

BY REGD. POST

**1st Instalment {Plan, Recurring}
{66 Polytechnics: South Region}**

No.F.21-19/2010-TS.IV
Government of India
Ministry of Human Resource Development
(Department of Higher Education)

Website : http://www.education.nic.in/tech/tech_poly.asp.

E.Mail : ts4.edu@nic.in

Shastri Bhawan, New Delhi - 110115

Dated the 27th October, 2010

To,

The Accounts Officer
Pay & Accounts Office
Department of Higher Education, Shastri Bhawan, New Delhi.


Subject: Release of grants to implement the Scheme of Community Development Through Polytechnics (CDTP) to selected institutions during the financial year 2010-11 – reg.

Sir,


I am directed to convey the sanction of the President of India to the payments of 1st Installment of Grants-in-aid to the tune of **Rs.3,11,60,000/- (Rupees Three Crore Eleven Lakh Sixty Thousand Only)** under Plan, during the **financial year 2010-11**, to the Principals/Directors of the undermentioned **66 Institutions**, for implementing the *CDTP Scheme*, as per the details given below:-

(Rs in Lakhs)

S. No	Name of Polytechnic	Grant to be Released	BANK A/C No.	BANK ADDRESS	MIC R Code	IFSC CODE
ANDHRA PRADESH						
1.	S. V. Govt. Polytechnic, KT Road, Tirupati, Chittoor, Andhra Pradesh - 517507	4.20	86731011 0001681	Bank of India, VV Mahal Rd., Near Yamaha Showroom, Tirupati, Andhra Pradesh	51701 3002	BKID0 008673
2.	Sree Mullapudi Venkataraya Memorial Polytechnic, PB No. 13, Thimmarajapuram, Tanuku, West Godavari, Andhra Pradesh - 534211	4.60	10676847 396	State Bank of India, Tanuku, West Godavari, Andhra Pradesh	53400 2202	SBIN00 00925
3.	Govt. Polytechnic for Women, Nandigama, Distt: Krishna, Andhra Pradesh - 521185	3.80	85483821 3	Indian Bank, Main Rd., Nandigama, Distt: Krishna, Andhra Pradesh	NA	IDIB00 0N068
4.	Govt. Polytechnic, JNTU Campus, Anantapur, Andhra Pradesh - 515002	0.80	30288214 080	State Bank of India, JNTU Extn Counter, Anantapur, Andhra Pradesh	51500 2005	SBIN00 02723
5.	Govt. Polytechnic for Women, Kakinada, East Godavari, Andhra Pradesh - 533003	1.60	57310201 0001654	Union Bank of India, Sri Nager Br., 27n26 Gokul St., Kakinada, Andhra Pradesh	NA	UBIN0 557315
6.	Govt. Polytechnic, Hanumanpura, Mahabubnagar, Andhra Pradesh - 509001	4.30	62109736 366	State Bank of Hyderabad, Rachur Road Br., Mahabubnagar, Andhra Pradesh	NA	SBHY0 02098 2
7.	Govt. Polytechnic for Women, Bheemunipatnam, Distt. Vizag, Andhra Pradesh - 531163	3.10	30290288 058	State Bank of India, Bheemunipatnam, Andhra Pradesh	NA	SBIN00 01007
8.	Govt. Polytechnic, Near New Bust Stand, Bellampally, Adilabad, Andhra Pradesh - 504251	2.70	62049151 362	State Bank of Hyderabad, Bellampally, Andhra Pradesh	NA	SBHY0 020120
KARNATAKA						
9.	BVV Sangha's Polytechnic, Bagalkot, Karnataka - 587101	9.00	0317/SB/0 1/022739	Corporation Bank, BVVS Complex, Belgaum-Raichur Rd., Bagalkot, Karnataka	00001 7000	CORP0 000317
10.	CV Charantimath Rural Polytechnic, Hungund, Distt: Bagalkot, Karnataka - 587118	2.90	30298727 805	State Bank of India, Hungund, Distt: Bagalkot, Karnataka	58700 2118	SBIN00 01313
11.	Govt. Polytechnic, BH Road, Tumkur, Karnataka - 572103	4.20	11221	Canara Bank, Ashoka Nagar, BH Road, Tumkur, Karnataka	57201 5003	CNRB0 001960
12.	Govt. Polytechnic, Near Manik Prabhu Temple, Raichur, Karnataka - 584103	3.30	18172010 001450	Syndicate Bank, Timmapur Pet Br. Raichur, Karnataka	58402 5000	SYNB0 001817
13.	Karnataka (Govt.) Polytechnic, Mangalore, Dakshina Kannada, Karnataka - 575004	2.10	233	Indian Overseas Bank, Padavu Br., Nanthoor Bejai Post, Mangalore, Karnataka	57502 0003	IOBA0 001572
14.	Sanjay Memorial Polytechnic, Ikkeri Road, Sagar, Distt: Shimoga, Karnataka - 577401	3.70	34160	Canara Bank, Govinda Krupa JC Rd., Sagar, Distt: Shimoga, Karnataka	00001 5000	CNRB0 000574
15.	Govt. Polytechnic, Sagar Road, Sorab, Shimoga, Karnataka - 577429	8.50	64024333 764	State Bank of Mysore, Main Road Sorab, Karnataka	NA	SBMY0 040141
16.	Govt. Polytechnic, Koppal, Karnataka - 583231	3.00	64025502 177	State Bank of Mysore, Koppal, Hotel Mallika Complex, Hospet Rd., Karnataka	58300 6402	SBMY0 040674
17.	Nittur Polytechnic, Habsi Kote Guest House Road, Bidar, Karnataka - 585401	4.20	54016442 180	State Bank of Mysore, Near Basweshwar Circle, Bidar, Karnataka	NA	SBMY0 040394


