744
12.	Govt. Polytechnic, Fatepura, Chhota Udepur, Vadodara, Gujarat – 391165	4.50	3089345 1384	State Bank of India, Chhota Udepur, Bus Dept. Road, Vadodara, Gujarat	SBIN000 0553
13.	Polytechnic, M.S. University of Baroda, Near Shastri Bridge, Fatehgunj, Vadodara, Gujarat – 390002	5.00	0201020 0000025	Bank of Baroda, University Campus Br., Vadodara, Gujarat	BARB0M SUNIV
	MADHYA PRADESH				

S, No	Name of Polytechnic	Grant to be Released	BANK A/C No.	BANK ADDRESS	IFSC CODE
14	S.V. Polytechnic College, Shyamla Hill, Bhopal, Madhya Pradesh – 462002	4.00	9006101 1000316 8	Bank of India, 64 Pragati Appts., Bhopal, Madhya Pradesh	BKID00 9006
15	Govt. Polytechnic College, Handia road, Harda, Madhya Pradesh – 461331	3.50	2080001 0011025 2	Punjab National Bank, Goyal chamber, Main Rd., Harda, Madhya Pradesh	PUNB02 0800
16	S.R. Govt. Polytechnic College, Tilli Road, Sagar, Madhya Pradesh – 470001	8.00	3056597 066	Central Bank of India, Branch-Cantt Civil Lines, Sagar, Madhya Pradesh	CBIN028 1239
17	Govt. Polytechnic College, Deodara, Mandla, Madhya Pradesh – 481661	3.50	3091151 3051	State Bank of India, Branch Mandla, Madhya Pradesh	SBIN000 0421
CHHATTISGARH					
18	Govt. Polytechnic, GE Road, Durg, Chhattisgarh - 491001	3.50	9017020 0000106	UCO Bank, Govt Polytechnic Campus, Durg, Chhattisgarh	UCBA00 02098
19	Govt. Polytechnic College, Namnakala, Ambikapur, Surguja, Chhattisgarh - 497001	4.50	9090100 3175420 1	Axis Bank, Ambikapur Br., Manendragarh Rd., Chhattisgarh	UTIB000 0587
20	Govt. Girl's Polytechnic, Dharampura, Jagdalpur, Distt: Bastar, Chhattisgarh - 494005	4.00	3078094 2325	State Bank of India, Agri. Dev. Branch (ADB), Chitrakot Rd., Jagdalpur, Chhattisgarh	SBIN000 5862
21	Govt. Girl's Polytechnic, Byron Bazar, Raipur, Chhattisgarh - 492001	4.00	1232741 914	Central Bank of India, Chatisgarh College Br., Raipur, Chhattisgarh	CBIN028 3185
22	Kirodimal Govt. Polytechnic, Raigarh, Chhattisgarh - 496001	3.50	3090795 4477	State Bank of India, Chakradhar Nagar, Raigarh, Chhattisgarh	SBIN000 4802
23	Govt. Polytechnic for Girls, Old Tehsil campus, Rajnandgaon, Chhattisgarh – 491441	3.00	6304740 0610	State bank of Indore, Gandhi Chowk,, Rajnandgaon, Chhattisgarh	STIN000 3400
24	Govt. Polytechnic, Takhatpur, Bilaspur, Chhattisgarh – 495330	3.50	3089150 4555	State Bank of India, Takhatpur, Bilaspur, Chhattisgarh	SBIN001 0833
MAHARASHTRA					
25	Institute of Civil and Rural Engineering, Shri Mouni Vidyapeeth, Murlidhar Nagar, Gargoti, Kolhapur, Maharashtra - 416209	3.50	28	Bank of India, Branch Maruti Lane, Gargoti, Maharashtra	BKID00 00928
26	Govt. Polytechnic, Dhamangaon Road, Yavatmal, Maharashtra - 445001	3.50	3081	Canara Bank, Tiwari Chowk, Yavatmal, Maharashtra	CNRB00 02639
27	Puranmal Lahoti Government Polytechnic, Ausa Road, Latur, Maharashtra – 413512	3.50	6210917 3538	State Bank of Hyderabad, Treasury Br., Collector Office Campus, Latur, Maharashtra	SBHY00 21055
28	Govt. Polytechnic, Mangalwari Bazar, Sadar, Nagpur, Maharashtra – 440001	1.00	6003267 4307	Bank of Maharashtra, Dr. Mange Chowk, Sitabuld, Nagpur, Maharashtra	MAHB00 00005
29	Institute of Petrochemical Engineering, Lonere, Tal Mangaon, Raigad, Maharashtra – 402103	3.00	1125238 5060	State Bank of India, Mangaon, Raigad, Maharashtra	SBIN000 0276
30	Govt. Polytechnic, Deopur, Dhule, Maharashtra – 424005	3.00	1119493 1593	State Bank of India, Treasury Br., Dhule, Maharashtra	SBIN000 8254
31	Govt. Polytechnic, National Highway No.6, Jalgaon, Maharashtra – 425001	3.50	1740102 0001203 2	Axis Bank, Patel Plaza, CS No.2, 683A1/17, MG Road, Jalgaon, Maharashtra	UTIB000 0174
32	Govt. Polytechnic, Jalamb Road, Khamgaon, Buldana, Maharashtra – 444303	4.00	3096101 4202	State Bank of India, ADB Khamgaon, Chande Colony, Khamgaon, Maharashtra	SBIN000 3282
33	Govt. Residential Women's Polytechnic, Barshi Road, Latur, Maharashtra – 413512	4.00	0642101 1000130 0	Bank of India, Latur Br. Maharashtra	BKID00 00642
34	Govt. Residential Women's Polytechnic, Dhamangaon Road, Yavatmal, Maharashtra – 445001	8.00	0472000 1010692 51	Punjab National Bank, Mahajan Wadi, Yavatmal, Maharashtra	PUNB00 4700
35	Govt. Polytechnic, Gadgenagar, Amravati, Maharashtra – 444603	3.50	3019702 7376	State Bank of India, Camp Amravati, Maharashtra	SBIN000 3866
36	Govt. Polytechnic, MIDC Road, Gadchiroli, Maharashtra - 442605	11.00	9640101 0000906 3	Bank of India, Chamorshi Road, Gadchiroli, Maharashtra	BKID00 09640
37	Govt. Polytechnic, Akalkot Road, Solapur, Maharashtra – 413006	3.50	0547101 0000254 6	Andhra bank, Solapur, Akalkot Road, Maharashtra	ANDB00 00547
38	Govt. Polytechnic, Risod Road, Washim, Maharashtra – 444505	9.00	3091587 9409	State Bank of India, Treasury branch, Washim, Maharashtra	SBIN001 2711

