

F. No. 43-2/2017-EE.9 (Pt.1)
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
EE.9 Section

Shastri Bhawan, New Delhi
Dated: 7th July, 2017

Minutes of Meeting of Sub-Committee of the Consultancy Evaluation Committee (CEC) for the Evaluation of Centrally Sponsored Scheme on Teacher Education (CSSTE)

The meeting of the Sub-Committee of the Consultancy Evaluation Committee (CEC) on the opening and evaluation of technical bids for the Evaluation of Centrally Sponsored Scheme on Teacher Education (CSSTE) was held under the chairmanship of Ms. Surbhi Jain, Director, MHRD on 7th July, 2017 at 1100 Hours in Room no. 101 -D Wing, Ministry of Human Resource Development.

2. The following members of the Sub-Committee of the Consultancy Evaluation Committee (CEC) were present:

- i. Ms. Surbhi Jain, Director (EE-II)
- ii. Mr. Anil Kakria, Deputy Secretary (Finance)
- iii. Ms. Rashi Sharma, Deputy Secretary (TE)
- iv. Prof. Rajrani, Head, Dept of Teacher Education, NCERT
- v. Ms. Tara Naorem, Sr. Consultant (TSG-TE)

3. The representatives from the institutions who were present were:

- i. Dr. K.S Rao, Giri Institute of Development Studies, Lucknow
- ii. Dr. Ajay Kumar Singh, Tata Institute of Social Sciences (TISS) Mumbai
- iii. Dr. Arindam Bose, Tata Institute of Social Sciences (TISS) Mumbai
- iv. Dr. Satyendra Kumar Gupta, IIM Rohtak
- v. Dr. Roma Mitra Debnath, Indian Institute of Public Administration(IIPA), New Delhi

4. At the outset, Ms. Surbhi Jain, Director and Chairperson of the Committee welcomed all the representatives from the institutions and explained the procedure of opening of technical bids on the CPP Portal. Subsequently, the bids were opened online on the Portal and it was found that the following institutes have uploaded their technical bids:

1. Giri Institute of Development Studies (GIDS), Lucknow
2. Indian Institute of Public Administration (IIPA), New Delhi
3. Indian Institute of Management (IIM), Rohtak
4. Tata Institute of Social Sciences (TISS), Mumbai

5. The Committee then checked the hard copy of the Earnest Money Deposit (EMD) received in term of clause 12.1 of the RFP and whether a scanned copy was uploaded on the portal. All the four (4) institutions were found to be eligible for opening of the technical bids as per the details at Annexure -I and the table below:



S.No.	Name of the Bidder/Institution	Hard Copy of the EMD received on or before 5 th July, 2017	Scanned Copy of the EMD uploaded on the CPP Portal	Eligible for opening of Technical Bids
1.	Giri Institute of Development Studies (GIDS), Lucknow	Yes	Yes	Yes
2.	Indian Institute of Public Administration (IIPA), New Delhi	Yes	Yes	Yes
3.	Indian Institute of Management (IIM), Rohtak	Yes	Yes	Yes
4.	Tata Institute of Social Sciences (TISS), Mumbai	Yes	Yes	Yes

6. Thereafter, the Committee assessed all the four (4) institutions on the eligibility and pre-qualification criteria and reviewed the supporting documents uploaded by the Institutions on the Portal. During the analysis, the Committee noted that none of the Institutions had submitted any certificate by the concerned department/Ministry that the Institution is not blacklisted, as mentioned in the eligibility and pre-qualification criteria given in the RFP. However, the Committee observed that since all the Institutions are reputed Government and Semi- Government and that nothing related to blacklisting was in knowledge of the Committee members, the Committee took a view to exempt all the four (4) institutions from submitting this document.

