

F.No. 12-1/2020-INC
Government of India
Ministry of Human Resource Development
Department of Higher Education
(INC Section)

Shastri Bhavan, New Delhi
Dated the 29th May, 2020

Subject: - Group Training Course for Young Professionals on Cultural Heritage Protection in the Asia – Pacific Region 2020 (from 2nd September, 2020 to 1st October, 2020 in Nara, Japan)

The undersigned is directed to forward herewith copy of the letters No.ASPC20/02 dated 8th April, 2020 and No.ASPC20/06 dated 20th May, 2020 received from Director, Cultural Heritage Protection Cooperation, and Asia Pacific Cultural Centre for UNESCO (ACCU), Nara, Japan on the subject mentioned above and to request that the material may kindly be put up in the Ministry of Human Resource Development's website for transmitting the offer to all concerned.


(Bina J. Toppo)
Section Officer (ICC-II)
Tel.: 23384442

Encl. As above.

Director (Stat.) & Web Master.
Shastri Bhavan, New Delhi.

Indian National Commission for Cooperation with UNESCO
Government of India
Ministry of Human Resources Development
Department of Higher Education

ACCU , Nara, Japan has invited eligible candidates for the Group Training Course on Cultural Heritage Protection in the Asia-Pacific Region 2020 . Relevant details are on the next page. Nominations should be forwarded to the Indian National Commission for Cooperation with UNESCO (INCCU) latest by **15th June, 2020** (and should not be sent directly to ACCU , Nara) at the following address for further consideration and onward transmission to ACCU, Nara, Japan.

Mrs. Bina J. Toppo,
Section Officer
Ministry of Human Resource Development
Room No. 203 'C' Wing
Dr. Rajendra Prasad Road
Shastri Bhavan, New Delhi – 110001
Contact No. Tel: 011-23384442
E-mail: inc.edu@nic.in

Cultural Heritage Protection Cooperation Office, Asia-Pacific Cultural Centre for UNESCO (ACCU)

Nara Prefectural General Office 1F, 757 Horen-cho, Nara 630-8113 Japan
TEL: +81-742-20-5001 FAX: +81-742-20-5701 E-mail: nara@accu.or.jp

Reference: ASPC20/02

8 April 2020

Secretary General
National Commission for UNESCO

**Subject: Request for nomination of candidates to the ACCU Group Training Course
for Young Professionals on Cultural Heritage Protection 2020**

Dear Secretary General,

I am pleased to inform you that Cultural Heritage Protection Cooperation Office, Asia-Pacific Cultural Centre for UNESCO in Nara (ACCU Nara) will organise the Group Training Course on cultural heritage protection in Asia and the Pacific, jointly with Agency for Cultural Affairs, Japan (Bunkacho); International Centre for the Study of Preservation and Restoration of Cultural Property (ICCROM); and National Research Institute for Cultural Properties [Tokyo and Nara].

The theme of the training course 2020 is “Investigation, Preservation, and Management of Archaeological Sites” and the main objective is to provide capacity-building opportunities for young heritage practitioners in the Asia-Pacific region. For more details, please refer to the enclosed General Information which is presently a tentative version.

We would like to ask for your cooperation in nominating eligible candidates to attend this training course from your country (**maximum 5 people**). This course targets **young professionals** (under age of **40**) with **5 to 7 years’ work experience** in the field of preservation of archaeological sites. The detailed requirements for participation are listed in the General Information.

It will be appreciated if you could disseminate the information on this course and forward the enclosed application forms to the relevant organisations and institutions in your country so that most suitable experts will be recommended. The deadline for submission of applications is **14 June 2020** and any application to be submitted after the deadline will not be considered at our screening meeting. After thorough consultation with co-organisers, we will decide on the 15 successful participants and inform you of the screening result in early July.

Cultural Heritage Protection Cooperation Office, Asia-Pacific Cultural Centre for UNESCO (ACCU)

Nara Prefectural General Office 1F, 757 Horen-cho, Nara 630-8113 Japan
TEL: +81-742-20-5001 FAX: +81-742-20-5701 E-mail: nara@accu.or.jp

The information for this training course will be posted on the websites of ACCU Nara and ICCROM as well. If you have any inquiries or receive some from those who are interested in this course, please do not hesitate to contact us by e-mail (nara@accu.or.jp) or phone (+81-742-20-5001).