S, N o	Name of Polytechnic	Grant to be Released	BANK A/C No.	BANK ADDRESS	IFSC CODE
39	Government Institute of Hotel Management & Catering Technology, Government Polytechnic Campus, Sadar, Nagpur, Maharashtra – 440001.	4.50	6481040 0002331 1	IDBI Bank, NMC Complex, Bajaj Wing, Mangalwari Bazar, Sadar, Nagpur, Maharashtra	IBKL000 0648
40	K. J. Somaiya Polytechnic, Vidya Vihar, Mumbai, Maharashtra - 400077	4.00	1378010 0001610	Bank of Baroda, Rajawadi, Ghatkopar (E), Mumbai, Maharashtra	BARBIN BBGHE
41	Sophia Shri Basant Kumar Somani Memorial Polytechnic, Bhulabhai Desai Road, Mumbai, Maharashtra – 400026	4.00	3060127 786	Central Bank of India, Pedder Road, Mumbai, Maharashtra	CBIN028 0626
42	Maharashtra Institute of Printing Technology, Pune Vidyarthi Graha, 1786 Sadashiv Peth, Pune, Maharashtra – 411030	4.50	0450010 0010722	Bank of Baroda, 1786 Sadashiv Peth, Pune, Maharashtra	BARBOS ADASH
43	Walchand College of Engineering, PO Willingdon College, Vishrambag, Sangli, Maharashtra - 416415	3.50	1507201 0000000 1	Bank of India, Vishrambag, Sangli, Maharashtra	BKID00 01507
44	KM Kundnani Pharmacy Polytechnic, Opp. Ulhasnagar Rly. Station, Ulhasnagar, Distt: Thane, Maharashtra – 421003	3.00	0213101 084021	Canara Bank, Furniture Bazar Ulhasnagar, Maharashtra,	CNRB00 00213
45	Institute of Pharmacy, Post Box No. 123, Survey No. 100, Pharmacy Nagar, Malegaon, Nashik, Maharashtra – 423203	3.50	5281220 0036517	Syndicate, Bank, Bhausar Lane, Malegaon, Nashik, Maharashtra	SYNB00 05281
46	Channabasweshwar Pharmacy Polytechnic, Kava Road, Latur, Maharashtra – 413512	3.50	3090042 9411	State Bank of India, Latur Br., Chandra Nagar Latur, Maharashtra	SBIN000 6756
	Total	180.50			

