# No19-6/2011-AE-1(Pt.2) Government of India Ministry of Human Resource Development Department of School Education & Literacy (AE-1 Section)

Shastri Bhawan, New Delhi Date 11th July 2019

## **OFFICE MEMORANDUM**

Sub: Filling up of vacant posts in the Directorate of Adult Education, Ministry of Human Resource Development, New Delhi- regarding.

The undersigned is directed to inform that the posts of Director, Joint Director, Deputy Director, and Assistant Director (Publication) in the Directorate of Adult Education, Ministry of Human Resource Development, Jamnagar House, New Delhi; are to be filled up on deputation basis from among officers of the Central or State Governments or Union Territories or universities or recognized research institutions or Public Sector Undertakings or semi Government or autonomous or statutory organization. The vacancy position and mode of recruitment of the posts are as follows:

SI. NO.	Name of the post and Group of posts	Level of Pay	No. of posts vacant	Mode of recruitment
1	Director (Group A)	Level 13 (Non- Ministerial)	1	Deputation
2	Joint Director(Group A)	Level 12 (Non- Ministerial)	1	Deputation in the instant case
3	Deputy Director(Group A)	Level 11 (Non- Ministerial)	1	Deputation in the instant case
4	Assistant Director (Publication) (Group A)	Level 10 (Non- Ministerial)	1	Deputation/ Absorption

- 2. Post-wise eligibility criteria for appointment on deputation basis are to be seen at Annexure-A.
- 3. The application in the prescribed pro-forma (Annexure-B), complete in all respects may be sent to the undersigned, through proper channel, latest by 19<sup>th</sup> September 2019.

4. This may kindly be given wide publicity.

(Shah Faiz Ahmed)

Under Secretary to the Government of India

Tel. No. 011-23385745

To

All Ministries/ Departments (through Website of MHRD)

## Government of India Ministry of Human Resource Development (Department of School Education & Literacy) Directorate of Adult Education

The following posts in the Directorate of Adult Education (DAE), New Delhi, a Subordinate Office of the Department of School Education and Literacy, Ministry of Human Resource Development is proposed to be filled by transfer on deputation (including short-term contract).

S.No.	Name of	Pay Scale	Period of	Age	Eligibility/Educational
	the Post		Deputation		Qualifications
1	Director	Pay band-4. Rs.37400 - 67000 plus grade pay of Rs.8700/- Revised Pay Level -13.	Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another excadre post held immediately preceding this appointment in the same or some other organization of department of the Central Government shall ordinarily not to exceed five years.	exceeding fifty six years as on the closing date of the receipt of applications.	Qualifications  Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognizer research institutions or autonomous bodies of statutory organizations or public sector undertakings.  (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade renderer after appointment thereto on a regular basis in the pay band-3, Rs. 15600-39100/- with grade pay of Rs. 7600/- or equivalent in the parent cadre of department; or (iii) with ten years' service in the grade renderer after appointment thereto on a regular basis in the pay band-3, Rs. 15600-39100/- with grade pay of Rs. 6600/- or equivalent in the parent cadre of department; and (b) possessing educational qualifications and experience as under:-  Essential:  (i) Master's degree in Education or Adu Education of a recognized University or Bachelor's degree in Education of
	***				Adult Education Plus Masters Business Administration or Po Graduate Diploma in Management;  (ii) Ten years experience in education administration or teaching and researc in the field of adult or social education or rural development.
:					Desirable:  (i) Doctorate degree in Education or Adu Education.  (ii) In case of the candidate possessing Doctorate degree the experience made be factored under essention qualifications at seven years.
2.	Joint Director	Pay Band-3. Rs.15600- 39100 with Grade Pay of Rs7600 Revised Pay Level - 12	deputation ex- (including short- (50 term contract) clo- including period rec	all not be ceeding fifty-six 5) years as on the osing date of the oeipt of plications	Deputation (including short-term contract)/absorption: Officers under Central or State Governments of Union Territories or universities or recognizer research institutions or Public Sector Undertaking or semi Government or autonomous or statutor organization;  (a) (i) holding analogous post on regulation basis in the parent cadre or department.