Lastly, on behalf of ACCU Nara, I would like to thank National Commission for UNESCO in each country for its continuous support. We look forward to some applicants from your country.

Sincerely yours,



MORIMOTO Susumu
Director
ACCU Nara

Enclosures:

1. General Information
2. Course Schedule (tentative)
3. Application Form (Form 1)
4. Recommendation Form (Form 2)
5. Short Paper Format (Form 3)
6. Application Guideline

Cultural Heritage Protection Cooperation Office, Asia-Pacific Cultural Centre for UNESCO (ACCU)

Nara Prefectural General Office 1F, 757 Horen-cho, Nara 630-8113 Japan
TEL: +81-742-20-5001 FAX: +81-742-20-5701 E-mail: nara@accu.or.jp

Reference: ASPC20/06

20 May 2020

Secretary-General
National Commission for UNESCO

Subject: ACCU Group Training Course 2020

Dear Secretary-General,

Greetings from Nara, Japan.

Although it is a difficult situation for everyone in the world, we hope that you and your loved ones are well.

Regarding the nomination of the candidates to ACCU Group Training Course (reference letter: ASPC20/02), we would like to ask your cooperation again and add some information.

First, it is highly appreciated if we could receive some applicants recommended by NATCOM by the deadline for application. As we assume that this abnormal situation due to the coronavirus pandemic is affecting our work and its procedure, we would like to extend the deadline to 1st July. Besides, in order to provide opportunities to many people, we will accept applicants who send all required application forms except the endorsement by NATCOM directly to us and involve them in the selection process. It is the measure only for this year in the consideration of the circumstances preventing us from working smoothly.

In addition, if the global situation in September is not stable enough to implement the training course, we will make the training style into an “online” course. It is one possible option as the situation is changing day by day and we will make a decision seeing the circumstances and consulting with co-organisers. We are going to be flexible enough to deal with such an unusual situation as well as seeking the best way to keep contributing to cultural heritage protection in the Asia-Pacific region.

Lastly, on behalf of ACCU Nara, I would like to thank NATCOM for its continuous collaboration with us.

Sincerely yours,



MORIMOTO Susumu
Director of ACCU Nara

**Group Training Course for Young Professionals on Cultural Heritage Protection
in the Asia-Pacific Region 2020**

Investigation, Preservation, and Management of Archaeological Sites

(2 September – 1 October 2020, Nara, Japan)

General Information

1. Organisers

This course is jointly organised by the Agency for Cultural Affairs, Japan (Bunkacho); Asia-Pacific Cultural Centre for UNESCO (ACCU); International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM); and National Research Institute for Cultural Properties [Tokyo and Nara], in cooperation with Japan Consortium for International Cooperation in Cultural Heritage (JCIC-Heritage); under the auspices of Ministry of Foreign Affairs of Japan; Japanese National Commission for UNESCO; Nara Prefectural Government; and Nara City Government.

2. Background

In the Asia and Pacific region there are various forms of cultural heritage which are of great value from a global point of view. In order to safeguard this important cultural heritage for future generations, it is necessary to train heritage professionals for proper investigation, analysis, and preservation. ACCU Nara, in partnership with ICCROM and Bunkacho has been organising training courses since 2000 on specific themes with a view to building the capacity of professionals involved with cultural heritage protection in the region. The curriculum of the 21st group training course is designed for young professionals and comprises comprehensive basic knowledge and techniques in the fields of investigation, preservation and management of archaeological sites.

3. Dates and Venue

Dates: 2 September (Wed) – 1 October (Thu) 2020

Venue: ACCU Nara Office (Nara Pref. Nara General Office, 757 Horen-cho, Nara, Japan) and related research institutions, etc.

※If the global situation in September is not stable enough to implement the training course, we will make the training style into an ‘online’ course.

4. Objectives

The objectives of the training course are to provide participants with:

- knowledge of the principles and methodologies for cultural heritage protection;
- knowledge of skills-based techniques for the documentation and analysis of archaeological sites;
- knowledge of skills-based techniques for the preservation and management of archaeological sites;
- opportunities to share their knowledge of heritage protection based on their professional experiences in the field and to build heritage protection networks in the region.

