

**F.No. 3-11/2015-TS.VI**  
**Government of India**  
Ministry of Human Resource Development  
Department of Higher Education

New Delhi, dated 9 November, 2015

**NOTICE**

**Sub: Framing of Rules under Section 37 of the School of Planning and Architecture(SPA) Act, 2014**

1. The School of Planning and Architecture Act(SPA), 2014 has received the assent of the President of India on 18<sup>th</sup> December, 2014 and has come into force on 22<sup>nd</sup> January, 2015 by a Notification in the Official Gazette. The SPA Act, 2014 declares the three Schools of Planning and Architecture at New Delhi, Bhopal and Vijayawada as 'Institutions of National Importance' and the matters connected therewith. A copy of SPA Act, 2014 is available on the website of Ministry of HRD [www.mhrd.gov.in](http://www.mhrd.gov.in).

2. Section 37 of the SPA Act, 2014 provides for framing of Rules for all or any of the following matters, namely:

- (a) The manner and the conditions for providing provident fund and pension fund or insurance scheme under sub-section (1) of Section 26;
- (b) The travelling and other allowances for the Members for attending the meetings of the Council of the Committees thereof under sub-section (6) of Section 34;
- (c) The procedure to be followed in the meetings of the Council under sub-section (4) of Section 36.

3. This Ministry has initiated the process for framing of Rules under Section 37 of the SPA Act, 2014. Initially, the Ministry proposes to make rules under clause (b) and (c) of Section 37 of SPA Act, 2014. Accordingly, draft Rules has been prepared and is enclosed alongwith this Notice.

4. All the stakeholders including public at large are requested to review the draft SPA Rules and send their valuable suggestions/comments either by post or by e-mail within a period of thirty days of the publication of this Notice in the website of Ministry. The suggestions/comments may be sent at the following address/e-mail:

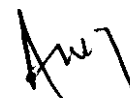
**Mr. Anil Kumar Singh,**  
**Under Secretary to the Govt. of India**  
**Ministry of Human Resource Development, Department of Higher Education**  
**Room No. '523-C', 'C wing', Shastri Bhawan, New Delhi-110115.**  
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**(Anil Kumar Singh)**  
**Under Secretary to the Govt. of India**  
**Tele:23384897**

**Encl. As above.**

To,  
The Webmaster, MHRD with the request to place the Notice and enclosed draft SPA Rules on the Website of MHRD for a period of thirty days.



**(Anil Kumar Singh)**  
**Under Secretary to the Govt. of India**

CMES(OP)      *Sanjay*  
11.11.2015

[To be published in the Gazette of India, Part II, Section – 3, Sub Section (i)]

**GOVERNMENT OF INDIA  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
DEPARTMENT OF HIGHER EDUCATION**

New Delhi, the , 2015

**NOTIFICATION**

G.S.R..... - In exercise of the powers conferred by Section 37 of the School of Planning and Architecture Act, 2014 (37 of 2014), the Central Government hereby makes the following rules, namely:-

**1. Short title and Commencement.** - (1) These rules may be called the School of Planning and Architecture Rules, 2015.

(2) They shall come in to force on the date of their publication in the Official Gazette.

**2. Definition.** - In these rules, unless the context otherwise requires,-

(a) "Act" means the School of Planning and Architecture Act, 2014 (37 of 2014);

(b) "Council" means the Council established under sub section (1) of Section 33 of the Act;

(c) "Member Secretary" means the Member Secretary of the Council;

(2) Words and expressions used in these rules but not defined and defined in the Act shall have the meanings respectively assigned to them in the Act.

**3. The meetings and the manner of conducting business.**- (1) The Council shall meet **as often as may be necessary to transact its business but shall meet** at least once during a calendar Year.

(2) The meetings of the Council shall be convened by the Chairperson of the Council *suo-moto* or at the request of the Member Secretary or on a requisition signed by not less than ten members of the Council.

(3) Half of the members of the Council shall form a quorum for a meeting of the Council.

(4) A written notice of every meeting shall be sent by the Member Secretary to every member at least ten/**fifteen** days before the date of the meeting mentioning therein the place, date and time of the meeting:

Provided that the Chairperson may call a special meeting of the Council at short notice to consider urgent issues.

(5) The notice of a meeting may be delivered either by hand or sent by registered post at the address of each member as recorded in the office of the Council and if so, sent, shall be deemed

to be duly delivered at the time at which notice would be delivered in the ordinary course of post:

Provided that the notice may also be sent through Facsimile, electronic mail or Short Message Service.

(6) Agenda for a meeting shall be circulated by the Member Secretary to the members at least seven days before a meeting.

(7) Notices of motions for inclusion of any item in the agenda must reach the Member Secretary at least three days before the meeting:

Provided that the Chairperson of the Council may, however, permit inclusion of any item for which due notice has not been received.

(8) The ruling of the Chairperson of the Council in regard to all questions of procedure shall be final.

(9) The minutes of the proceedings of a meeting of the Council shall be drawn up by the Member Secretary and circulated to all the members of the Council.

(10) The minutes, together with any amendment or amendments suggested, shall be placed for confirmation of the Council at its next meeting.

(11) After the minutes are confirmed and signed by the Chairperson of the Council, they shall be recorded in a minute book which shall be kept open for inspection of the members of the Council at all times during office hours. The minutes shall be uploaded on the website of the Council within three days thereafter.

(12) All questions considered at the meeting of the Council, shall be decided by a majority of the votes of the members present including the Chairperson of the Council:

Provided that if the votes are equally divided, the Chairperson of the Council shall have a second or casting vote.

**4. Functions of the Council.** - The Council shall exercise the functions, assigned to it in the following Manner, namely:-

(a) the Council shall exercise such powers and perform such duties as are assigned to it by the Act;

(b) where it is not expedient to convene a meeting, the Member Secretary may with the approval of the Chairperson of the Council, circulate such item or items, as are considered necessary, among the Members so as to obtain their comments to enable the Chairperson of the Council to take decisions thereon and such matters shall be reported to the Council at its next meeting;

(c) the Council may set up such Committee or Committees, standing or *ad hoc*, with definite terms of reference, as are considered necessary and the report or reports of such Committee or Committees shall be placed for consideration and decisions of the Council at its meeting; and

(d) if, in the opinion of the Chairperson, if any emergency has arisen which requires immediate action, she may take such actions as she deems necessary and shall report the same for approval to the Council in its next meeting.

**5. Traveling and other allowances.** – (1) The traveling allowances of the members of the Council referred to in clauses (d) and (m) of sub-section (2) of Section 33 of the Act shall be regulated as per the rules applicable to Group 'A' Officers of the equivalent Grade in the Government of India.

(2) The members of the Council referred to in clause (b) of sub-section (2) of Section 33 of the Act shall be entitled to such travelling and daily allowances as are admissible to them as Members of Parliament appointed to Committees and Commissions set up by the Government of India.

(3) The Members of the Council referred to in clauses (a), (c), (e), (f), (g), (h), (i), (j), (k), (l), (n), (o) and (p) of sub-section (2) of Section 33 of the Act shall be entitled to such traveling and daily allowances as are admissible to them under the rules of their employing bodies.

(4) The Members shall claim their traveling and daily allowances from their respective organizations to which they belong.