

Last date for receipt of application - 30.06.2020

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Government of India
Ministry of Human Resource Development
Department of Higher Education

Appointment of Vice-Chancellor of Maulana Azad National Urdu University (MANUU) (A Central University)

The MANUU is an institution of excellence to promote and develop Urdu language and to impart vocational and technical education in Urdu medium through conventional teaching and distance education system.

The Vice-Chancellor, being the academic as well as administrative head, is expected to be:

- A visionary with proven leadership qualities, administrative capabilities as well as teaching and research credentials.
- Having outstanding academic record throughout and a minimum of 10 years' experience as a Professor in a University or 10 years of reputed research and/or academic administrative organisation with proof of having demonstrated academic leadership.
- Preferably not more than 65 years of age as on the closing date of receipt of applications of this advertisement.

Salary and Service Conditions

- The post carries a pay of Rs. 2,10,000/- (Fixed) per month with Special Allowance of Rs. 11,250/- and other usual allowances.
- The terms and conditions of the services will be those as set forth in the Act, Statutes and Ordinances of the University.

Procedure for appointment

- Appointment will be made from a panel of names recommended by a Committee constituted under the provisions of the Maulana Azad National Urdu University Act, 1996.
- The advertisement and the format of application are available on the websites <http://mhrd.gov.in> and <http://www.manuu.ac.in/>
- The applications in the prescribed proforma should reach within 30 days from the date of the publication of this advertisement, by Registered/Speed Post to:

Director (Central Universities),
Department of Higher Education, Ministry of HRD,
Room No.429, 'C' Wing, Shastri Bhawan, New Delhi-110115

"Application for the post of Vice Chancellor, 'MANUU' should be super-scribed on the envelope.

This department is not responsible for postal delay.

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भारत सरकार
मानव संसाधन विकास मंत्रालय
उच्चतर शिक्षा विभाग

मौलाना आजाद नेशनल उर्दू विश्वविद्यालय (एक केन्द्रीय विश्वविद्यालय) के कुलपति की नियुक्ति

एमएनयूयू पारंपरिक शिक्षण और और दूरस्थ शिक्षा प्रणाली के माध्यम से उर्दू माध्यम में व्यावसायिक और तकनीकी शिक्षा प्रदान करने और उर्दू भाषा का प्रोन्नयन और विकास करने के लिए उत्कृष्टता का एक संस्थान है।

अकादमिक के साथ-साथ प्रशासनिक प्रमुख होने के कारण कुलपति से यह उम्मीद की जाती है:

- सिद्ध नेतृत्व के गुणों और प्रशासनिक क्षमताओं से युक्त एक दूरदर्शी के साथ शिक्षण और शोध प्रत्यायक होना।
- विश्वविद्यालय प्रणाली में प्रोफेसर के रूप में न्यूनतम 10 वर्ष का अनुभव के साथ उत्कृष्ट अकादमिक रिकॉर्ड का होना या ख्याति प्राप्त शोध/अकादमिक प्रशासनिक संगठन में प्रदर्शित अकादमिक नेतृत्व में 10 वर्ष का अनुभव।
- इस विज्ञापन में आवेदन प्राप्ति की समापन तिथि पर 65 वर्ष की आयु से अधिक आयु का नहीं होना वांछनीय।

वेतन और सेवा शर्तें

- इस पद पर 2,10,000/- रुपये (निश्चित) प्रतिमाह के साथ 11,250/- रुपये का विशेष भत्ता और अन्य सामान्य भत्तों का भुगतान होता है।
- सेवाओं की निबंधन और शर्तें वह होंगी जो विश्वविद्यालय के अधिनियम, एवं सांविधियों तथा अध्यादेशों में दी गई हैं।

नियुक्ति हेतु प्रक्रिया

- यह नियुक्ति मौलाना आजाद नेशनल उर्दू विश्वविद्यालय अधिनियम, 1996 के प्रावधानों के अंतर्गत गठित एक समिति द्वारा सिफारिश किए गए नामों के एक पैनल में से की जाएगी।
- यह विज्ञापन और आवेदन का प्रपत्र वेबसाइट <http://mhrd.gov.in> और <http://www.manuu.ac.in/> पर उपलब्ध है।
- **निर्धारित प्रोफार्मा** में आवेदन इस विज्ञापन के प्रकाशन की तिथि से 30 दिन के भीतर रजिस्ट्री/स्पीड पोस्ट द्वारा निम्न पते पर पहुंचने चाहिए:

निदेशक, (केन्द्रीय विश्वविद्यालय)

उच्चतर शिक्षा विभाग, मानव संसाधन विकास मंत्रालय,

कमरा संख्या 429, 'सी' विंग, शास्त्री भवन, नई दिल्ली-110115

“लिफाफे पर ‘कुलपति के पद हेतु आवेदन-एमएनयूयू’, ऊपरलिखित होना चाहिए।

यह विभाग, डाक विलंब हेतु जिम्मेदार नहीं।

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**Application for the post of Vice-Chancellor, Maulana Azad National Urdu University,
Hyderabad (Telangana)**