5. Training Curriculum

The course curriculum is designed so that participants are able to learn an overview of the process and methodologies of investigation, preservation, and management of archaeological sites in Japan as well as global trends and international principles regarding heritage protection. The course is divided into six interconnected units including classroom lectures, work sessions, on-site studies, and presentations and discussions. (Please refer to the tentative course schedule.)

Units:

1. Current Issues and Global Perspective on Preservation of Archaeological Sites
2. Protection Systems for Cultural Heritage in Japan
3. Excavation Research of Archaeological Sites
4. Documentation of Archaeological Artefacts
5. Conservation and Restoration of Archaeological Artefacts
6. Management of Archaeological Sites (Global perspective, The case of Japan)

Contents:

Lectures

- Global trends in the preservation of archaeological sites
- Cultural heritage protection system in Japan
- Introduction to conservation science
- Excavation research methodology of archaeological sites

Work Sessions

- Recording/documentation of archaeological artefacts (measured drawing, photography)
- Conservation science for archaeological artefacts

On-site Studies

- Museums and UNESCO World Heritage Sites
- Preservation, management, and utilisation of archaeological sites
- Community engagement for cultural heritage protection

Presentations and Discussions

- Case-study report presentations on current issues and challenges regarding preservation of archaeological sites in each country
- Final presentation based on the outcomes of the training programme
- Summary and evaluation of the training programme

6. Working Language

English

7. Eligible Participants

The training course is offered to heritage practitioners from the following 42 signatory countries to the UNESCO World Heritage Convention in the Asia-Pacific region, who are recommended by the National Commissions for UNESCO (NATCOM)*. The maximum number of participants is 15 (one participant per nation, in principle).

*NATCOM are national cooperative bodies operating for the purpose of associating their governmental and non-governmental bodies in education, sciences, culture and communication with the work of the organisation. They are set up by their respective governments in accordance with Article VII of the UNESCO Constitution.

Participants also should be:

- (1) young heritage professionals who are expected to have **5-7 years of experience** in the field of preservation and management work of archaeological sites, to be currently involved in the preservation practice at archaeological sites, and to be able to make effective use of the outcome of the training after returning to their respective countries;
- (2) those who have a good command of English as each participant will be asked to deliver presentations and write reports in English;
- (3) those who are in good enough health to attend the entire training programme;
- (4) those who are able to submit all required documents mentioned in item 8;
- (5) those who will continue to interact and exchange information with ACCU after returning to their home countries;
- (6) those who have not participated in the ACCU group training course under the theme of ‘archaeology’.

8. Application Requirements

(1) Application form (Form 1)

Please attach a copy of the passport, if the applicant has a valid passport at the time of application. This is not necessary if s/he has not yet obtained a passport.

(2) Letter of recommendation from the institution of the applicant (Form 2)

(3) Short paper [2 pages] (Form 3) It will weigh heavily in the selection of participants.

This paper should be written by the applicant and describe:

- reasons for applying;
- a brief summary of the applicant’s work related to the preservation of archaeological sites;
- future plans to utilise and develop the learning outcome in the applicant’s country.

(4) Endorsement by UNESCO National Commission (NATCOM)

As NATCOM in the respect countries will receive the course announcement and request to disseminate the information to relevant organisations from the organiser, please contact them directly for any inquiries.

※In consideration of the unprecedented situation, the applicants who don’t receive the endorsement by NATCOM will be accepted and involved in the selection process only if they meet other requirements.

(5) Certificate of English proficiency

This can serve as a reference for the screening. There is no need to attach this if applicants do not have one at present.

Application Deadline: ~~14 June 2020 (Sun)~~ 1 July 2020 (Wed)

Only complete applications with all necessary documents are eligible for consideration. Letters of recommendation from the institution and NATCOM should be physically signed and stamped and uploaded as a scanned copy. It will be appreciated if the application sheet be sent in both Word and PDF formats.

The organiser will reply to the applicant who sends the documents above directly to us. In case s/he does not receive confirmation of receipt within a week, please contact us immediately.

9. Notification of Screening Results

After consideration in consultation with the co-organisers, the organiser will select 15 people from among all applicants. We will inform successful candidates and each National Commission for UNESCO of the result **in July**.