2. The *Salient Features Document* of the *Scheme of Community Development Through Polytechnics* may please be perused and downloaded from this Department's website – http://www.education.nic.in/tech/tech_poly.asp

3. To implement the aforementioned Scheme, the selected **Polytechnics are eligible for maximum Recurring grants-in-aid of Rs 17.00 lakh per annum**. Release of further Installment will be based on the progress shown by Polytechnic in Scheme's implementation during 2010-11. Therefore the **quarterly progress reports/UCs etc may please be submitted within stipulated time.**

4. The above mentioned **Grants-in-aid will be released directly into the respective Bank Accounts of each Grantee Polytechnic,** as mentioned in Table at *para 2* above. Grantee Institutes **should immediately on receipt of this letter, contact their Bank and ensure that the above mentioned Bank Accounts are functional and active,** to avoid failure of Electronic transfer of grants.

5. **In case there is any change or error in the Bank details stated above, the Grantee Institutes should immediately inform this Ministry, by telephone/Email/Fax, and submit the revised Bank Account particulars in the prescribed proforma (2 pages) (Copy available at http://www.education.nic.in/tech/tech_poly.asp), duly signed by the Principal of the Polytechnic as well as concerned Bank Manager.**

Important Notes:- Polytechnics should not use words such as “Community or Scheme etc.” while recording their name in Bank Account. Only the approved name of Polytechnic must be used or Electronic transfer of funds may be delayed/fail. Polytechnics are advised that every Column of the enclosed proforma (2 pages) must be compulsorily filled and nothing must be left blank, as sanction and release of funds is done electronically. The Bank details such as MICR code & IFSC code may be filled in consultation with Bank, and should not be left blank.

6. Submission to the Ministry, of the above proforma (2 pages), by the Principals of the Polytechnics will be deemed as their acceptance to implement the Scheme and abide by the conditions governing the Scheme's implementation, as per the Instructions and Guidelines issued by this Ministry from time to time. **It may please be ensured that separate Bank Accounts are operated for the**

CDTP Scheme.

7. The Principals of the above Institutes may ensure preparation and approval of the Annual Operational Plan (**AoP**) as envisaged in the Scheme's *Salient Features Document* and should ensure that every expenditure incurred under the Scheme is incurred only for the activities/items as per the approved AoP. **The activities under the Scheme should be limited to the extent of grants-in-aid available with the grantee Institution at any given time. The grantee Institution would bear responsibility for any expenditure incurred over and above available grants and Ministry would not ordinarily be liable to reimburse the same, on a routine basis.**

8. The concerned State Governments and the Directors of Technical Education are requested to kindly facilitate the selected Polytechnics to rapidly operationalize the scheme during the current financial year.