(To be filled in English)

**Affix the latest
passport size
Photo**

(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required)

1. General Information of Applicant:

(i)	Name (In Capital Letters)	
(ii)	(a) Date of Birth (Day/Month/Year) (b) Age as on closing date of application	(a) (b)
(iii)	Permanent Postal Address	
(iv)	Correspondence Postal Address	
(v)	Phone No.	Mobile No. : Landline No. :
(vi)	Email:	

2. Present Position:

(i)	Designation	
(ii)	Organization/ Institution/ University	
(iii)	Pay Scale & Level	
(iv)	Date of appointment to the present post	
(v)	Total Experience as Professor/ equivalent posts (In years and Months)	

3. Details of experience possessed as per eligibility criteria:

(10 years' Professorship or equivalent posts as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education, 2018 and subsequent modifications)

Sl. No.	Post held (Professor or equivalent only)	Pay Scale & Level	Institution/ University	Nature of duties (in brief)	Experience (In years and months)

4. Educational Qualification (In chronological order from latest to Graduation level):

Sl. No.	Qualification	Institution/ University	Year of passing	Subject(s) / Topic(s)	% of marks obtained

5. Administrative Experience/Post(s) & responsibilities held:

Sl. No.	Post	Institution/ University	Duration		Experience (In years and months)
			From (Date)	To (Date)	
(i)	Chairman, Board of Studies, etc.				
(ii)	Dean of the Faculties				
(iii)	Head of the Department/ Centre, etc.				
(iv)	Member of the Board of Studies, etc.				
(v)	Member, of the Academic Council				
(vi)	Member of the Executive Council				
(vii)	Member of the Professional/ Academic Bodies, etc.				
(viii)	Others (if any, state specifically)				

6. (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest):

Sl. No.	Post held	Institution/ University	Duration		Experience (In years and months)
			From (Date)	To (Date)	

(b) Special Academic/ Teaching Experience & Responsibilities Exclusively in the field of Urdu:

Sl. No.	Post held	Institution/ University	Duration		Experience (In years and months)
			From (Date)	To (Date)	

(c) Participation and contribution in relevant areas/ to promote and develop urdu language in higher education:

	Institution/ University	Area of specialization
Visiting Professor		
Resource Person		
Others (if any state specifically)		

(d) Involvement with formulation of academic programmes (programmes specially to promote and develop urdu language, programmes to impart education and training in vocational and technical subjects in Urdu):

Sl. No.	Nomenclature of Innovative Academic Programmes formulated & implemented	Date of approval by Academic Council	Year of Introduction

(e) Important MoUs formulated for academic collaborations:

Sl. No.	MoUs formulated	Name of Agencies/Departments involved	Year of MoU(s)

(f) Position of Chairs:

Sl. No.	Name of Chair	Name of Agencies/Departments involved	Period of holding the Chair

7. International academic Exposure, if any

Sl. No.	Post/ Assignment	Institution/ University	Area of Assignment	Duration		
				From	To	In Years & Months

8. Scholarly achievements:

A. Contribution to Journals and Books:

	Details
Books authored	*
Editor in Chief	*
Editorships	*
Peer reviewer for	*
Member of the International Advisory Board	*
Others (Specify)	
(*)indicate only numerical total number & details provide at Annexures	

B. Publication:

(i) List of scholarly publications in recognised professional and/or academic journals:

Total Publications:(including.....publications in urdu medium)

Sl. No.	Date	Title	Name of journal/ Medium	Refereed journal or not	Number of Citations (where possible)

(ii) List of articles in popular magazines or newspapers

Total Articles:(including.....publications in urdu medium)

Sl. No.	Date	Title	Name of Magazine/ Newspaper	Medium

C. Participation and scholarly presentations in conferences:

(i) National:

Sl.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

(ii) International:

Sl.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

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D. Participation and contribution in National/International Fora in the area of your academic and professional expertise

		Number(s)
Plenary Lectures/Invited Talks	International	
	National	
Congresses attended	International	
	National	
Examinership etc.	International	
	National	
Others (Specify)	International	
	National	

9. Research Projects:

Sl. No.	Client/Organisation's name	Nature of project	Duration of project	Amount of grant (Rupees)

10. Consulting experience:

List key consulting assignments undertaken:

Sl. No.	Client/ Organisation's name	Nature of assignment	Duration of assignment

11. Honours /Awards & Fellowships for Outstanding Work:

Sl. No.	Name of Award/Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award

12. No. of Research Scholars successfully guided :

Name of Programme	Awarded (No.) (Under-progress not to be included)

13. Strengths (in 100 words)

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14. Your Vision for the University (maximum upto 500 Words)

15. Details of Referees, if any

Sl. No.	Name of the Referee	Post Held by Referee	e-mail	Phone No.	Mobile

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor as per Act/ Statutes etc. and other applicable rules.

Place:

Date:

(Signature of the Applicant)

Note: Total No. of pages (A-4 size) of the application should not exceed 10 pages.