Final selection will be made through a telephone interview. The dates for the interview will be informed later.

10. Certificate

A certificate of completion will be awarded to participants who satisfactorily attend all course activities and make a final presentation.

11. Course Costs

The organiser will cover the expenses incurred for the training course as follows:

(1) Round-trip travel cost

- The flight tickets between the nearest international airport to the participant's residence and Kansai International Airport will be arranged and provided by the organiser (except for participants from the countries noted below).
- Those from Australia, Brunei, China, New Zealand, Republic of Korea and Singapore are expected to cover their round-trip travel costs and arrange the tickets to and from Kansai International Airport.
- The organiser will arrange the transportation between the airport and Nara city for all participants.

(2) Daily allowance

All of the participants shall, in principle, be provided the basic living expenses incurred during the training course according to ACCU Nara's regulations.

(3) Accommodation

A room for single occupancy at a hotel in Nara city will be provided during the course for all participants. In case the accommodation on the way to and/or from Japan for any unavoidable reason (such as visa application or limited flight connections) is needed, the organiser will make an arrangement and cover the expense.

Participants shall be responsible for visa application fees and domestic travel expenses.

12. Secretariat

Cultural Heritage Protection Cooperation Office,

Asia-Pacific Cultural Centre for UNESCO (ACCU Nara)

Nara Pref. Nara General Office, 757 Horen-cho, Nara 630-8113 JAPAN

Tel: +81-(0)742-20-5001 Fax: +81-(0)742-20-5701 E-mail: nara@accu.or.jp

Course Curriculum (tentative)

Group Training Course on Cultural Heritage Protection in the Asia-Pacific Region -Investigation, Preservation, and Management of Archaeological Sites-

| Date | | 09 : 30～12 : 30 | 13 : 30～16 : 30 | Venue |
|---|-----|--|--|---|
| 2 | Wed | | Opening Ceremony/ Orientation Session | Nara city |
| Unit 1: Current Issues and Global Perspective on Preservation of Archaeological Sites | | | | |
| 3 | Thu | Presentations and Discussions Case Study Report Presentations by Participants | | ACCU Nara Office |
| 4 | Fri | Presentations and Discussions Case Study Report Presentations by Participants | Lecture Protection Systems for Cultural Heritage in Japan/ International Charters | ACCU Nara Office |
| 5 | Sat | Lecture Current Situation and Issues of Cultural Heritage Protection in the Asia-Pacific Region | Group Work Based on country reports (tentative) | ACCU Nara Office |
| 6 | Sun | Day off | | |
| Unit 2: Protection Systems for Cultural Heritage in Japan | | | | |
| 7 | Mon | Lecture Japanese Law for the Protection of Cultural Properties/ Administration System for Protection of Archaeological Sites | Lecture Preservation and Utilisation of Archaeological Sites in Japan | ACCU Nara Office |
| Unit 3: Excavation Research of Archaeological Sites | | | | |
| 8 | Tue | Lecture Research of Archaeological Site I (Excavation method and work procedure) | Lecture Research of Archaeological Site II (Various types of research method) | NNRICP |
| 9 | Wed | On-site Study Excavation Site | | Excavation Site (Nara city) |
| 10 | Thu | Lecture Research of Archaeological Site III (3D Modelling by SfM) | | NNRICP |
| 11 | Fri | Work Session Research of Archaeological Site IV (3D Modelling by SfM) | | NNRICP |
| 12 | Sat | Day off | | |
| 13 | Sun | Day off | | |
| Unit 4: Documentation of Archaeological Artefacts | | | | |
| 14 | Mon | Lecture Classification of Archaeological Artefacts | Work Session Classification of Archaeological Artefacts (Cleaning, Reassembly, and Filling of Earthenware) | Nara City Archaeological Research Centre |
| 15 | Tue | Work Session Recording/Documentation of Artefacts I (Measured drawing) | | |
| 16 | Wed | Work Session Recording/Documentation of Artefacts II (Measured drawing, Ink rubbing) | | |
| Unit 5: Conservation and Restoration of Archaeological Artefacts | | | | |
| 17 | Thu | Work Session Conservation and Restoration of Archaeological Artefacts I (Earthenware) | | Gangoji Institute for Research of Cultural Property |
| 18 | Fri | Work Session Conservation and Restoration of Archaeological Artefacts II (Metal objects) | | |
| 19 | Sat | Day off | | |
| Unit 4: Documentation of Archaeological Artefacts | | | | |
| 20 | Sun | Work Session Recording/Documentation of Archaeological Sites I (Photography) | | NNRICP |
| 21 | Mon | Work Session Recording/Documentation of Archaeological Sites II (Photography) | | |
| 22 | Tue | Day off | | |
| 23 | Wed | Day off | | |
| 24 | Thu | On-site Study World Heritage Site in Kyoto | | Kyoto |
| Unit 6: Management of Archaeological Sites I (Global Perspective) | | | | |
| 25 | Fri | Lecture Conservation and Utilisation of Cultural Heritage: Global Perspective I | | ACCU Nara Office |
| 26 | Sat | Lecture Conservation and Utilisation of Cultural Heritage: Global Perspective II | | |
| Unit 6: Management of Archaeological Sites II (The Case of Japan) | | | | |
| 27 | Sun | On-site Study Archaeological Sites and Museums I | | Kyushu region (pending) |
| 28 | Mon | On-site Study Archaeological Sites and Museums II | | |
| 29 | Tue | On-site Study Archaeological Sites and Museums III | | |
| 30 | Wed | Preparation for Final Report | | |
| 10 | 1 | Thu | Presentations and Discussions Final Presentations by Participants | Hotel Fujita Nara |
| | | | Closing Ceremony (16:00-) | |