9. The previous unspent balance of grants under this Scheme, if any, lying with the grantee institutions, has been adjusted while proposing release of grants.

10. It is certified that no previous UCs pertaining to the main grant (*Scheme of Community Development Polytechnics*), released to the grantee institutions, are pending. This Grant pertains to a Scheme, different from the Scheme, for which UCs, if any, are pending and the release of grants is therefore permitted in terms of the Ministry of Finance *OM No.8(4)/(E.II) A/2005 dt.07.12.2007*.

11. This Sanction is issued in exercise of the powers delegated to Ministries under DFPR,1978, as amended from time to time. Above grants are being released in accordance with the pattern of assistance approved by the Ministry of Finance, Government of India. It is also certified that this Sanction is being issued in conformity with the rules and principles of the Scheme.

12. The expenditure on account of the above grant is debitable to **Demand No. 58 – Department of Higher Education – Major Head '2203' – Technical Education – 00.105 –Polytechnics – 04 – Grants for Quality Improvement Programme – Community Polytechnics – 04.00.31 – Grants in aid General, during the f.y. 2010-11 under Plan (Recurring).**

13. This sanction is issued in exercise of delegated powers to the Ministries and with the concurrence of **Integrated Finance Branch vide their Dy. No.575/2011 – IFD dated 09.02.2011 and IF.I vide Dy. No. 1535-0/2011-IF.I dated 24.02.2011.**

14. The amount of the above grants-in-aid will be drawn by the Drawing and Disbursing Officer (Grant), Department of Higher Education and paid through Electronic Transfer/Demand Draft to the Principal/Director of each of the Grantee Institutions mentioned in Col.2 of the Table at para 2 above, vide the **Bank Details shown against each Grantee Institution.**

15. The grant is being released subject to the conditions enumerated below:

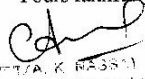
- i) The grantee Institutions shall utilize the grants released vide this sanction letter, to implement the *Scheme of Community Development through Polytechnics*, strictly in accordance with the *Salient Features Document* and other Instructions & Guidelines issued by this Ministry from time to time and shall achieve all the targets as per each Institute's approved Annual Operational Plan, as envisaged in the Scheme. Overall responsibility for Scheme's proper implementation rests with the concerned Principal of the Polytechnic. The suggested targets for the major activities of the Scheme are as follows -
 - a) Short term non-formal skill development courses – 600 trainees p.a.
 - b) Technology Transfer activities – 05 Technologies with at least 50 beneficiaries p.a..
 - c) Minimum 5 Technical and Support Services Camps per annum per polytechnic.
 - d) Extension Centres to be established – 05-10 locations.