7. It was also noticed that the Indian Institute of Management, Rohtak (IIM-R) have uploaded incomplete supporting documents with reference to the eligibility and pre-qualification criteria given in the RFP. In view of the condition mentioned in RFP, that response not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated, the Committee decided that the technical bid of IIM-R could not be evaluated. The Institutions which qualified in the eligibility and pre-qualification criteria are as below:

S.No.	Name of the Bidder/Institution	Qualified/Not – Qualified the eligibility and pre-qualification criteria	Remarks
1.	Giri Institute of Development Studies (GIDS), Lucknow	Qualified	
2.	Indian Institute of Public Administration (IIPA), New Delhi	Qualified	
3.	Indian Institute of Management (IIM), Rohtak	Not - Qualified	Documents incomplete
4.	Tata Institute of Social Sciences (TISS), Mumbai	Qualified	

8. Thereafter, the Committee carried out a detailed evaluation of the technical bids based on the scoring criteria specified in the RFP. The following institutions scored 60 marks and above in the Technical scoring criteria as per details at Annexure -II and are recommended for opening of financial bids:







1. Giri Institute of Development Studies, Lucknow
2. Indian Institute of Public Administration (IIPA), New Delhi
3. Tata Institute of Social Sciences (TISS), Mumbai

9. The Committee announced the names of the institutions who qualified in the technical bid evaluation to the representatives of the institutions. After that, the representatives from the qualified institutions gave a brief technical proposal presentation on the sampling, methodology and process of data collection for evaluating the scheme, in the Conference Hall, Room no. 307-A, Ministry of Coal at Shastri Bhawan, New Delhi. The Committee members stressed to the representatives of the institutions on the sanctity of the timeline mentioned in the RFP and apprised them that L-1 would be selected for the study as per clause 14.4 of RFP.

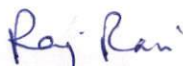
10. The Meeting ended with thanks to all present.



Ms. Rashmi Sharma



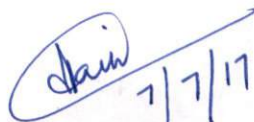
Mr. Anil Kakria



Prof. Rajrani



Ms. Tara Naorem



Ms. Surbhi Jain
(Chairperson)

Evaluation of Centrally Sponsored Scheme on Teacher Education (CSSTE)
Checklist for Responsiveness to RFP and Submission of Related Documents

S.No	Shortlisted Institutions/ Consultants	Whether EMD submitted in terms of Clause 12.1 of the RFP	EMD/ Cheque/ Draft number/ Date of issue	Amount (Rs in Lakh) & Validity period of EMD	Whether Letter of Bid Submission as per Form Tech -1 duly signed furnished	Whether information regarding Any Conflicting Activities and Declaration thereafter as per FORM TECH - 7
1	Giri Institute of Development Studies (GIDS), Lucknow	Yes	Demand Draft # 669631 Date: 22.06.2017	Rs. 0.50 lakh Valid till 22.09.2017	Yes	Yes
2	Indian Institute of Public Administration (IIPA), New Delhi	Yes	Demand Draft # 208892 Date: 27.06.2017	Rs. 0.50 lakh Valid till 27.09.2017	Yes	Yes
3	Indian Institute of Management (IIM), Rohtak	Yes	SBI Cheque # 045605 Date: 4.07.2017	Rs. 0.50 lakh Valid till 4.10.2017	Yes	Yes
4	Tata Institute of Social Sciences (TISS), Mumbai	Yes	Demand Draft # 100548 Date: 4.07.2017	Rs. 0.50 lakh Valid till 4.10.2017	Yes	Yes







Checklist for Eligibility and Pre-Qualification Criteria

Name of the Institution: Giri Institute of Development Studies, Lucknow Uttar Pradesh

