

Government of India  
Ministry of Education  
Department of Higher Education  
Technical Section - I

**Appointment of Director of IIITD&M, Kancheepuram, Tamil Nadu**

Applications are invited, for appointment to the post of Director of Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram, Tamil Nadu (IIITD&M Kancheepuram).

2. The Director of an IIIT, being the academic as well as administrative head, is expected to have proven administrative, teaching and research background (including significant experience in research guidance at the Ph.D. level) with the leadership qualities to head an Institute of National importance. The candidate should be a Ph.D. in the appropriate branch with an outstanding academic record throughout and a minimum of 10 years experience as a Professor in a reputed Educational Institute. Applicant should preferably be not more than 60 years of age. The post carries a fixed pay of Rs. 2,10,000/- (Fixed) as per 7<sup>th</sup> CPC plus Special Allowance of Rs. 11,250/- per month with allowances (pre-revised) as admissible under the Rules of the Institute.

3. The IIITD&M Kancheepuram is an autonomous Institute fully funded by the Ministry of Education, Government of India. The Director will be appointed after obtaining the approval of the Competent Authority based on the recommendations made by the Search-cum-Selection Committee. The Search-cum-Selection Committee will consider applications received in response to this advertisement, as well as nominations received from eminent persons. The appointment will be on contractual basis for a period of five years or till the attainment of 65 years, whichever is earlier, as per usual terms and conditions.

4. Interested individuals may apply giving detailed resume in the format available on the website ([www.education.gov.in](http://www.education.gov.in)). The application along with enclosures may be sent by Registered/Speed Post to **Under Secretary (IIITs), Department of Higher Education, Ministry of Education, Room No.203, 'C' Wing, Shastri Bhawan, New Delhi – 110001** so as to reach by 15<sup>th</sup> October, 2021.

5. Persons employed in Government Departments, Autonomous Organizations and Public Sector Undertakings, should send their applications through proper channel with an Advance Copy to the above address. Envelope containing the application form should have inscribed on top of it "APPLICATION FOR THE POST OF DIRECTOR, IIITD&M KANCHEEPURAM". One copy (in MS-Word format) of the application must be sent electronically to [ak.chattopadhyay@nic.in](mailto:ak.chattopadhyay@nic.in) within the prescribed period.

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**Format of Application for the post of Director of IIITD&M Kancheepuram**

Affix the latest  
passport size Photo

**(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required.)**

**1. General Information of Applicant**

<b>Name (In Capital Letters)</b>	
<b>Date of Birth (Day/Month/Year)</b>	
<b>Correspondence Address</b>	
<b>Phone No.</b>	Mobile No. : Landline No. :
<b>Email</b>	

**2. Present Position**

<b>a.</b>	<b>Designation</b>	
<b>b.</b>	<b>Organization</b>	
<b>c.</b>	<b>Pay Scale</b>	
<b>d.</b>	<b>Date of appointment to the present post</b>	
<b>e.</b>	<b>Total Experience (In Years and Months)</b>	

**3. Details of experience possessed as per eligibility criteria:**

**(10 years' Professorship)**

<b>S.No.</b>	<b>Post held</b>	<b>Pay Scale</b>	<b>Organisation</b>	<b>Nature of duties</b>	<b>Experience (In Years and Months)</b>

4. Educational Qualification (In chronological order from latest to Graduation level)

S.No.	Qualification	University	Year	Subject(s) / Topic(s)	% Achieved	Distinctions etc.

5. Administrative Experience/Post(s) & responsibilities held

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1.	Head of the Department				
2.	Chairman, Professional/Academic Bodies				
3.	Member, Board of Studies				
4.	Dean of Faculty				
5.	Member of Academic Council/Senate				
6.	Member of Executive Council/BoG				
7.	Member of Professional/Academic Bodies				
8.	Others (Specify)				

6. (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest)

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	

Participation and contribution in relevant areas in higher education

	Organisation	Area of specialisation
Visiting Professor		
Resource Person		
Others (Specify)		

(c) Involvement with formulation of academic programmes:

S.No.	Nomenclature of Innovative Academic Programmes formulated	Date of approval by Senate	Year of Introduction

(d) Important MoUs formulated for academic collaborations:

S. No.	MoUs formulated	Name of Agencies/Departments involved	Year of MoU

**(e) Position of Chairs:**

S. No.	Name of Chair	Name of Agencies/Departments involved	Period of holding the Chair

**7. International academic Exposure, if any**

S. No.	Post/Assignment	Organization/Institute	Area of Assignment	Duration		
				From	To	In Years & Months

**8. Scholarly achievements:****Contribution to Journals and Books:**

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others (Specify)	

**B. Publications:**

**B.I Kindly provide list of scholarly publications in recognised professional and/or academic journals:**

**Total Publications: .....**

S.No.	Date	Title	Name of journal	Refereed journal or not	Number of Citations (where possible)

**B.II List of articles in popular magazines or newspapers**

**Total Articles: .....**

S.No.	Date	Title	Name of Magazine/ Newspaper

**C. Participation and scholarly presentations in conferences:****C.I National**

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

**C.II International**

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

**D. Participation and contribution in National/International Fora in the area of your academic and professional expertise**

		Number(s)
Plenary Lectures/Invited Talks	International	
	National	
Congresses attended	International	
	National	
Examiner ship etc.	International	
	National	
Others (Specify)	International	
	National	

**9. Research Projects:**

S.No.	Client/Organisation's name	Nature of project	Duration of project	Amount of grant (Rupees)

**10. Consulting experience:****List key consulting assignments undertaken:**

S.No.	Client/ Organisation's name	Nature of assignment	Duration of assignment

**11. Honours /Awards & Fellowships for Outstanding Work:**

Sr. No.	Name of Award/Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award

**12.No. of Research Scholars successfully guided :**

Name of Programme	Awarded (No.) (Under-progress not to be included)

**13.Strengths (in 100 words)**

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**14. Your Vision for the Institute (upto 500 Words)**

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**15. Details of Referees, if any**

S. No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Director as per Act/ Statutes etc. and other applicable rules.

Place:

Date:

(Signature of the Applicant)

**Note: Total No. of pages (A-4 size) of the application should not exceed 10 pages.**