(A. K. NASSA)
Joint Secretary (Technical)
Joint Educational Adviser (Tech.)
Min. of H. R. D.
Department of Higher Edn.
New Delhi

18.	Shree Tontada Siddhalingeshwara Kalyan Kendra Polytechnic, Mundargi Road, Gadag, Karnataka - 582101	2.20	31400100 000484	Bank of Baroda, Pala Badami Road, Gadag, Karnataka	58201 2002	BARBO GADA GX
19.	Visvesaraya Iron & Steel S J Govt. Polytechnic, New Town Bhadravati, Distt: Shimoga, Karnataka - 577301	2.70	64024345 421	State Bank of Mysore, Main Br., Bhadravati, Karnataka	00000 6000	SBMY0 040134
20.	Smt. L. V. (Govt.) Polytechnic, BM Road, Hassan, Karnataka - 573201	3.20	77071816 1	Indian Bank, Church Road, Hassan, Karnataka	00001 9000	IDIB00 0H006
21.	SR Vastrad Rural Polytechnic, Togunashi Cross, Badami Road, Guleddu, Bagalkot, Karnataka - 587203	8.40	37610201 0007244	Union Bank of India, Guleddu, Bagalkot, Karnataka	00002 6000	UBIN0 537616
22.	KVT Polytechnic, CVV Campus, Chickballapur, Karnataka - 562101	4.50	64049113 230	State Bank of Mysore, Chickballapur Main Br., BB Road Karnataka	56200 6002	SBMY0 040082
23.	Sri Taralabalu Jagadguru Polytechnic, Harapanhalli, Davangere, Karnataka - 583131	9.00	64017364 94-1	State Bank of Mysore, Harapanhalli, Davangere, Karnataka	NA	SBMY0 040117
24.	Dharmaprakasha D Banumaiiah's Polytechnic, MG Road, Udayagiri, Mysore, Karnataka - 570019	3.70	CD- 84122111 0000001	Bank of India, Udayagiri Br., Kamala Nivas Complex, Mahadevpura Rd., LBS Circle, Mysore, Karnataka	57001 3003	BKID0 008412
25.	Anjuman - E - Islam Polytechnic, Bengaluru Road, Near Malasamudra, Gadag, Karnataka - 582103	3.70	30370889 015	State Bank of India, Betgeri Branch, Gadag, Karnataka	58200 2003	SBIN00 05621
KERALA						
26.	Govt. Polytechnic College, Perintalmanna, PO: Angadipuram, Malapuram, Kerala - 679321	3.70	07572010 00986	Canara Bank, Perintalmanna Br., Al Aziz Complex, Malapuram, Kerala	67901 5101	CNRB0 000757
27.	Govt. Women's Polytechnic College, PO: Nedupuzha, Thrissur, Kerala - 680015	7.10	57005717 511	State Bank of Travancore, Koorkenchery, Thrissur, Kerala	NA	SBTR0 000174
28.	Carmel Polytechnic College, Punnappa, Alappuzha (Alleppy), Kerala - 688004	4.20	14618	Indian Overseas Bank, Iron Bridge PO Alappuzha, Kerala	NA	IOBA0 000004
29.	Residential Women's Polytechnic College, Payyanur, PO Korom, Distt: Kannur, Kerala - 670307	3.40	67093637 385	State Bank of Travancore, Payyanur Br., Kannur, Kerala	00000 9000	SBTR0 000259
30.	Central Polytechnic College, Vattiyoorkavu, Thiruvananthapuram, Kerala - 695013	4.30	67050407 826	State Bank of Travancore, Vattiyoorkavu, Thiruvananthapuram, Kerala	69500 9029	SBTR0 000433
31.	Instt. of Printing Tech. & Govt. Polytechnic College, Shoranur, Palakkad, Kerala - 679122	4.60	3208	Canara Bank, Shoranur, Palakkad, Kerala	00001 5000	CNRB0 000719
32.	Govt. Women's Polytechnic College, PO: Kalamassery, Distt: Ernakulam, Kerala - 683104	3.90	55040201 0007382	Union Bank of India, Kalamassery Br., Distt: Ernakulam, Kerala	68202 6037	UBIN0 555045
33.	Swami Nithyananda Polytechnic College, Kanhangad, Kasargod, Kerala - 671315	5.00	07242010 01095	Canara Bank, Damodar Bldg., Kottacherry, Kanhangad, Kerala	00001 5000	CNRB0 000724
34.	Govt. Polytechnic College, Neyyattinkara, Perumbazhathur, Thiruvananthapuram, Kerala - 695121	4.90	76980393 5	Indian Bank, Perumbazhathur, Thiruvananthapuram, Kerala	69501 9084	IDIB00 0P111