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	1		post held		or
1			immediately		(ii) with five years' service in the grade
i .			preceding this		rendered after appointment thereto on a
ł			, ,		regular basis in pay band-3, Rs. 15600
			appointment in		
		•	the same or		39100/- with grade pay of Rs. 6600 or
		•	some other		equivalent in the parent cadre or
			organization or		Department; and
			department of		(b) Possessing the following educational
1					1
					qualifications and experience as
			Government		
		i.	shall ordinarily		Essential
			not to exceed		(i) Master's Degree in any subject from a
		i	four years.		
			rour years.		recognized University or Institute.
					(ii) Degree or Diploma in Education or Adult
1				•	Education or Sociology or Psychology or
			,		Statistics from a recognized University or
					Institute.
				•	
					(iii) Seven years experience in conducting research
1					or evaluation of adult education or production
					of literacy materials or books or teaching in
					adult or social education or rural development
]					
					in the education department of a Central/State
1					or Government or in any University or
					autonomous or statutory organization.
	)		(		Note1: Qualifications are relaxable at the
					discretion of the Union Public Service commission
	1		)		
					for reasons to be recorded in writing in the case of
	1				candidates otherwise well qualified.
			1 /		
		'			Note 2: The qualification regarding experience
1					are relaxable at the discretion of the Union Public
			1		1
1					Service Commission for reasons to be recorded in
					writing in the case of candidates belonging to
					Scheduled Castes or Scheduled Tribes, if at any
					stage of selection the Union Public Service
		1.			
					Commission is of the Opinion that sufficient
		,			number of candidates from these communities
		1			possessing the requisite experience are not likely to
					be available to fill up the vacancies reserved for
		100	1		them.
1			.		
(		1			Desirable: Doctorate Degree in Education or
1	A CONTRACTOR OF THE CONTRACTOR	ţ	1		1 Albert of C
,	ì			-	Adult Education from a recognized University or
-				•	Adult Education from a recognized University or Institute.
					T .
3	Deputy Director	Pay Band-3	Period of	Shall not be	Institute.
3	Deputy Director	Pay Band-3,	Period of		Institute.  Deputation (including short-term contract)
3	Deputy Director	Rs.15600-	deputation	exceeding fifty-six	Deputation (including short-term contract) Officers under the Central Government or State
3	Deputy Director	Rs.15600- 39100 with	deputation (including short-	exceeding fifty-six (56)years as on the	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized
3	Deputy Director	Rs.15600- 39100 with Grade Pay of	deputation (including short- term contract)	exceeding fifty-six	Deputation (including short-term contract) Officers under the Central Government or State
3	Deputy Director	Rs.15600- 39100 with	deputation (including short- term contract)	exceeding fifty-six (56)years as on the closing date of the	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or
3	Deputy Director	Rs.15600- 39100 with Grade Pay of	deputation (including short- term contract) including period	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation	exceeding fifty-six (56)years as on the closing date of the	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,-
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short-	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short-	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately	exceeding fifty-six (56)years as on the closing date of the receipt of	Institute.  Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized University or Institute.
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized University or Institute. (ii) Degree or Diploma in Education or Adult
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized University or Institute. (ii) Degree or Diploma in Education or Adult Education or Sociology or Psychology or
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized University or Institute. (ii) Degree or Diploma in Education or Adult Education or Sociology or Psychology or Statistics from a recognized University or
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed	exceeding fifty-six (56)years as on the closing date of the receipt of	Institute.  Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized University or Institute. (ii) Degree or Diploma in Education or Adult Education or Sociology or Psychology or Statistics from a recognized University or Institute.
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized University or Institute. (ii) Degree or Diploma in Education or Adult Education or Sociology or Psychology or Statistics from a recognized University or Institute. (iii) five years' experience in conducting
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed	exceeding fifty-six (56)years as on the closing date of the receipt of	Institute.  Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized University or Institute. (ii) Degree or Diploma in Education or Adult Education or Sociology or Psychology or Statistics from a recognized University or Institute.
3	Deputy Director	Rs.15600- 39100 with Grade Pay of Rs6600	deputation (including short- term contract) including period of deputation (including short- term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed	exceeding fifty-six (56)years as on the closing date of the receipt of	Deputation (including short-term contract) Officers under the Central Government or State Governments or Universities or recognized research institutions or autonomous bodies or statutory organizations or public sector undertakings,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the pay band-3. Rs. 15600-39100/- with grade pay of Rs. 5400/- or equivalent in the parent cadre or department; and (b) possessing educational qualifications' and experience as under:-  Essential (i) Master's Degree from a recognized University or Institute. (ii) Degree or Diploma in Education or Adult Education or Sociology or Psychology or Statistics from a recognized University or Institute. (iii) five years' experience in conducting

