

**No.F.35 – 12 / 2013 – TS.III**  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
\*\*\*\*\*

Shastri Bhawan, New Delhi,  
Dated, the 12<sup>th</sup> March, 2014

**OFFICE MEMORANDUM**

**Subject: Re-constitution of Central Seat Allocation Board (CSAB) for the Joint Entrance Examination [JEE] (Main) – 2014 – regarding.**

In continuation of this Ministry order of even number dated 6<sup>th</sup> May, 2013 and in pursuance to the decision taken in the 4<sup>th</sup> Meeting of the Council of NITs held on 04.07.2012, and decision of the JEE Apex Board on JEE (Main) and (Advanced), the admissions to Undergraduate Engineering Programs at NITs, IITs, other Centrally Funded Technical Institutions (CFTIs), Institutions under several participating State Governments, and several other Institutions are being made on the basis of performance in the JEE (Main) since 2013.

2. The Council of the National Institutes of Technology (NITs) in its 7<sup>th</sup> meeting held on 18<sup>th</sup> October, 2013 after detailed deliberations on the Agenda Item No.7.21 resolved that the process for allotment of seats through Central Seat Allocation Board (CSAB) to the JEE (Main) meritorious students for the academic year 2014 – 2015 shall be made by Malaviya National Institute of Technology (MNIT) – Jaipur (Rajasthan).

3. For admission to NITs, IITs and other CFTIs etc. and other participating Institutions, the merit / rank list shall be prepared based on 40% weightage to school Boards marks in class 12<sup>th</sup> or equivalent examination and 60% weightage to JEE (Main). The weightage to school Board / Equivalent examination marks shall be considered only after normalization.

4. In order to facilitate allocation of seats to students, the Central Seat Allocation Board (CSAB) – 2014 is hereby constituted with immediate effect with Dr. Inder Krishen Bhat, Director, Malaviya National Institute of Technology (MNIT), Jaipur (Rajasthan) as the Chairman of the CSAB – 2014 and the Directors of all the remaining 29 NITs, 04 IITs and other CFTIs as the Members of the CSAB – 2014.

5. In addition, the following shall also be the members of CSAB – 2014 as per previous practices:

...contd./-

|       |  |        |
|-------|--|--------|
| (i)   | Director-NITs [dealing with JEE (Main)], D/o Higher Education, MHRD.         | Member |
| (ii)  | Director-IITs [dealing with JEE (Advance)], D/o Higher Education, MHRD.      |        |
| (iii) | Nominee of the National Informatics Centre, New Delhi.                       | Member |
| (iv)  | Nominee of the Central Board of Secondary Education (CBSE), New Delhi.       | Member |
| (v)   | Nominee of the All India Council for Technical Education (AICTE), New Delhi. | Member |

6. Allocation of seats in the participating Institutions is the responsibility of CSAB – 2014. The seats will be filled up as per the merit list prepared on the basis of JEE (Main) Examination – 2014 and qualifying examination scores (normalized). For this purpose, the CSAB – 2014 shall ensure compilation and wide dissemination of information relating to the participating Institutions, highlighting specifics in case of each of the Institutes, wherever necessary. CSAB – 2014 will take all necessary steps as already enunciated vide this Ministry's letter No.F.35-6/2011-TS.III dated 12<sup>th</sup> January, 2012 and ensure proper scheduling and transparency of the admission process including coordinating with NIC for the desired support. CSAB – 2014 would be especially responsible for:-

- (i) Finalisation of procedure and schedule for seat allocation;
- (ii) Finalisation of resource centres and help centres and making necessary arrangements at those centres;
- (iii) Printing of brochure designing on-line choice filling forms;
- (iv) Maintenance of website;
- (v) Distribution and collection of seat choices on-line;
- (vi) Laying down of procedure for verification of certificates and credentials;
- (vii) Coordinating with concerned agencies for seat allotment against State / UT – quota seats;
- (viii) Any other task(s) related to counseling and allocation of seats against All-India quota.

7. The matters pending with relating to CCB-2008 (MNNIT – Allahabad), CCB-2009 (NIT – Warangal), CCB-2010 (VNIT – Nagpur), CCB-2011 (NITK – Surathkal) and CCB-2012 & CSAB-2013 (NIT – Rourkela) would be handled by the respective Coordinating NITs. The unutilized funds, if any, are to be transferred to the corpus fund of the Institute concerned. The Institutes shall remain responsible for any residual liability of their respective CCB / CSAB including court cases.