35.	Govt. Polytechnic College, PO:Udinoor, Trikaripur, Distt: Kasargod, Kerala - 671349	3.40	42383070 000288	Syndicate Bank, Pilicode Br., Pilicode, Kerala	00002 5000	SYNB0 004238
TAMIL NADU						
36.	GRG Polytechnic College, Kuppalayam, PO: S. S. Kulam, Coimbatore, Tamil Nadu - 641107	3.70	30316947 950	State Bank of India, SBI-SRKV PO, Coimbatore, Tamil Nadu	64110 02004	SBIN00 01541
37.	Sriram Polytechnic College, Perumalpattu, Distt: Tiruvallur, Tamil Nadu - 602024	4.20	669420	City Union Bank, 61 Railway Station Rd., Veppampattu, Tamil Nadu	00005 4000	CIUB0 000062
38.	Mohamed Sathak Polytechnic College, Kilakarai, Ramanathapuram, Tamil Nadu - 623806	2.40	23004	Indian Overseas Bank, Kilakarai, Ramanad Dr., Tamil Nadu	00002 0000	IOBA0 000138
39.	Rajagopal Polytechnic College, Gandhi Nagar, Gudiyattam, Vellore, Tamil Nadu - 632602	4.30	30892620 195	State Bank of India, 15, RS Road, Gudiyattam, Tamil Nadu	63200 2022	SBIN00 00842
40.	Thanthai Periyar EVR Govt. Polytechnic College, Vellore, Tamil Nadu - 632002	4.10	85589896 4	Indian Bank, Thorapadi Br., 78 Azad Rd., Vellore, Tamil Nadu	63201 9007	IDIB00 0T019
41.	PAC Ramasamy Raja Polytechnic College, Kumarasamy Raja Nagar Post, Rajapalayam, Virudhunagar, Tamil Nadu - 626108	4.80	75417635 -2	Indian Bank, PACR Polytechnic Extn Counter, PACR Salai, Rajapalayam, Virudhunagar Tamil Nadu	62601 9008	IDIB00 0P168
42.	KS Rangasamy Institute of Technology, KSR Kalvi Nagar, Tiruchengode, Namakkal, Tamil Nadu - 637215	7.70	07513010 00024651	The Lakshmi Vilas Bank Ltd., Thokavadi, Tiruchengode, Namakkal, Tamil Nadu	63805 6014	LAVB0 000751
43.	SSM Polytechnic College, SSM Nagar, Valayakaranoor, Komarapalayam, Distt: Namakkal, Tamil Nadu - 638183	3.70	76942810 3	Indian Bank, Salem Main Rd., Komarapalayam, Distt: Namakkal, Tamil Nadu	63801 9010	IDIB00 0K045
44.	Govt. Polytechnic College, Udhagamandalam, KT Finger Post, Ooty, The Nilgiris, Tamil Nadu - 643006	4.30	67058497 111	State Bank of Travancore, Commercial Road, Ooty, Tamil Nadu	64300 9002	SBTR0 000005
45.	Govt. Polytechnic College for Women, TPK Road, Madurai, Tamil Nadu - 625011	5.10	43830221 00002229	Punjab National Bank, Madurai, Tamil Nadu	62502 4003	PUNB0 438300
46.	Periyar Centenary Polytechnic College, Periyar Nagar, Vallam, Thanjavur, Tamil Nadu - 613403	9.90	30301387 834	State Bank of India, Thanjavur Main Br., Tamil Nadu	61300 2002	SBIN00 00924
47.	Thai Moogambigai Polytechnic College, Nerkundram, Mogappair, Chennai, Distt. Thiruvallur, Tamil Nadu - 600107	4.10	10392010 01121	Canara Bank, 1/100 PH Road, Nerkundram, Mogappair, Chennai, Tamil Nadu	60001 5057	CNRB0 001039
48.	Meenakshi Ammal Polytechnic College, Uthiramerur, Distt: Kanchipuram, Tamil Nadu - 603406	7.60	2443	Indian Overseas Bank, 35, Varadhanar Street, Chengalpattu, Kanchipuram, Tamil Nadu	60002 0143	IOBA0 000362
49.	Seethaimmal Polytechnic College, S.V.Raja Nagar, Veerapanchan, Madurai, Tamil Nadu - 625020	4.40	75405945 6	Indian Bank, Sivagangai Main Road, Karupaiuran (PO) Madurai, T.N.	62501 9016	IDIB00 0K136
50.	KL Nagasamy Memorial Polytechnic College, PO: Viraganoor, Khozhimedu, Madurai, Tamil Nadu - 625009	3.70	30883013 125	State Bank of India, City Br., Kamarajar Salai, Madurai, Tamil Nadu	62500 2005	SBIN00 00988
51.	Thangam Muthu Polytechnic College, Periyakulam East, Theni, Tamil Nadu - 625604	7.60	10767819 150	State Bank of India, Vaigaidam Rd., Thenkarai, Periyakulam, Tamil Nadu	62500 2202	SBIN00 00898


