

F.No. 51-03/2025 - TS.VII
Government of India
Ministry of Education
Department of Higher Education
Technical Section- VII

Shastri Bhawan, New Delhi,
Dated, the 30th September, 2025.

OFFICE MEMORANDUM

Subject: Responsibilities of IISER Admission Board (IAB) for the academic year 2026-27 - reg.

In pursuance to a meeting of Directors of all IISERs, it has been decided that IISER Berhampur will host and organise the IISER Aptitude Test (IAT) 2026. The same has been conveyed to this Ministry by IISER Berhampur vide their letter dated 26.08.2025 (copy enclosed).

2. Reference is invited to this Ministry's OM dated 21.04.2025 (copy enclosed), vide which IISER Admission Board (IAB) was re-constituted as under:

(i)	Director of the IISER organizing IAT in that year	Chairperson
(ii)	Directors of all the remaining IISERs	Member
(iii)	Chairperson, Joint Admission Committee	Member
(iv)	Bureau Head dealing with IISERs or her/his nominee	Member
(v)	Bureau Head dealing with IITs or her/his nominee	Member
(vi)	Nominee of Secretary, Department of School Education & Literacy	Member
(vii)	Directors of the institutes using IAT scores	Member
(viii)	Director General, National Testing Agency, Delhi or her/his nominee	Member
(ix)	Chairman, Central Seat Allocation Board for that particular year, or her/his nominee	Member
(x)	Chairman, JEE Apex Board for that particular year, or her/his nominee	Member
(xi)	Registrar of the IISER organising IAT that year, or in the absence of a regular Registrar in that IISER, the next officer in the hierarchy from the Registrar cadre	Member Secretary

3. Allocation of seats in the Participating Institutions during the academic year 2026-2027 shall be the responsibility of IAB-2026. The seats will be filled up as per the merit list prepared on the basis of IISER Aptitude Test-2026. For this purpose, the IAB-2026 shall ensure compilation and wide dissemination of information relating to the Participating Institutions, highlighting specifics in case of each of the Institutes, wherever necessary. IAB-2026 will take all necessary steps and ensure proper scheduling and transparency of the admission process. Besides, IAB-2026 would be especially responsible for:-

- (i) Ensuring that the Institutions concerned have prepared their seat metrics taking into account the extent of reservation prescribed by the Government of India from time to time;
- (ii) Finalization of procedure and schedule for seat allocation;

Priyank

- (iii) Finalization of resource centres and help centres and making necessary arrangements at those centres;
- (iv) Printing of brochure, designing on-line choice filling forms;
- (v) Maintenance of website and upfront declarations of procedures, rules and other specific guidelines related to the counselling process;
- (vi) Distribution and collection of seat choices on-line;
- (vii) Laying down of procedure for verification of certificates and credentials;
- (viii) Any Court Case arising out of the seat allocation process in respect of IISERs for 2026-27 shall be handled by IAB-2026 (IISER Berhampur);
- (ix) IAB to create a mechanism, in conjunction with the IT services vendor to monitor, at the backend, problems, if any, faced by any candidate in online payment and proactively resolve the same, by establishing a call center to reach out to such candidates; and
- (x) Any other task(s) related to IAT 2026.

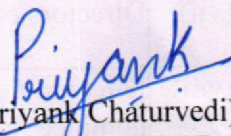
4. The pending matters, including any court cases, relating to previous IATs, shall be handled by the IISER which organized the IAT in that particular year.

5. To achieve the objectives, IAB-2026 shall meet as often as required. The IAB shall hold general meetings with all or create Sub-Committees / Groups of some of the Participating Institutions to facilitate better coordination. All Participating Institutions shall provide to the Board necessary assistance as may be required by it. On matters of policy, the IAB shall abide by the directions of the Central Government, issued from time to time.

6. Any Court Case arising out of the seat allocation process conducted by the IABs shall be handled by the respective IAB Coordinating IISER / Institution.

7. The IAB shall follow the reservation policies of the Government of India issued from time to time.

[Encl.: As above]


(Priyank Chaturvedi)
Director(IISERs)
Ph:011-23388632

For circulation to:-

- (i) Prof. Ashok Kumar Ganguli, Chairperson, IISER Admissions Board - 2026 and & Director, IISER, Berhampur
- (ii) Directors of all the remaining IISERs.
- (iii) Registrar, IISER Berhampur

Copy for information to:-

- (i) The Secretary, Department of School Education & Literacy
- (ii) The Secretary, Department of Higher Education, MoE,
- (iii) The Director General, National Testing Agency, New Delhi,
- (iv) Chairman, Central Seat Allocation Board Chairman,
- (v) Chairman, JEE Apex Board,
- (vi) The Joint Secretary (TE), Department of Higher Education, MoE,
- (vii) Dir(IITs)/US(IITs)- with respect of JEE Apex Board,
- (viii) DS(NITs)-with respect of CSAB,
- (ix) The Webmaster, Ministry of Education for placing the O.M. on the website.