ICCROM: International Centre for the Study of the Preservation and Restoration of Cultural Property

NNRICP: Nara National Research Institute for Cultural Properties

**Group Training Course for Young Professionals
on Cultural Heritage Protection in the Asia-Pacific Region 2020**

Type words in the gray input box
and press "Tab" key to move

Application Form (2020)

| | | |
|-----------------------------|--|--|
| First Name | <input type="text"/> | |
| Middle Name | <input type="text"/> | |
| Family Name | <input type="text"/> | |
| Gender | <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female | |
| Date of Birth (YY/MM/DD) | <input type="text"/> / <input type="text"/> / <input type="text"/> Age: <input type="text"/> | |
| Nationality | <input type="text"/> | |

Please fill in your full name as shown
in your passport.

Please check the box.

| | | |
|-------------------------------------|--|------------|
| Official Presentation | <input type="checkbox"/> National authority <input type="checkbox"/> Local authority <input type="checkbox"/> International organisation <input type="checkbox"/> Professional institution of national relevance <input type="checkbox"/> NPO/NGOs <input type="checkbox"/> Private firm/ Individual professional <input type="checkbox"/> Others () | |
| Organisation /Institution | <p>Please give the <u>official</u> name of organization you belong to.</p> | |
| Website (If available) | | |
| Department | | |
| Division/ Division | | |
| Present Position /Title | | |
| Postal Address (Office) | | Post Code: |
| Office Phone | | |
| Office Fax | | |
| Postal Address (Home) | | Post Code: |
| Home Phone/Fax | | |
| Mobile Phone | | |
| Preferred contact postal address | <input type="checkbox"/> Office <input type="checkbox"/> Home | |
| Email Address | Preferred: _____ Alternatives: _____ | |
| Nearest International Airport | | |

We will send official documents to the address you choose.

We will send the result of selection and other important
announcement by email.

We will arrange your travel to Japan from the airport given here.

[Form 1]