S. No	Parameters	Max. Marks	Marks Obtained	List of Supporting documents	Reference Page No.	Remarks
A	Experience of Evaluation of Centrally Sponsored Schemes for any Central / State Govt. / Govt. Autonomous Bodies					
1	Relevant working experience for at least 3 years as on 31.03.2017.	20	20	1. Letter from Ed.CII India Limited for Monitoring and Evaluation of SSA and MDM in Uttar Pradesh 2. Letter from Ed.CIL India Limited for Monitoring and Evaluation of RMSA in Uttar Pradesh 3. Letter from Dept. of Rural Dev. Uttar Pradesh for Evaluation of Indira Awas Yojana in Uttar Pradesh 4. Letter from Election Commission of India, Uttar Pradesh for Baseline survey of voters in UP. 5. Letter from District Magistrate Rampur, Uttar Pradesh for survey of Child Labour in District Rampur, UP. 6. Letter from Dept. of Panchayati Raj, Uttar Pradesh for the study on training need assessment module development and documentation for the Gram Panchayat Dev. Plan.	Pg. 9 - 23	
2	Experience of conducting evaluation studies/similar Govt. projects for at least 3 years as on 31.03.2017.	20	20			
3	Experience of Review of Teacher Education / Rashtriya Madhyamik Shiksha Abhiyan (RMSA)/ Sarva Shiksha Abhiyan (SSA)/Mid-Day Meal Scheme/s in any State/UT(in last 3 years)	10	10			
	Sub Total – 1	50	50			
B	Technical Approach and Methodology					
4	Stating a clear and a detailed methodology to carry out this evaluation study of the scheme within stipulated time	15	8	Form Tech 3	Pg. 24-25	Detailed methodology not incorporated.

Rajiv Lal

Jain

Tanner

Anu

S. No	Parameters	Max. Marks	Marks Obtained	List of Supporting documents	Reference Page No.	Remarks
5	Steps to be taken for completion of Assignment within the time-schedule, as per ToR (as per Form TECH - 6)	15	7	Form Tech 6	Pg. 36	Time lines would need more detailing activity wise.
	Sub Total – 2	30	15			
C	Manpower					
6	01 National Team Leader	10	10	Detailed CV provided	Pg. 27- 29	
6.1	Years of relevant experience (3 or more)					
6.2	Professional education (Master's degree)					
6.3	Understanding about the CSS and excellent communication skills					
7	02 Team Member / Field Investigator	10	10	Detailed CVs provided	Pg. 30- 35	
7.1	Years of relevant experience (3 or more)					
7.2	Professional education (Post Graduate Diploma/Master's degree)					
7.3	Experience in Research and impact evaluation study					
	Sub Total – 3	20	20			
	Total (1+2+3)	100	85			






Checklist for Eligibility and Pre-Qualification Criteria

Name of the Institution: Indian Institute of Public Administration (IIPA), New Delhi

S. No	Parameters	Max. Marks	Marks Obtained	List of Supporting documents	Reference Page No.	Remarks
A	Experience of Evaluation of Centrally Sponsored Schemes for any Central / State Govt. / Govt. Autonomous Bodies					
1	Relevant working experience for at least 3 years as on 31.03.2017.	20	20	1. Details of Assignment completed (104) till date. 2. Letter from Digital India on impact assessment of MyGov regarding impact assessment. 3. Letter from Ministry of Skill Development & Entrepreneurship on Evaluation of QCI for the accreditation of Government and Private ITIs. 4. Letter from Ministry of Science and Technology on Assessment of current status of Research and Development in the Higher Education. 5. Details of on-going research projects in Annexure – F.1.(c).	Pg. 23-136 Form Tech -2 (B)	
2	Experience of conducting evaluation studies/similar Govt. projects for at least 3 years as on 31.03.2017.	20	20			
3	Experience of Review of Teacher Education / Rashtriya Madhyamik Shiksha Abhiyan (RMSA)/ Sarva Shiksha Abhiyan (SSA)/Mid-Day Meal Scheme/s in any State/UT(in last 3 years)	10	5			
	Sub Total – 1	50	45			
B	Technical Approach and Methodology					
4	Stating a clear and a detailed methodology to carry out this evaluation study of the scheme within stipulated time	15	10	Form Tech 3	Pg. 139-140	Methodology can be more elaborate.
5	Steps to be taken for completion of Assignment within the time-schedule, as per ToR (as per Form TECH - 6)	15	9	Form Tech 6	Pg. 161-162	Timelines have scope for more clarity.
	Sub Total – 2	30	19			



