

**Minutes of the Second meeting of the EOI Evaluation Committee held on  
2<sup>nd</sup> May, 2017 under the Chairmanship of Sh. G.C Hosur, Director,  
DSE&L**

1. The following Members were present
  - (i) Sh. G.C.Hosur, Director, Dept of SE&L MHRD - Convenor
  - (ii) Ms. Surbhi Jain, Director, Dept of SE&L MHRD - Member
  - (iii) Sh. Manjeet Kumar, Under Secretary (SSA) - Member
  - (iv) Sh. Dalbir Singh, Under Secretary (RMSA) - Member
  - (v) Sh. Manoj Kumar Shukla, Under Secretary, Finance - Member
  - (vi) Sh. S. P. Malhotra, Chief Consultant (RESU), TSG - Member
  - (vii) Sh. P.K. Rangarajan, Sr. Consultant (Fin.), TSG - Member
  
2. The Committee granted the leave of absence to Sh. Anil Kakria, Deputy Secretary, Finance, MHRD, who could not attend the meeting. Ms. Aarti Panchal, Consultant, Research, Evaluation and Supervision Unit, TSG, associated and co-opted to assist the committee in all aspects relating to analysis of the proposals, was also present.
  
3. The meeting of the committee was convened for the following purpose:
  - (a) To discuss the assessment of the EoI proposals received from the 14 organisations/agencies and scrutinize the scores attained by them.
  - (b) To finalise the firms/agencies/organizations for issue of RFP to the agencies shortlisted based on the pre-qualification criteria as per the EoI.
  - (c) To finalise the draft RFP to be issued to the shortlisted organizations agencies
  - (d) Finalisation of Time Schedule for all activities to be undertaken
  
4. The details of evaluation report as prepared after scrutiny of the eligibility criteria based on the documents submitted along with EoI proposal was placed before the committee. The committee examined the consolidated scoring sheet along with the individual detailed assessment sheet and based on the scores, it was decided that out of the 14 proposals received, only 12 proposals are eligible for issue of RFP and the balance 2 (at Serial No. 13 and 14) have not qualified for issue of RFP.





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S. No.	Name of the Bidder	Maximum Scores	Actual scores against minimum qualifying marks of 60	Whether qualified for issue of RFP against minimum qualifying marks of 60
1.	Centre For Development communication and studies (CDECS) Jaipur-Rajasthan	100	92.5	Yes
2	Development & Research Service (Pvt) Ltd.- Delhi	100	92.5	Yes
3	Academy of Management Studies- Lucknow	100	90.5	Yes
4	Datamation Consultants Pvt Ltd- Delhi	100	83.0	Yes
5	Pricewater house coopers Pvt Ltd- Gurgaon-Haryana	100	83.0	Yes
6	Xavier Institute of Social Service- Ranchi, Jharkhand	100	83.0	Yes
7	Giri Institute of Development Studies- Lucknow	100	82.0	Yes
8	Centre for Market Research & Social Development Pvt Ltd- Delhi	100	82.0	Yes
9	Research & development Initiative Pvt. Ltd.- Kalkaji, Delhi	100	76.5	Yes
10	Tata Institute of Social Science- Mumbai	100	65.5	Yes
11	M. P. Institute of Social Science Research- Ujjain	100	62.0	Yes
12	Sutra consulting (Pvt) Ltd. Bhubaneshwar, Odisha	100	60.0	Yes
13	Mizoram University*	100	21.0	No
14	Mother Teresa Women's University- Tamilnadu	100	7.5	No

\*Draft received later

Note: Detailed working sheet is attached at Annexure I

5. The draft RFP along-with the standard contract was discussed by the committee and the committee after deliberation decided the following:
- (a) At the time of inviting Expression of Interest (EoI) for engaging consultancy organization for evaluation of SSA, each applicant

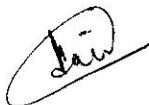
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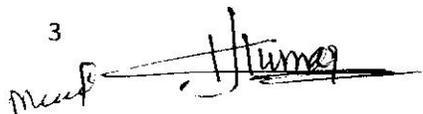
bidder was to submit separate "Financial Bids" for each Zone for which they are interested and were willing to take up the job. The above methodology was discussed in view of the limited time available to complete the evaluation study. It was decided that the shortlisted firms for whom the RFP is being issued shall now give only one proposal (financial bid) comprising of all the zones i.e., at the National Level. This would streamline the process of evaluation and avoid the delays in coordination among various agencies. It would also enable a comprehensive analysis of the evaluation study at the National level as per the sample size given in the EoI.

- (b) The committee took a decision that in view of the requirement of submission of request for proposals through Central Procurement Portal (CPP), the shortlisted agencies should be intimated to submit all the proposals, including the technical and the financial bid, through the CPP portal only.
- (c) The committee also took a view that the schedule of payments, mentioned in RFP, should be as per the conditions laid down in the GFR and the mode of schedule of payment should be in consonance with the provisions contained in the GFR 2017.

6. **The committee recommended the following:**

- (i) To invite the proposals from the shortlisted agencies for National level assessment only instead of zone-wise as was mentioned in the EoI.
- (ii) To finalise the RFP as per modifications mentioned above and issue the same to the shortlisted agencies who have qualified based on the qualifying criteria detailed in the EoI.
- (iii) To upload the RFP in the CPP portal and request the firms/organization/agency to submit the proposal through the same.
- (iv) The following schedule was finalised by the committee:



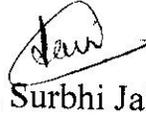




S. No.	Event Description	Date
1	Date of issue of invitation letters for RFP to the eligible applicants	05.05.2017
2	Pre-bid Meeting	12.05.2017 (0230Hrs)
3	Last Date of submission of RFP	22.05.2017 (1700Hrs)
4	Date of opening of RFP & Technical Bids	23.05.2017 (1100 Hrs)
6	Opening of Financial Bids	30.05.2017 (1500 Hrs)

The meeting ended with the vote of the thanks to the chair.