| | | | | |
|--|--|--------------------|-------------------|-----------------|
| Professional Experience (in the field of cultural heritage) | <input type="checkbox"/> Less than 4 years' experience in the cultural heritage protection field. (years) <input type="checkbox"/> 5-7 years' experience in the cultural heritage protection field. <input type="checkbox"/> More than 8 years' experience in the cultural heritage protection field. (years) | | | |
| Educational Background | Name of School/ University | Duration (from-to) | Degree (major) | |
| | | | | |
| Employment History | Organisation | Duration (from-to) | Job Specification | |
| | | | | |
| Relevant Work (multiple answers) | <input type="checkbox"/> Excavation survey <input type="checkbox"/> Documentation (measured drawing) <input type="checkbox"/> Documentation (photography) <input type="checkbox"/> Management of archaeological features <input type="checkbox"/> Management of archaeological site <input type="checkbox"/> Conservation science | | | |
| Outline of Current Job Responsibilities | <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Please check practices relevant to your daily work.</p> </div> | | | |
| | <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>For details of your work, please write in the short paper.</p> </div> | | | |
| Participation Experience of Overseas Training Course | Full Name of Course/ Venue (country) / Host institution | | Date | |
| | <input type="checkbox"/> ICCROM (/ /) <input type="checkbox"/> UNESCO (/ /) <input type="checkbox"/> WHITRAP (/ /) <input type="checkbox"/> JICA (/ /) <input type="checkbox"/> Other (/ /) | | | |
| | <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Please list all the professional <u>OVERSEAS</u> training course offered by <u>official</u> institutes or organisations.</p> </div> | | | |
| English Proficiency (Sufficient English proficiency is required for participation) | Listening | Speaking | Writing | Reading |
| | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
| Certificate (If any) *TOEFL, IELTS etc. | TOEFL/ IELTS: () Other: | | | |

[Form 1]

| | | |
|---|--|---|
| Food restrictions | <input type="checkbox"/> No | <input type="checkbox"/> Yes→Please specify: |
| Allergy | <input type="checkbox"/> No | <input type="checkbox"/> Yes→(Food:) (Drug:) |
| Smoking habits | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| (only for women) Pregnancy | <input type="checkbox"/> No | <input type="checkbox"/> Yes (months) |
| Medicine you currently take for treatment | <input type="checkbox"/> No | <input type="checkbox"/> Yes → (Name of medicine:) |
| How did you know this course? | <input type="checkbox"/> ACCU website/ facebook <input type="checkbox"/> ICCROM website <input type="checkbox"/> Organisation (supervisor, head) <input type="checkbox"/> National Commission for UNESCO (NATCOM) <input type="checkbox"/> Previous ACCU participants <input type="checkbox"/> Friends/Colleagues <input type="checkbox"/> Other () | |
| Passport Number | No. | Date of issue: |
| | Name in passport: | Date of expiration: |

We will not use the personal information for any purpose other than travel arrangement for our training course.

I hereby certify that above statements are true and correct to the best of my knowledge and belief. I also declare that my health allows me to undertake the whole training programme. If I were accepted, I agree:

- not to bring any family members to Japan during the programme;
- to return home at the end of the programme on the designated flight arranged by ACCU Nara;
- that ACCU Nara will publish your reports as long as they are used for the programme purposes;
- to accept all the terms and conditions presented by the organisers.

Date: _____ Signature: _____

NAME IN PRINT: _____

**Group Training Course for Young Professionals
on Cultural Heritage Protection in the Asia-Pacific Region 2020**

Application Form (2020)

| | | | | |
|-----------------------------|---|-----|--|--|
| First Name | | | | |
| Middle Name | | | | |
| Family Name | | | | |
| Gender | <input type="checkbox"/> Male <input type="checkbox"/> Female | | | |
| Date of Birth (YY/MM/DD) | / / | Age | | |
| Nationality | | | | |

| | | | |
|-------------------------------------|--|--|------------|
| Official Presentation | <input type="checkbox"/> National authority <input type="checkbox"/> Local authority <input type="checkbox"/> International organisation <input type="checkbox"/> Professional institution of national relevance <input type="checkbox"/> NPO/NGOs <input type="checkbox"/> Private firm/ Individual professional <input type="checkbox"/> Others () | | |
| Organisation /Institution | | | |
| Website (If available) | | | |
| Department | | | |
| Division/ Division | | | |
| Present Position /Title | | | |
| Postal Address (Office) | | | Post Code: |
| Office Phone | | | |
| Office Fax | | | |
| Postal Address (Home) | | | Post Code: |
| Home Phone/Fax | | | |
| Mobile Phone | | | |
| Preferred contact postal address | <input type="checkbox"/> Office <input type="checkbox"/> Home | | |
| Email Address | Preferred: _____ Alternatives: _____ | | |
| Nearest International Airport | | | |

