

Advertisement No ADVT/TS VII/2025/3

Dated : 28.08.2025

**Government of India
Ministry of Education
Department of Higher Education**

Applications are invited for filling the post of **DIRECTOR** in the **Board of Apprenticeship Training (Northern Region), Kanpur** (an autonomous Organisation under Government of India, Ministry of Education, Department of Higher Education) in the revised Pay Matrix of the 7th CPC in the Level 12(Pay Band 15600 to 39100 with Grad pay 7600 as per 6th CPC) on **deputation/short term contract basis on foreign service terms basis for an initial term of 02 year** and thereafter deputation period of the incumbent will be extended for two years, subject to satisfactory performance of the incumbent, availability of vacancy. The appointment on deputation basis will be governed by the instructions issued by DOPT vide OM NO. 6/8/2009-Estt (pay-II) dated 17.06.2010, as amended from time to time. The maximum age limit for appointment on deputation basis shall not exceeding 50 years on the closing date of receipt of the application.

QUALIFICATIONS:

- Essential:** Officers having bachelor Degree in Engineering/Technology or equivalent or a Post-Graduate Degree in Engineering/Technology with adequate experience and working in analogous post or three years (03) experience in the Level 11 or five years (05 years) experience in level 10 in the relevant filed (Establishment or Personnel Management or Secretarial Practices or Administration).
- Desirable:** Experience of supervising and/or arranging practical training.
- Age:** 50 years Maximum
- Place of posting:** Kanpur, Uttar Pradesh

Job Details:

(i) As the Chief Executive and Secretary in the Board of Apprenticeship Training (NR); She/He is responsible for proper administration of the Board and its functions and is answerable for overall performance of the Secretariat of the Board. As the Regional Central Apprenticeship Adviser, the Director in his/her designated authority shall be implementing all the provisions of the statutory Central Apprentices Act, 1961, and amended thereof from time to time.

(ii) To implement all field functions assigned under the Apprentices Act relating to the practical training of Graduates and Diploma Holders in Engineering/Technology and also +2 Vocational Certificate Holders in identified subject fields in the Northern Region.

(iii) To maintain liaison with the Directors of Technical Education/Director of Vocational Education, Heads of Technical Institutions and Industries in the Region for development of Apprenticeship Training for Graduates and Diploma Holders in Engineering/Technology and +2 Vocational Certificate Holder Apprentices.

Salary and Service Conditions:

(i) Apart from the basic pay, the post carries DA, HRA and Transport Allowance etc. as per the rates applicable to the Central Government employees from time to time. The fixation of pay/deputation (duty) allowance shall be governed by instructions issued by DoPT from time to time. Medical Reimbursements is admissible as per BOAT (NR) service rules. This is in lieu of CGHS benefits which are not admissible to the officers of BOAT (NR).

(ii) It is clarified that any form of conditional forwarding from the employer or applications received without the prescribed documents and certificate from the employer shall be summarily rejected. Applications which are received after the prescribed date and time i.e 30.10.2025 (5:00 PM) will not be considered

(iii) Canvassing in any form will disqualify the candidate

(iv) No TA/DA shall be payable in case a candidate is called for an interaction with the selection committee constituted for the post.

(v) Persons working in Government and Public Sector Undertakings may send their applications complete in all respects, whose services can be spared immediately on selection, may be forwarded through proper channel, in the prescribed pro-forma as per Annexure I, together with all necessary documents i.e cadre clearance, Vigilance Clearance, Integrity Certificate, along with attested copies of upto date APARs of last five years, so as to reach at **Md Saleh Nadim, Section Officer, TS VII Section, Room No 433-C, Department of Higher Education, Shastri Bhavan, New Delhi – 110001** latest by on or before 30.10.2025 (5:00 PM) .

Annexure I

Format of Application for the post of Director BOAT (NR), Kanpur on Deputation basis or short term contract basis.

Name of the post: DIRECTOR, Board of Apprenticeship of Training (Northern Region), Kanpur, Uttar Pradesh

Photo

1. Name in Full (in Block Letters)

Father's/Husband's Name

3. Date of Birth (Age as on date of advertisement)

4. Nationality

5. Present Position and Address for correspondence (in Block Letters)

6. E-Mail ID.

7. Ph.

8. Mobile

9. Whether belongs to Gen SC ST OBC

10. Educational Qualifications

(in chronological order commencing from Bachelor's Degree)

Sl. No.	Exam. Passed	University/Institution	Year Passing	of Main Subjects	Division Equivalent or

11. Employment Record (details in chronological order, starting with the first job).

Sl. No.	Name & Address of the employer/institution	Period of service From To	Designation of post held and scale of pay	Nature of work and level of responsibility

12. Administrative experience. If any (please specify)

13. Details of experience possessed as per the eligibility criteria

14. Please state briefly how you find yourself best suitable for the post applied for :

15. (a) Present scale of pay _____

(Govt./University/Public Undertaking)

(b) Present Pay

(c) Period of service in the present scale of pay

16. Any other relevant information, if any

17. Declaration

I hereby certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time I am found to have concealed/distorted any material information, my appointment shall be liable to be summarily terminated without notice/compensation, notwithstanding suitable disciplinary actions.

Place _____

Date _____

Signature of the candidate

Certificates (To be given by the Head of the Organization/employee)

1. Certified that the particulars of the officer have been verified and found correct.
2. It is certified that no disciplinary proceeding is pending or/and contemplated against the officer. Integrity of the officer is also certified.
3. The CR Dossier of the candidate (s) is/are enclosed. /There is no practice of maintaining CR Dossier in this Organisation.*

Signature of the Head of the Organization/Employer
With official seal

*Strike out whichever is not applicable.