

**F. No. 12-2/2023-DL
Government of India
Ministry of Education
Department of Higher Education
Distance Learning Division

Room No. 206 – ‘C’ Wing, Shastri Bhawan
New Delhi – 110 001, Dated: 08.08.2023

OFFICE MEMORANDUM

Subject: Third party audit through software for the year 2022-23 in pursuance of DoP&T's O.M. dated 07.11.2019 - reg.

The undersigned is directed to refer to RTI Section's Office Memorandum No. M-11014/1/2021-RTI dated 17.07.2023, on the subject cited above and to state that with regard to point no. 3 of list of actionable points in the said O.M., the compositions, powers & functions of the Statutory Authorities/Committees/ Boards/ Councils of the Indira Gandhi National Open University (IGNOU) is attached herewith for kind information and necessary action at the end of RTI Cell.



(Partha Kansabanik)
Deputy Secretary to Government of India

To:

RTI Cell
(Kind Attention: Ms. Sumita Budhiraja, Under Secretary)
Ground Floor, Gate No. 6, Shastri Bhawan,
Department of Higher Education,
Ministry of Education, New Delhi - 110 001.

Statute 6A: The Board of Management

- (1) The Board of Management shall consist of the following members, namely.
 - (i) Vice-Chancellor;
 - (ii) Senior-most Pro-Vice-Chancellor;
 - (iii) Three employees of the University who shall be nominated by the Vice-Chancellor, of which one shall be from the Directors of Schools of Studies, and the other two from the teachers and other academic staff other than the Directors of Schools;
 - (iv) Five persons, who are not employees of the University, to be nominated by the Visitor, representing the following areas of specialisation:
 - (a) Two eminent educationists;
 - (b) One person from the non-formal/voluntary sector;
 - (c) One person representing Commerce/Industry; and
 - (d) One person representing learned professions.
 - (v) Two representatives of the Government of India, namely;
 - (i) Secretary, Department of Higher Education, Ministry of Human Resource Development (Ex-officio)/or his nominee; and
 - (ii) Secretary, Ministry of Information and Broadcasting (Ex-officio)/or his nominee; and
 - (vi) Three persons to be co-opted by the Board of Management from among the following:
 - (a) A Vice-Chancellor of a State Open University;
 - (b) One expert on Distance Education; and
 - (c) One person who has knowledge of, or experience in, media/Communication field.
- (2) Members of the Board of Management, other than ex-officio members, shall hold office for a term of three years. Provided, however, that persons nominated/appointed from the University shall hold office for a term of two years.
- (3) The term of office of members of the Board of Management shall commence from the date of appointment, or nomination, as the case may be.
- (4) Six members of the Board of Management shall form the quorum for a meeting of the Board.

Statute 7: Powers and functions of the Board of Management

- (1) The Board of Management shall have the power of management and administration of the revenue and property of the University and the conduct of all administrative affairs of the University not otherwise provided for.
- (2) Subject to the provisions of the Act, the Statutes and the Ordinances, the Board of Management shall, in addition to the other powers vested in it under the Statutes have the following powers, namely:
 - (a) to create teaching and other academic posts and to define the functions and conditions of service of Professors, Readers, Lecturers and other teachers and other academic staff employed by the University;

- (b) to prescribe qualifications for teachers and other academic staff;
 - (c) to approve the appointment of such Professors, Readers, Lecturers and other teachers and academic staff as may be necessary on the recommendations of the Selection Committees constituted for the purpose;
 - (d) to approve appointments to temporary vacancies of any academic staff;
 - (e) to specify the manner of appointment to temporary vacancies of academic staff;
 - (f) to provide for the appointment of visiting Professors, Emeritus Professors, Fellows, artists and writers and determine the terms and conditions of such appointments.
 - (g) to manage and regulate the finances, accounts, investments, property of the University and all other affairs of the University and to appoint such agents as may be considered fit;
 - (h) to invest any money belonging to the University, including any unapplied income, in such stocks, funds, shares or securities as it thinks fit or in the purchase of immovable property in India with like power of varying such investment from time to time, provided that no action under this clause shall be taken without consulting the Finance Committee;
 - (i) to create administrative, ministerial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment thereto;
 - (j) to regulate and enforce discipline amongst the employees in accordance with the Statutes and Ordinances;
 - (k) to transfer or accept transfers of any immovable or movable property on behalf of the University.
 - (l) to entertain, adjudicate upon, or redress the grievances of the employees and the students of the University who may, for any reason, feel aggrieved;
 - (m) to fix the remuneration payable to course writers, counsellors, examiners and invigilators, and travelling and other allowances payable, after consulting the Finance Committee;
 - (n) to select the common seal for the University and to provide for the use of such seal;
 - (o) to delegate any of its powers to the Vice-Chancellor, Pro-Vice-Chancellors, Registrars, the Finance Officer or any other officer, employee or authority of the University, or to a committee appointed by it;
 - (p) to institute fellowships, scholarships, studentships; and
 - (q) to exercise such other powers and perform such other functions as may be conferred or imposed on it by the Act or the Statutes.
- (3) The Board of Management shall exercise all the powers of the University not otherwise provided for by the Act, Statutes, Ordinances and the Regulations for the fulfillment of the objects of the University.