[Form 1]

| | | | | |
|--|---|--------------------|-------------------|-----------------|
| Professional Experience (in the field of cultural heritage) | <input type="checkbox"/> Less than 4 years' experience in the cultural heritage protection field. (years) <input type="checkbox"/> 5-7 years' experience in the cultural heritage protection field. <input type="checkbox"/> More than 8 years' experience in the cultural heritage protection field. (years) | | | |
| Educational Background | Name of School/ University | Duration (from-to) | Degree (major) | |
| | | | | |
| Employment History | Organisation | Duration (from-to) | Job Specification | |
| | | | | |
| Relevant Work (multiple answers) | <input type="checkbox"/> Excavation survey <input type="checkbox"/> Documentation (measured drawing) <input type="checkbox"/> Documentation (photography) <input type="checkbox"/> Management of archaeological features <input type="checkbox"/> Management of archaeological artefacts (museum work) <input type="checkbox"/> Conservation science (materials:) <input type="checkbox"/> Others () | | | |
| Outline of Current Job Responsibilities | ➤ ➤ ➤ ➤ | | | |
| Participation Experience of Overseas Training Course | Full Name of Course/ Venue (country) / Host institution | | | Date |
| | <input type="checkbox"/> ICCROM (/ /) <input type="checkbox"/> UNESCO (/ /) <input type="checkbox"/> WHITRAP (/ /) <input type="checkbox"/> JICA (/ /) <input type="checkbox"/> Other (/ /) | | | |
| English Proficiency (Sufficient English proficiency is required for participation) | Listening | Speaking | Writing | Reading |
| | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
| Certificate (If any) *TOEFL, IELTS etc. | TOEFL/ IELTS: () Other: | | | |

[Form 1]

| | | |
|---|--|---------------------|
| Food restrictions | <input type="checkbox"/> No <input type="checkbox"/> Yes→Please specify: | |
| Allergy | <input type="checkbox"/> No <input type="checkbox"/> Yes→(Food:) (Drug:) | |
| Smoking habits | <input type="checkbox"/> No <input type="checkbox"/> Yes | |
| (only for women) Pregnancy | <input type="checkbox"/> No <input type="checkbox"/> Yes (months) | |
| Medicine you currently take for treatment | <input type="checkbox"/> No <input type="checkbox"/> Yes → (Name of medicine:) | |
| How did you know this course? | <input type="checkbox"/> ACCU website/ facebook <input type="checkbox"/> ICCROM website <input type="checkbox"/> Organisation (supervisor, head) <input type="checkbox"/> National Commission for UNESCO (NATCOM) <input type="checkbox"/> Previous ACCU participants <input type="checkbox"/> Friends/Colleagues <input type="checkbox"/> Other () | |
| Passport Number | No. | Date of issue: |
| | Name in passport: | Date of expiration: |

I hereby certify that above statements are true and correct to the best of my knowledge and belief. I also declare that my health allows me to undertake the whole training programme. If I were accepted, I agree:

- not to bring any family members to Japan during the programme;
- to return home at the end of the programme on the designated flight arranged by ACCU Nara;
- that ACCU Nara will publish your reports as long as they are used for the programme purposes;
- to accept all the terms and conditions presented by the organisers.

Date: _____ Signature: _____

NAME IN PRINT: _____

**Group Training Course for Young Professionals
on Cultural Heritage Protection in the Asia-Pacific Region 2020**

Investigation, Preservation, and Management of Archaeological Sites

(2 September – 1 October 2020, Nara, Japan)

| |
|----------------------------|
| Recommendation Form |
|----------------------------|

To: Mr MORIMOTO Susumu

Director
Cultural Heritage Protection Cooperation Office,
Asia-Pacific Cultural Centre for UNESCO (ACCU)

Name: _____

Date of Birth: _____

I hereby recommend the above person as a participant to the Group Training Course on Cultural Heritage Protection in the Asia-Pacific Region 2020.

Head of Organisation:

Name: _____

Title: _____

Organisation Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

stamp

Date: _____

Signature: _____

Short Paper

| Reasons for applying/ Motivation for the training course |
|---|
| |
| Project(s) in the relation to the investigation/ preservation/ management of archaeological sites (features and artefacts) that applicants are/were involved |
| |

Future plans to utilise and develop the outcome of the training course in the applicant's country

※up to 2 pages