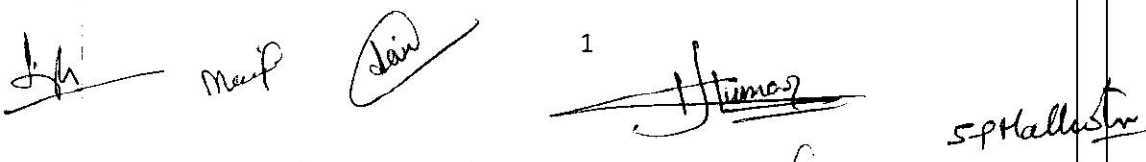


Minutes of the First meeting of the EOI Evaluation Committee held on 13/4/2017 under the Chairmanship of Sh. G.C. Hosur, Director, DSE&L

1. The following Members were present
 - (i) Sh. G.C. Hosur, Director, Deptt of SE&L MHRD - Convener
 - (ii) Ms. Surbhi Jain, Director, Deptt of SE&L MHRD - Member
 - (iii) Sh. Anil Kakria, Deputy Secretary, Finance, MHRD - Member
 - (iv) Sh. Manjeet Kumar, Under Secretary (SSA) - Member
 - (v) Sh. Dalbir Singh, Under Secretary (RMSA) - Member
 - (vi) Sh. Manoj Kumar Shukla, Under Secretary, Finance - Member
 - (vii) Sh. S. P. Malhotra, Chief Consultant (RESU), TSG-SSA - Member
 - (viii) Sh. P.K. Rangarajan, Sr. Consultant (Fin.), TSG-SSA - Member
2. M/s Aarti Panchal, Consultant, Research, Evaluation and Supervision Unit, TSG, associated and coopted to assist the committee in all aspects relating to analysis of the proposals, was also present.
3. The meeting of the committee was convened for the following purpose
 - i. For opening of EOI Proposals for which the last date of receipt was 11/4/2017;
 - ii. For analysis of the total number of proposals as received within the stipulated time;
 - iii. Formulating further steps including the preparation of Time Schedule for all activities to be undertaken and
 - iv. Discussion on RFP, to be finalized and issued to shortlisted consultants, after examination/scrutiny of the EOI proposals.
4. All the EOI Application /Proposals received were opened in the presence of committee members present in the meeting. The committee noted that a total of 15 (Fifteen) proposals had been received but one proposal was duplicate. Therefore, in effect only 14 (Fourteen) proposals were taken on record for further analysis and short listing based on the eligibility criteria.
5. The proposals were received from the following agencies/Consultancy organizations and others.

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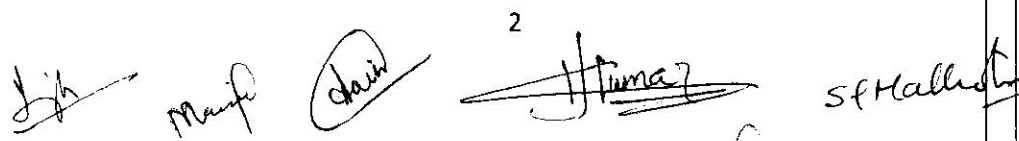
S. No.	Name of the Bidder		
1.	Centre For Development communication and studies (CDECS) Jaipur-Rajasthan		
2	Development & Research Service (Pvt) Ltd.- Delhi		
3	Pricewater house coopers Pvt Ltd- Gurgaon-Haryana		
4	Academy of Management Studies- Lucknow		
5	Tata Institute of Social Science- Mumbai		
6	Giri Institute of Development Studies- Lucknow		
7	Datamation Consultants Pvt Ltd- Delhi		
8	Xavier Institute of Social Service- Ranchi, Jharkhand		
9	Research & development Initiative Pvt. Ltd.- Kalkaji, Delhi		
10	Centre for Market Research & Social Development Pvt Ltd- Delhi		
11	Sutra consulting (Pvt) Ltd. Bhubaneshwar Odisha		
12	M. P. Institute of Social Science Research- Ujjain		
13	Mizoram University		
14	Mother Teresa Women's University- Tamilnadu		

6. The following preliminary aspect was examined in respect of the EOI Proposals as submitted by the above organizations/agencies as to whether the draft amount of Rs 5000 towards initial processing fees was enclosed or submitted.

Observations: It was found that only Seven (7) of the above had submitted the Draft for the requisite amount in a separate envelope. For other organizations, the committee decided that it may be ascertained whether the draft was submitted in the envelope for technical proposal and taken on record. This was done and in all, drafts from 13 agencies were found to be submitted. Agency at serial number 13 in the table above had not submitted the draft for Rs. 5000.

7. It was also noticed that some of the organizations have submitted the Technical Proposal and Financial Proposal though it was not called for along with the EOI. However, the same was taken on record and it was decided by the Committee that the organizations that have sent the financial proposal, such proposals may be returned unopened.
8. The committee decided the following:
- (i) EoIs need to be evaluated with respect to the qualifying criteria to identify the organization/agencies that have qualified for issue of RFP.


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- (ii) RFP document should be prepared including all the details and the criteria for evaluation of technical and financial proposal in a transparent manner.
- (iii) The committee would take a final view based on the EoI whether the final RFP should be issued for calling proposals zone-wise or at National level after assessing the modalities of the same.


The meeting ended with the vote of the thanks to the chair.


Sh. G.C. Hosur


Ms. Surbhi Jain

Sh. Anil Kakria


Sh. Manjeet Kumar


Sh. Dalbir Singh


Sh. Manoj Kumar Shukla


Sh. S. P. Malhotra


Sh. P.K. Rangarajan