					a Government department or university or commercial organization or training of personnel in adult education including functional literacy programme.  Desirable: Doctorate Degree in Education or Adult Education from a recognized University or Institute.
4	Assistant Director (Publication)	Pay Band-3, Rs.15600- 39100 with Grade Pay of Rs5400 Revised Pay Level -10	Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.	Shall not be exceeding fifty-six (56) years as on the closing date of the receipt of applications	Deputation(including contract)/absorption:  Officers under Central or State Governments or Union Territories or universities or recognized research institutions or Public Sector Undertakings or semi Government or autonomous or statutory organization;—  (a) (i) holding analogous post on regular basis in the parent cadre or department; or  (ii) with two years' service in the grade rendered after appointment thereto on a regular basis in pay band-2, Rs. 9300-34800/- with grade pay of Rs. 4800 or equivalent in the parent cadre or Department; or  (iii) with three years' service in the grade rendered after appointment thereto on a regular basis in pay band-2, Rs. 9300-34800/- with grade pay of Rs. 4600 or equivalent in the parent cadre or Department; or  (b) Possessing the following educational qualifications and experience:-
					(i) Master's degree from a recognized university with English Literature as one of the subjects at the degree level;     (ii) One year experience in preparation and production of publication including printing of materials particularly
					relating to educational journals or reports or monographs in any Government department or Public Sector Undertaking or recognized research institutions or autonomous or statutory organization.

Note: The terms of appointment on deputation shall be governed by the instructions issued by DoPT vide OM NO. 6/8/2009-Estt(Pay-II) dated 17.6.2010 or as amended from time to time by the Department of Personnel and Training.

The applications in the prescribed proforma (in duplicate) should indicate name of the post applied for along with the complete and up-to-date last five years Annual Confidential Reports (ACRs) duly attested by an Officer not below the rank of Under Secretary to the Government of India within 60 days of the date of publication of this advertisement to: UNDER SECRETARY (AE), ROOM NO 403, C Wing, Shastri Bhawan, New Delhi-110001.

(SHAH FAIZ AHMED)

Under Secretary to the Government of India 011-2338-5745

## CURRICULUM VITAE PROFORMA

	1.		ldress (in Block lett	ters):		•			
	2.		(in Christian era):						
	3.		ement under Central	/State Govern	nment rules	:			
	4.		Qualifications:						
	5.	Whether edu	icational and other	qualification	s required	for the post are satisfie	ed (If any qu	ualification has bee	n
	One	lifications/experie				ate the authority for the		·	
		ential:	ince required	· Quai		xperience Possessed by	the Officer		
	L350	inuai.			(1)				
					(2) (3)				
	Des	ired			(1)				
	1000				(2)	•			
	6.	Please state of	clearly whether in th	ne light of ent	` '	y you above, you meet	the requireme	ents of the post	
	7.					d a separate sheet duly			f
			ow is insufficient.					, ,g, .	•
	Offi	ce/Institution	Post Held	From	To	Scale of Pay And ba	sic Natu	re of Duties (in	
-						pay		detail)	
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, dige.	11. 12.	a. The b. Per c. Nar  Additional detail. Please state whet Please state whet Are you in Revis revised scale. Total emolument Additional inforr	her you are working ed scale of pay? If y s per month now dr nation, if any, which	intment on deputation ice/organisati doyment (indicate the r g in the same yes, give the c awn. h you would	n/contract on to which name of you Departmen date from w	you belong  or employer against the stand are in the feeder grant the revision took part of your stands.	rade or feeder lace and also	to feeder grade. indicate the pre-	-
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						ncy Circular/Advertisem	nent)		
			se q separate sheet,						
	15.	Please state whet	her you are applyin	g for deputati	ion/Absorpt	ion. (Officers under Cer	ntral/State Go	vernments are only	
	1.	eligible for "Abs			•	•			
		Whether belongs			•.1	1.			
			ndidates may indica					ial Ammunaladium /il	:\
	(i)	Affiliation w		bodies/instit	utions/socie	ects (ii) Awards/Schola eties and (iv) any other in cient).		nai Appreciation (ii	リ
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# No19-6/2011-AE-1(Pt.2) Government of India Ministry of Human Resource Development Department of School Education & Literacy (AE-1 Section)

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Shastri Bhawan, New Delhi Date 1) July 2019

## **OFFICE MEMORANDUM**

Sub: Filling up of vacant post of Superintendent in the Directorate of Adult Education, Ministry of Human Resource Development, New Delhi- regarding.