8. To meet the expenses of CSAB – 2014, CBSE will transfer 10% of application fee collected for conduct of JEE (Main) – 2014. The total amount shall be paid in a single installment to CSAB – 2014 before the seat allocation process starts. On completion of the seat allocation process, CSAB – 2014 shall submit the audited Utilization Certificates (UCs) to CBSE for settlement of outstanding UCs and a copy to the Ministry for records. The respective CCB / CSAB shall close its accounts as soon as possible and submit audited UCs to CBSE with copies to this Ministry for records. Without further intervention of the Ministry, CBSE shall release any unpaid dues, if any, to the respective Boards immediately, so that the Institutes can complete their transactions and submit the audited UCs. Any unutilized funds as well as liabilities will be transferred to the respective Institutes as stated in para 7 above. The Directors of Institutes, which coordinated previous CCB / CSAB shall be responsible for submitting the audited UCs to CBSE preferably before closure of the current financial year.

9. The Scholarship scheme for meritorious students with JEE (Main) All India Rank (AIR) less than 2000 in engineering stream will continue in 2014 and will be administered by CSAB – 2014 for academic session 2014 – 2015. The list of scholarship recipients for batches admitted in 2011 – 2013 will be given by CSAB – 2013 (NIT – Rourkela) to CSAB – 2014 (MNIT – Jaipur). CBSE will meet the expenditure towards the scholarship over and above the amounts payable under para 8 above. CBSE shall also pay CSAB – 2013 (NIT – Rourkela), as agreed earlier, towards payment of scholarship for students admitted in admission years 2009 – 2013 upto academic year 2013 – 2014.

10. For the above purposes, CSAB – 2014 shall meet as often as required. The Board shall hold general meetings with all or create Sub-Committees / Groups of some of the participating Institutions to facilitate better coordination. All participating institutions shall provide to the Board necessary assistance as may be required by it. On matters of policy, Board shall abide by the directions of the Central Government, issued from time to time.

11. Any Court Case arising out of the seat allocation process of CSAB – 2014 will come under the jurisdiction of High Court of Rajasthan at Jaipur.

12. The CSAB will follow the reservation policies of the Government of India issued from time to time and shall submit its closure report to the Council of NITs. The reservation in respect of OBCs shall be as per NCBC's list applicable to the respective place of residence of candidates.

... contd./-

13. In order to bring transparency in allocation of seats during the academic year 2014 – 2015, it has been decided that the filling up of seats under the Scheme of "Reservation of Seats in Degree Level Technical Courses for States / UTs lacking in such facilities in the AICTE approved Institutions shall be made through CSAB. The seat matrix for the same would be provided by the Director (TC), MHRD to CSAB-2014.

14. This issues with the approval of competent authority in this Ministry.

  
**[RAJESH SINGH]**  
Director (NITs)

Copy forwarded to:-

- (i) Dr. Inder Krishen Bhat, Chairman, Central Seat Allocation Board-2014.
- (ii) Members, Central Seat Allocation Board – 2014.
- (iii) The Chairman, AICTE, Chandra Lok Building, Janpath, New Delhi-110001, with a request to nominate a representative of AICTE on the CSAB – 2014.
- (iv) The Chairman, Central Board of Secondary Education, New Delhi, with a request to comply with the financial provisions of this order and also nominate a representative of CBSE on the CSAB – 2014.
- (v) The Director General, National Informatics Centre (NIC), with a request to nominate a representative of NIC on the CSAB – 2014.
- (vi) The Director (TC), Department of Higher Education, Ministry of Human Resource Development, with a request to kindly share the seat matrix with the CSAB – 2014 and inform all the nominating agencies viz. the States / UT Administrations for sharing their data on reservation in these seats, if any, with CSAB – 2014.
- (vii) Participating Centrally Funded Technical Institutions (CFTIs) as per list attached at Annexure – 1.

CC to:

- (i) Secretary, Department of Higher Education, MHRD.
- (ii) Secretary, Department of School Education & Literacy, MHRD.
- (iii) Webmaster, Ministry of HRD for placing the O.M. on the website of the MHRD.
- (iv) The webmaster, MNIT – Jaipur for placing the O.M. on the website of the Council of NITs.