- ii) On completion of training courses, the Polytechnic concerned should provide necessary guidance and assistance to the Trainees for their employment/self employment. Towards this end the programmes to be implemented under the Scheme, should be selected after careful assessment of the local needs through need assessment surveys, linkages with local industry etc.
- iii) All project staff should be engaged only as prescribed in the Scheme's *Salient Features Document* and the Principal of the Polytechnic must make clear to prospective contract employees at every stage of the recruitment, including in Public notices, Interview, contract etc. that the employment offered is purely temporary and under a project, approved for implementation on an annual basis.
- iv) The accounts of the grantee Institutions shall be open to inspection by the sanctioning authority (or its representative) and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry, whenever the Institution is called upon to do so;
- v) The above Institutes are required to utilize the assets accumulated under the erstwhile *Scheme of Community Polytechnics*, to implement the new Scheme. The grantee Institution shall maintain a year-wise Register of Assets, listing assets acquired with the grants released under the above mentioned Scheme, as well as assets under the old *Scheme of Community Polytechnics*, in the prescribed General Financial Rules, 2005 Form GFR-40 & 41. Assets acquired wholly or substantially out of the grants shall not without the prior sanction of the Government of India, be disposed, encumbered or be utilised for any purpose other than for which it is sanctioned;
- vi) The institutions shall furnish regularly, ***Quarterly Financial Reports***, giving item-wise details of the recurring & Non rec. expenditure incurred, and unspent Recurring and Non-Recurring grants available at the close of the quarter, **to the concerned National Institute of Technical Teachers Training & Research (NITTTR) of their Region, within 10 days of the close of the quarter.** The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;
- vii) The institutions shall furnish a ***Half-Yearly Physical Progress Report***, in prescribed format, on the physical progress achieved under the Scheme's activities in the previous Half-Year, **to the concerned NITTTR of their Region.**
- viii) The institutions shall maintain separate subsidiary accounts for the grants received under the above mentioned Scheme and furnish to the Government, latest by 31.03.2011, an Utilization Certificate (UC) in the prescribed form GFR-19A, supported by the Audited Statement of Accounts (SoA), in prescribed format, duly signed by the authorized auditor of the institution and countersigned by the Principal/Director of the institution, to the effect that the grant-in-aid (**GIA**) has been utilized for the purpose for which it was sanctioned. The GIA in respect of the next financial year, if eligible, shall be released only after the Ministry has satisfied itself, that the grantee Institution has properly utilized the grants released.
- ix) At the close of the financial year, each Institution should also furnish an Annual Physical Achievement Report (PAR), duly signed by the Principal and **to be attached with the UC**, listing the achievements of the previous financial year, under all activities of the Scheme, including therewith, reasons for shortfall, if any, in achieving the targets prescribed in the Annual Operational Plan, and corrective action proposed;

- x) The Principal/Director of **each grantee Institution should submit, within 10 days of the close of financial year** i.e. 10th April, 2011, a *one page summary report* on the estimated total expenditure in the previous financial year, and the unspent closing balance of grant available as on 31st March 2010, **separately for Recurring & Non Recurring grants**. This report must be communicated to the Ministry/concerned NITTTR, by Fax/Email/Post. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;
- xi) **The Ministry will be at liberty to blacklist those Institutions, which do not submit the Utilization Certificate within the prescribed time, from any future grant, subsidy or other financial support from Government and also to publish a list of such Institutes on it's website;**
- xii) The Institution has been exempted from the execution of bond etc. in terms of Ministry of Finance (Department of Expenditure) OM No. 14(1) – E-II/A dated 23rd June 1965;
- xiii) In future grants will be released to the institute only after they have satisfied this Ministry that adequate provisions for representation of SCs/STs has been made in their constitution and these are being followed in equal practice in filling up of vacancies reserved for SC/ST candidates every year.
- xiv) The organisation shall fully implement Official Language Policy of the Union Government i.e. the organisation shall fully comply with the Official Language Act, 1963 and Official Language (use for the official purposes of the Union) Rules, 1976 etc.


16. The grantee is in concerned circle of accounts.

Yours faithfully,


(अखिल) सहा. शिक्षा (A.K. NASSA)
सहा. शिक्षा सलाहकार (अखिल)
ASSISTANT EDUCATIONAL ADVISER
ए. ई. ए. सहायक/Min. of H. E. D.
एन. टी. आर. शिक्षा विभाग/D. No. High. Ed. Div.
नई दिल्ली/New Del.

Copy to:

1. The Drawing and Disbursing Officer (Grants) with two spare copies of the sanction letter and the grants in aid bill and a requisition for issue for cheque/DD duly filled for necessary action.
2. The Secretaries, Dealing with Technical Education, in the concerned States / UTs.
3. The Director of Tech. Education, of the concerned States.
4. The Principal/Director of the concerned institution.
5. The Accountant General (A&E) - II, of the concerned States.
6. The Director, National Institute of Technical Teachers Training & Research, Bhopal.
7. EC Unit 8. IF.1 Section 9. IFD 10. Guard File. 11. Website: http://www.education.nic.in/tech/tech_poly.asp


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