The undersigned is directed to inform that the post of Superintendent in the Department of Adult Education, Ministry of Human Resource Development, Jamnagar House, New Delhi; is to be filled up on deputation basis from among officers of the Central or State Governments or Union Territories or universities or recognized research institutions or Public Sector Undertakings or semi Government or autonomous or statutory organization. The vacancy position and mode of recruitment of the posts is as follows:

1	Name of the post	Level of Pay	No. of posts	Mode of
NO.	and Group of posts		vacant	recruitment
1	Superintendent	Level 6 (Ministerial)	1	Deputation
	(Group B)			

2. Post-wise eligibility criteria for appointment on deputation basis are to be seen at Annexure-A.

3. The application in the prescribed pro-forma (Annexure-B), complete in all respects may be sent to the undersigned, through proper channel, latest by

4. This may kindly be given wide publicity.

(Shah Faiz Ahmed)
Sovernment of India

Under Secretary to the Government of India Tel. No. 011-23385745

To

All Ministries/ Departments (through Website of MHRD)

### **ANNEXURE-A**

## Government of India Ministry of Human Resource Development (Department of School Education & Literacy) Directorate of Adult Education

The post of Superintendent in the Directorate of Adult Education (DAE), New Delhi, a Subordinate Office of the Department of School Education and Literacy, Ministry of Human Resource Development is proposed to be filled by transfer on deputation (including short-term contract).

S.No.	Name of	Pay Scale	Period of	Age	Eligibility/Educational
	the Post		Deputation		Qualifications
i	Superintendent	Pay band-2. Rs.9300 - 34800 plus grade pay of Rs.4200/- Revised Pay Level - 6	Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to	Shall not be exceeding Fifty Six (56) years as on the closing date of the receipt of applications	Deputation: Officer under the Central or Stat Government or Union Territories: (a) (i) holding analogous post on regular basis in the parent cadre or Department; or (ii) with 6 years' service in the grade rendered after appointment thereto on regular basis in pay band-1, Rs. 5200- 20200 and grade pay of Rs. 2800 or equivalent in the parent cadre or Department; or (iii) With ten years; service in the grade rendered after appointment thereto on
			exceed three years.		regular basis in pay band -1, Rs. 5200- 20200 and grade pay of Rs. 2400 or equivalent in the parent cadre or Department; and (b) Having two year's of experience in Establishment matters.

### **CURRICULUM VITAE PROFORMA**

- 1. Name and address (in Block letters):
- 2. Date of Birth(in Christian era):
- 3. Date of retirement under Central/State Government rules:
- 4. Educational Qualifications:

7.

5. Whether educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules state the authority for the same)

Qualifications/experience required	Qualifications/Experience Possessed by the Officer
Essential:	(1)
	(2)
•	(3)
Desired	(1)
	(2)

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post:

Details of Employment in chronological order: Enclosed a separate sheet duly authenticated

by your signature, if the space below is insufficient.

Office/Institution	Post Held	From	To	Scale of Pay And	Nature of Duties
				basic pay	(in detail)

- 8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi Permanent or Permanent.
- 9. In case the present employment is held on deputation/contract basis, please state
  - a. The date of initial appointment
  - b. Period of appointment on deputation/contract
  - c. Name of the parent office/organisation to which you belong
- 10. Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column).
- 11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
- 12. Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
- 13. Total emoluments per month now drawn.
- 14: Additional information, if any, which you would like to mention is support of your suitability for the post.

(This among other things may provide information with regard to

- 1. Additional academic qualifications
- 2. Professional training and
- 3. Work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note Enclose q separate sheet, if the space is insufficient).
- 15. Please state whether you are applying for deputation/Absorption. (Officers under Central/State Governments are only eligible for "Absorption").
- 16. Whether belongs to SC/ST
- 17. Remarks (The candidates may indicate information with regard to

(i) Research publications and reports and special projects (ii) Awards/Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information.

(Note enclose a separate sheet if the space is insufficient).

I have carefully gone through the vacancy circula	r/advertisement and I am well	l aware that the Curriculum
vitae duly supported by documents submitted by	me will also be assessed by	the selection Committee at
the time of selection for the post.	*	
Date	Signa	ture of the Candidate
	Addr	ess
Cor	intersigned	
(Emple	oyer with seal)	