

4. In order to facilitate allocation of seats to students in respect of NITs, IITs, IEST-Shibpur and other CFTIs (as mentioned in para 1), the Central Seat Allocation Board (CSAB) – 2017 is hereby constituted with immediate effect with Dr. Udaykumar R.Y., Director, Malaviya National Institute of Technology (MNIT), Jaipur (Rajasthan) as the Chairman of the CSAB – 2017 and the Directors of all the remaining 30 NITs, 05 IITs, IEST-Shibpur and other CFTIs as the Members of the CSAB – 2017.

5. In addition, the following shall also be the members of CSAB – 2017 as per previous practices:

(i)	Director (NITs), D/o Higher Education, MHRD.	Member
(ii)	Director (IITs), D/o Higher Education, MHRD.	Member
(iii)	Nominee of the National Informatics Centre, New Delhi.	Member
(iv)	Nominee of the Central Board of Secondary Education (CBSE), New Delhi.	Member
(v)	Nominee of the All India Council for Technical Education (AICTE), New Delhi.	Member

6. Allocation of seats in the participating Institutions shall be the responsibility of CSAB – 2017. The seats will be filled up as per the merit list prepared on the basis of JEE (Main) Examination – 2017. For this purpose, the CSAB – 2017 shall ensure compilation and wide dissemination of information relating to the participating Institutions, highlighting specifics in case of each of the Institutes, wherever necessary. CSAB – 2017 will take all necessary steps as already enunciated vide this Ministry's letter No.F.35-6/2011-TS.III dated 12th January, 2012 and ensure proper scheduling and transparency of the admission process including coordinating with NIC for the desired support. CSAB – 2017 would be especially responsible for:-

- (i) Entering into a MoU with Joint Seat Allocation Authority (JoSAA) – 2017 to conduct joint seat allocation / common counseling process for IITs and other Institutions falling within ambit of CSAB – 2017.
- (ii) Finalisation of procedure and schedule for seat allocation;
- (iii) Finalisation of resource centres and help centres and making necessary arrangements at those centres;
- (iv) Printing of brochure designing on-line choice filling forms;
- (v) Maintenance of website;
- (vi) Distribution and collection of seat choices on-line;
- (vii) Filling up of supernumerary quota at 2007 level as per MHRD's letter dated 6th August, 2012 (copy enclosed);
- (viii) Laying down of procedure for verification of certificates and credentials;
- (ix) Coordinating with concerned agencies for seat allotment against State / UT – quota seats;
- (x) Any Court Case arising out of the seat allocation process in respect of NITs for 2017 – 2018 shall be handled by CSAB–2017; and

(xi) Any other task(s) related to counseling and allocation of seats against All-India quota.

7. The matters pending with relating to CCB-2008 (MNNIT – Allahabad), CCB-2009 (NIT – Warangal), CCB-2010 (VNIT – Nagpur), CCB-2011 (NITK – Surathkal) and CCB-2012 & CSAB-2013 (NIT – Rourkela), CSAB-2014 (MNIT – Jaipur), CSAB-2015 & CSAB-2016 (NIT – Patna) would be handled by the respective Coordinating NITs. The unutilized funds, if any, are to be transferred to the corpus fund of the Institute concerned. The Institutes shall remain responsible for any residual liability of their respective CCB / CSAB including court cases.

8. To meet the expenses of CSAB – 2017, CBSE will transfer 10% of application fee collected for conduct of JEE (Main) – 2017. The total amount shall be paid in a single installment to CSAB – 2017 before the seat allocation process starts. On completion of the seat allocation process, the respective CCB / CSAB shall close its accounts as soon as possible and submit audited UCs to CBSE with copies to this Ministry for records. Any unutilized funds arising out of transfer of 10% of application fee mentioned above will be transferred to the corpus of CSAB organizing Institute. The Directors of Institutes, which coordinated previous CCB / CSAB shall be responsible for submitting the audited UCs to CBSE preferably before closure of the respective financial year.

9. The Scholarship scheme for meritorious students with JEE (Main) All India Rank (AIR) less than 2000 in engineering stream is under review and separate instructions on this will be issued in due course of time.

10. To achieve the objectives, CSAB – 2017 shall meet as often as required. The Board shall hold general meetings with all or create Sub-Committees / Groups of some of the participating Institutions to facilitate better coordination. All participating institutions shall provide to the Board necessary assistance as may be required by it. On matters of policy, Board shall abide by the directions of the Central Government, issued from time to time.

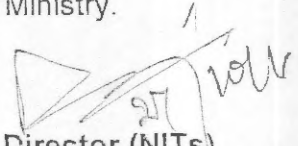
11. Any Court Case arising out of the seat allocation process of CSAB – 2017 will come under the jurisdiction of the Hon'ble High Court of Rajasthan at Jaipur.

12. The CSAB will follow the reservation policies of the Government of India issued from time to time. The reservation in respect of OBCs shall be as per NCBC's list applicable to the respective place of residence of candidates. Consequent upon completion of counseling process, the CSAB – 2017 shall submit its closure report to the Council of NITSE.

13. In order to bring transparency in allocation of seats during the academic year 2017 – 2018, it has been decided that the filling up of seats under the Scheme of "Reservation of Seats in Degree Level Technical Courses for States /

UTs lacking in such facilities in the AICTE approved Institutions shall be made through CSAB. The seat matrix for the same would be provided by the Director (TC), MHRD to CSAB – 2017.

14. This issues with the approval of competent authority in this Ministry.


Director (NITs)
Tel: 23070186

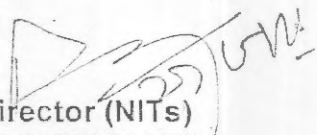
Encl.: As above.

For circulation to:-

- (i) Dr. Udaykumar R.Y., Chairman, Central Seat Allocation Board – 2017 and Director, MNIT – Jaipur (Rajasthan).
- (ii) Members, Central Seat Allocation Board – 2017.
- (iii) The Chairman, JoSAA – 2017 and Director, IIT – Madras (Tamil Nadu).
- (iv) The Chairman, AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi – with the request to kindly nominate a representative of AICTE on the CSAB – 2017.
- (v) The Chairman, Central Board of Secondary Education, New Delhi, with a request to comply with the provisions of this Office Memorandum and also nominate a representative of CBSE on the CSAB – 2017.
- (vi) The Director General, National Informatics Centre (NIC), with a request to nominate a representative of NIC on the CSAB – 2017.
- (vii) The Director (TC), Department of Higher Education, Ministry of Human Resource Development, with a request to kindly share the seat matrix with the CSAB – 2017 and inform all the nominating agencies viz. the States / UT Administrations for sharing their data on reservation in these seats, if any, with CSAB – 2017.

Copy for information to:-

- (i) The Secretary, Department of Higher Education, MHRD.
- (ii) The Secretary, Department of School Education & Literacy, MHRD.
- (iii) The Additional Secretary (TE), Department of Higher Education, MHRD.
- (iv) The Webmaster, Ministry of HRD for placing the O.M. on the website of the Ministry of HRD.
- (v) The webmaster, MNIT – Jaipur for placing the O.M. on the website of the Council of NITs.


Director (NITs)
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