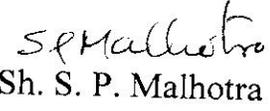
  
Sh. G.C. Hosur

  
Ms. Surbhi Jain

  
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Sh. Manoj Kumar Shukla

  
Sh. S. P. Malhotra

  
Sh. P.K. Rangarajan

S.no	Name of the Bidder					
1	Centre For Development communication and studies (CDECS) Jaipur-Rajasthan	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	60	No Document attached for project being granted	
		Experience of Key Personnel	25	25		
		Financial Strength of the Consultant	15	7.5	Zones mentioned - North , East and South	
		<b>Total</b>	<b>100</b>	<b>92.5</b>		<b>Qualified for RFP.</b>
2	Development & Research Service (Pvt) Ltd.- Delhi	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	60	Six Zones mentioned :	
		Experience of Key Personnel	25	25		
		Financial Strength of the Consultant	15	7.5		
		<b>Total</b>	<b>100</b>	<b>92.5</b>		<b>Qualified for RFP.</b>
3	Academy of Management Studies- Lucknow	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	58	No region mentioned	
		Experience of Key Personnel	25	25		
		Financial Strength of the Consultant	15	7.5		
		<b>Total</b>	<b>100</b>	<b>90.5</b>		<b>Qualified for RFP.</b>
4	Datamation Consultants Pvt Ltd- Delhi	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	53	Document for grant of research not available	
		Experience of Key Personnel	25	22.5		
		Financial Strength of the Consultant	15	7.5	Zones not mentioned	
		<b>Total</b>	<b>100</b>	<b>83</b>		<b>Qualified for RFP.</b>
5	Pricewater house coopers Pvt Ltd- Gurgaon-	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	53		
		Experience of Key Personnel	25	22.5		
		Financial Strength of the Consultant	15	7.5		
		<b>Total</b>	<b>100</b>	<b>83</b>		<b>Qualified for RFP.</b>
6	Xavier Institute of Social Service- Ranchi, Jharkhand	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	53	Documents for research being grated	

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		Experience of Key Personnel	25	22.5		
		Financial Strength of the Consultant	15	7.5		
		<b>Total</b>	<b>100</b>	<b>83</b>		
7	Giri Institute of Development Studies- Lucknow	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Qualified for RFP. Result</b>
		Past Experience of the Firm	60	52	Document for research	
		Experience of Key Personnel	25	22.5		
		Financial Strength of the Consultant	15	7.5		
		<b>Total</b>	<b>100</b>	<b>82</b>		<b>Qualified for RFP.</b>
8	Centre for Market Research & Social Development Pvt Ltd- Delhi	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	53	Region : West Zone, East Zone and North Zone	
		Experience of Key Personnel	25	25	No Document for research project being granted by agency.	
		Financial Strength of the Consultant	15	4		
		<b>Total</b>	<b>100</b>	<b>82</b>		<b>Qualified for RFP.</b>
9	Research & development Initiative Pvt. Ltd.- Kalkaji, Delhi	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	41		
		Experience of Key Personnel	25	25		
		Financial Strength of the Consultant	15	10.5		
		<b>Total</b>	<b>100</b>	<b>76.5</b>		<b>Qualified for RFP.</b>
10	Tata Institute of Social Science- Mumbai	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	33	Document for grant of research not available	
		Experience of Key Personnel	25	25		
		Financial Strength of the Consultant	15	7.5		
		<b>Total</b>	<b>100</b>	<b>65.5</b>		<b>Qualified for RFP.</b>
11	M. P. Institute of Social Science Research- Ujjain	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	43	Document for research been granted not given	
		Experience of Key Personnel	25	15		

*Jain*

*Ujjain*

		Financial Strength of the Consultant	15	4		
		<b>Total</b>	<b>100</b>	<b>62</b>		<b>Qualified for RFP.</b>
<b>12</b>	<b>Sutra consulting (Pvt) Ltd. Bhubaneswar Odisha</b>	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the	60	30	Document for	
		Experience of Key Personnel	25	22.5		
		Financial Strength of the Consultant	15	7.5		
		<b>Total</b>	<b>100</b>	<b>60</b>		<b>Qualified for RFP.</b>
<b>13</b>	<b>Mizoram University</b>	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores assigned</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	0		
		Experience of Key Personnel	25	21		
		Financial Strength of the Consultant	15	0		
		<b>Total</b>	<b>100</b>	<b>21</b>		<b>Not Qualified for RFP.</b>
<b>14</b>	<b>Mother Teresa Women's University- Tamilnadu</b>	<b>Broad Paramenteres</b>	<b>Maximum Scores</b>	<b>Actual scores</b>	<b>Additional details</b>	<b>Result</b>
		Past Experience of the Firm	60	0	No Document to support studies carried	
		Experience of Key Personnel	25	7.5		
		Financial Strength of the Consultant	15	0		
		<b>Total</b>	<b>100</b>	<b>7.5</b>		<b>Not Qualified for RFP.</b>

*Px Rajant*

*S. Mallikarjuna Murthy*

*H. Kumar*

*Jain*

*G. G. G.*

*J. J.*