S. No	Parameters	Max. Marks	Marks Obtained	List of Supporting documents	Reference Page No.	Remarks
C	Manpower	30				
6	01 National Team Leader			Detailed CV	Pg. 3-5	
6.1	Years of relevant experience (3 or more)	10	10			
6.2	Professional education (Master's degree)					
6.3	Understanding about the CSS and excellent communication skills					
7	02 Team Member / Field Investigator	10	10	Detailed CVs of 3 Team Members	Pg. 130-149	
7.1	Years of relevant experience (3 or more)					
7.2	Professional education (Post Graduate Diploma/Master's degree)					
7.3	Experience in Research and impact evaluation study					
	Sub Total – 3	20	20			
	Total (1+2+3)	100	84			

Rejib. hahaw stain Tamini Am

Checklist for Eligibility and Pre-Qualification Criteria

Name of the Institution: Tata Institute of Social Sciences (TISS), Mumbai

S. No	Parameters	Max. Marks	Marks Obtained	List of Supporting documents	Reference Page No.	Remarks
A	Experience of Evaluation of Centrally Sponsored Schemes for any Central / State Govt. / Govt. Autonomous Bodies					
1	Relevant working experience for at least 3 years as on 31.03.2017.	20	20	1. Letter from from Tata Trust for Research, Policy, Advocacy and Evaluation: Teacher Development and Resource Centres.	Pg. 12-52 Form Tech -2 (B)	
2	Experience of conducting evaluation studies/similar Govt. projects for at least 3 years as on 31.03.2017.	20	20	2. Letter from SCERT Chhattisgarh for Evaluation of MGML programme. 3. Letter from Samhita Social Ventures for impact evaluation project in the field of financial Literacy.		
3	Experience of Review of Teacher Education / Rashtriya Madhyamik Shiksha Abhiyan (RMSA)/ Sarva Shiksha Abhiyan (SSA)/Mid-Day Meal Scheme/s in any State/UT(in last 3 years)	10	10	4. Letter from Indian Council of Social Science Research for study on Educational status of scheduled castes in Maharashtra: Achievements and Challenges. 5. Letter from Ministry of Human Resource Development on Process Evaluation of the Saakshar Bharat Programme. 6. Letter from UNICEF for study of Teacher Service conditions in Maharashtra.		
	Sub Total – 1	50	50			
B	Technical Approach and Methodology					
4	Stating a clear and a detailed methodology to carry out this evaluation study of the scheme within stipulated time	15	10	Form Tech 3	Pg. 1- 9	The processes that link inputs to the outcomes could have been mentioned more clearly.



S. No	Parameters	Max. Marks	Marks Obtained	List of Supporting documents	Reference Page No.	Remarks
5	Steps to be taken for completion of Assignment within the time-schedule, as per ToR (as per Form TECH - 6)	15	10	Form Tech 6	Pg. 10	Timelines have scope for more clarity.
	Sub Total – 2	30	20			
C	Manpower					
6	01 National Team Leader	10	10	Detailed CV	Pg. 3-5	
6.1	Years of relevant experience (3 or more)					
6.2	Professional education (Master's degree)					
6.3	Understanding about the CSS and excellent communication skills					
7	02 Team Member / Field Investigator	10	10	Detailed CVs of 7 Team Members	Pg. 6-26	
7.1	Years of relevant experience (3 or more)					
7.2	Professional education (Post Graduate Diploma/Master's degree)					
7.3	Experience in Research and impact evaluation study					
	Sub Total – 3	20	20			
	Total (1+2+3)	100	90			

Raj R. Lal

Dr. Raj R. Lal