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F.No.3-2/2012-EE.12
Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
(EE.12 Section)

Shastri Bhawan, New Delhi
Dated the 2nd February, 2012.

To

The Accounts Officer
Pay & Accounts Office,
Department of School Education and Literacy,
Shastri Bhavan,
New Delhi.

Subject : Deputation of Dr. Amarjit Singh, Joint Secretary to participate in the International Task Force on Teachers for EFA Steering Committee Meeting scheduled to be held on 6th February, 2012(excluding journey time) at UNESCO Headquarter Paris, France - Regarding.

Sir,

I am directed to convey sanction of the President to the deputation of Dr. Amarjit Singh, Joint Secretary, in the Department of School Education and Literacy to Paris, France to participate in the International Task Force on Teachers for EFA Steering Committee Meeting scheduled to be held on 6th February 2012(excluding journey time) at UNESCO Headquarters, Paris.

2. The terms and conditions of the deputation would be as under:-
- i) Period of Deputation : The deputation of Dr. Amarjit Singh, Joint Secretary, Department of School Education and Literacy will commence on the date on which he leaves the station of duty and will terminate on the date on which he returns to Headquarters.
 - ii) Pay and Allowances : The officer proceeding from India will be entitled to pay and allowances as admissible to him in India but for deputation abroad. The period of deputation will count as duty for the purpose of leave, pension, earning of increments, etc.
 - iii) Air Travel: The officer will travel by air by the class he is entitled to.
 - iv) Enforced Halts: The officer will be provided with actual expenditure on board and lodging subject to the limits of daily allowance during enforced halt en-route, if any, in case the air company does not provide these facilities free of cost.
 - v) Embarkation Charges
: The officer shall be entitled to the Embarkation Charges/Airport Taxes visa fee etc., that he may pay at the Airport(s).


- vi) Local Transport: The Embassy of India in France is authorized to arrange local transport, as per entitlement and subject to actual, at the prevailing rate, as and when required for the official use of the officer. The expenditure on internal/local transport is allowed only if vehicles are not provided by the Embassy of India, France from their own fleet.
- vii) Accommodation: The Embassy of India in France is authorized to book suitable hotel accommodation and make other necessary arrangements in respect of Dr. Amarjit Singh, Joint Secretary, Department of School Education & Literacy as per entitlement of the officer prescribed under relevant norms and settle the bills.
- viii) DA: Dr. Amarjit Singh, Joint Secretary shall be paid Cash Allowance (DA) as admissible under the Rules for his stay in Paris, France. The Embassy of India in France is authorized to pay DA as admissible to Dr. Amarjit Singh, Joint Secretary and debit this amount to this Department.
- xi) Mobile phone: Dr. Amarjit Singh, Joint Secretary shall be authorized to incur expenditure, towards mobile phone @ Rs.500/- per day (Sim Card to be provided by the Embassy of India, Paris, France) as per extant instructions.
- xi) Miscellaneous: The officer shall be authorized to incur expenditure, towards miscellaneous items like Visa fee, as per norms.
- xii) Excess Baggage: As per extant instructions.
- xiii) Mileage Charges: The officer shall be entitled to reimbursement of taxi fare/conveyance charges from his residence to Indira Gandhi International Airport, New Delhi and from Airport to his residence as per actuals.
- xiv) Medical Assistance: The officer will be entitled to medical assistance in accordance with the orders issued by Ministry of External Affairs as amended from time to time.

3. The Embassy of India in France is authorized to book hotel accommodation, local transportation, and make other necessary arrangements in respect of Dr. Amarjit Singh, Joint Secretary during his official stay in Paris, France and settle the bills.

4. Dr. Amarjit Singh, Joint Secretary will be the Controlling Officer in respect of the expenditure connected with the visit to Paris, France. The Embassy of India, France is authorized to release necessary advance to Dr. Amarjit Singh, Joint Secretary of such amount as may be required by him from time to time to meet the expenditure at Paris, France in connection with the transport, Sim Card etc. as sanctioned above.

5. The expenditure on pay and allowances of the Officer will be debitabale to the existing sources of his salary.
6. The expenditure on Miscellaneous etc. will be debitabale under Demand No.58, Major Head 2202, 01-Elementary Education, 111-Sarva Shiksha Abhiyan, 03.00.12-Foreign Travel Expenses (Plan), 2011-12,
7. This issues with the concurrence of IFD vide their Dy. No.478/IFD dated 02.02.2012.


Yours faithfully,


[Rohtas Bhankhar]

Under Secretary to the Government of India
Telefax: 23381662

Copy to :-

1. The Accountant General (Central Revenues), Special Cell, New Delhi
2. Ministry of External Affairs (Controller of Accounts), Foreign Exchange Section, Room No. 42, Akbar Bhavan, New Delhi.
3. Ministry of External Affairs, UN-I Section, B-39, Basement, South Block, New Delhi.
4. Ministry of External Affairs, EW Division, South Block, New Delhi. (Fax No. 23794142).
5. Pay & Accounts Office, Department of Personnel & A. R. New Delhi.
6. The Embassy of India in France, 15, rue Alfred Dehodencq 75016-Paris (Fax : +33 1 40 50 09 96).
7. Dr. Amarjit Singh, Joint Secretary, Department of School Education & Literacy. A copy of MEA's O.M No.U1/151//01/2011(91) dated 01.02.2012 regarding issue of clearance from political angle to undertake visit abroad is enclosed for information and necessary action.
8. Director(EE-3), Department of SE&L.
9. Under Secretary (Establishment), Department of SE&L/ and HE.
10. Under Secretary (Establishment), Ministry of External Affairs.
11. EC Unit.
12. IF.I Section/IFD Section/Sanction Folder.
13. Guard File of Dealing hand.


[Rohtas Bhankhar]

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