



Government of India
Ministry of Education
Department of Higher Education
Technical Section - I

Invitation of Applications for the post of Director, IIT Kharagpur

Applications are invited for appointment to the post of Director of Indian Institute of Technology (IIT) Kharagpur. The Director of an IIT is the academic and administrative head of the Institution. He/She is expected to have a minimum of 5 years administrative experience and leadership qualities to head an Institute of National importance. The candidate/person should be a Ph.D. with first class or equivalent at the preceding degree, preferably in a branch of Engineering. In exceptional cases, candidates with Science, Mathematics or Management degrees may be considered. He/She should have an outstanding academic record throughout and a minimum of 10 years teaching experience as a Professor in a reputed Engineering or Technology Institute or University and should have guided Ph.D. students. The applicant should preferably be less than 60 years of age on the last date of receipt of the applications. The post carries a fixed pay of Rs. 2,25,000/- (Revised) per month, with allowances as per rules.

2. IIT Kharagpur is an autonomous institution fully funded by the Ministry of Education, Government of India. The Director will be appointed after obtaining the approval of the Competent Authority based on the recommendations made by the Search-cum-Selection Committee which will consider applications received in response to this advertisement, as well as nominations received from eminent persons. The appointment will be made on contractual basis for a period of five years or till the attainment of 70 years of age, whichever is earlier, as per usual terms and conditions.

3. Interested individuals may apply giving their detailed resume in the prescribed format clearly bringing out research, teaching, industry-academia collaborations and administrative achievements, alongwith a two page justification in support of their candidature, a two page vision statement for the institution and contact details of at least two distinguished individuals well

acquainted with their work. The application typed in the prescribed format along with enclosures may be sent by Registered/Speed Post to **The Under Secretary (TS.1), Department of Higher Education, Ministry of Education, Room No. 428 "C" Wing, Shastri Bhawan, New Delhi - 110 001** so as to reach the Ministry **on or before 31st May, 2024**. Persons employed in Government Departments, Autonomous Organizations and Public Sector Undertakings, should send their applications through proper channel with an Advance Copy to the above address. Envelope containing the application form should be inscribed on top of it in bold "**APPLICATION FOR THE POST OF DIRECTOR, IIT KHARAGPUR**". One copy of the application must be sent electronically (preferably in M.S. Word) to councilofiits@gmail.com.

Note: A certificate from the employer/competent authority stating that no vigilance case is either pending or contemplated against the applicant is to be attached with the application.



Format of Application for the post of Director, IIT Kharagpur

Post applied for:-

	Affix the latest passport size Photo
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(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required.)

1. General Information of Applicant

Name (In Capital Letters)	
Date of Birth (Day/Month/Year) And age on (31.05.2024)	
Correspondence Address	
Phone No.	Mobile No. : Landline No. :
Email	

2. Present Position

a.	Designation	
b.	Organization	
c.	Pay Scale	
d.	Date of appointment to the present post	
e.	Total Experience (In Years and Months)	

3. Details of experience possessed as per eligibility criteria:

(10 years' Professorship)

S.No.	Post held	Pay Scale	Organisation	Nature of duties	Experience (In Years and Months)

4. Educational Qualification (In chronological order from latest to Graduation level)

S.No.	Qualification	University/ Institution	Year	Subject(s) / Topic(s)	% of marks obtained	Distinctions etc.

5. Administrative Experience/Post(s) & responsibilities held

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1.	Deputy Director				
2.	Dean/Associate Dean				
3.	Head of the Department				
4.	Professor-in-charge & Wardenship etc.				
5.	Member of Academic Council/Senate				
6.	Member of Executive Council/BoG				
7.	Member of Professional/ Academic Bodies				
8.	Others (Specify)				

6. (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest)

S. No.	Post	Organization/ University	Duration	Experience (In Years and Months)

			From (Date)	To (Date)	

(b) Participation and contribution in relevant areas in higher education

	Organisation	Area of specialisation
Visiting Professor		
Resource Person		
Others (Specify)		

(c) Involvement with formulation of academic programmes:

S.No.	Nomenclature of Innovative Academic Programmes formulated	Date of approval by Senate	Year of Introduction

(d) Important MoUs formulated for academic collaborations:

S. No.	MoUs formulated	Name of Agencies/Departments involved	Year of MoU

(e) Position of Chairs (held)

S. No.	Name of Chair	Name of Agencies/Departments involved	Period of holding the Chair

7. International academic Exposure, if any

S. No.	Post/ Assignment	Organization/ Institute	Area of Assignment	Duration		
				From	To	In Years & Months

8. Scholarly achievements:

A. Contribution to Journals and Books:

	Details
H-Index	
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others (Specify)	

B. Publications:

B.I Kindly provide list of scholarly publications in recognised professional and/or academic journals:

Total Publications:

S.No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

B.II List of articles in popular magazines or newspapers

Total Articles:

S.No.	Date	Title	Name of Magazine/ Newspaper

C. Participation and scholarly presentations in conferences:

C.I National

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

C.II International

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

D. Participation and contribution in National/International Fora in the area of your academic and professional expertise

		Number(s)
Plenary Lectures/Invited Talks	International	
	National	
Congresses attended	International	
	National	
Examinership etc.	International	
	National	
Others (Specify)	International	
	National	

9. Research Projects:

S.No.	Client/Organisation's name	Nature of project	Duration of project	Amount of grant (Rupees)

10. Consulting experience:

List key consulting assignments undertaken:

S.No.	Client/ Organisation's name	Nature of assignment	Duration of assignment

11. Honours /Awards & Fellowships for Outstanding Work:

S. No.	Name of Award/Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award

11. (a). Membership of Societies and their names

S.No.	Membership of Societies and their names

12. No. of Research Scholars successfully guided :

Name of Programme	Awarded (No.) (Under-progress not to be included)

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13. No. of Patents (Awarded/filed) :

14. Strengths (justification in support of your candidature) (in 100 words)

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14. Your Vision for the Institute (upto 500 Words)

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15. Details of Referees, if any

S. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Director as per Act/ Statutes etc. and other applicable rules.

Place:

(Signature of the Applicant)

Date:

Note: Total No. of pages (A-4 size) of the application should not exceed 10 pages.