 A. H. NASSAR
 Technical Officer (Tech.)
 Asst. Educational Adviser (Tech.)
 Min. of H. R. D.
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52.	MSP Velayutha Nadar Lakshmithiammal Polytechnic College, Sivagamipuram, Pavoorchatram, Distt: Tirunelveli, Tamil Nadu - 627808	2.10	01210005 0308080	Tamil Nadu Mercantile Bank, Main Rd., Pavoorchatram, Tamil Nadu	62706 0102	TMBL0 000012
53.	Seikalathur Kamatchi Amman Polytechnic College, Manamadurai, Sivagangai, Tamil Nadu - 630606	7.80	325	Canara Bank, Madurai-Mandapam Rd., Manamadurai, Sivagangai, Tamil Nadu	NA	CNRB0 000958
54.	Ramu-Seetha Polytechnic College, Ramu-Seetha Nagar, PO: Kariapatti, Distt: Virudhunagar, Tamil Nadu - 626106	6.80	30298874 168	State Bank of India, Kariapatti Main Rd., Tamil Nadu	62600 2005	SBIN00 03781
55.	Meenakshi Krishnan Polytechnic College, Sankar Nagar, Pammal, Chennai, Distt. Kanchipuram, Tamil Nadu - 600075	4.40	47648718 -3	Indian Bank, Anakaputhur, Chennai, Tamil Nadu	60001 9077	IDIB00 0A061
56.	Annai JKK Sampoorani Ammal Polytechnic College, TN Palayam, Gobi, Erode, Tamil Nadu - 638506	7.80	75555364 8	Indian Bank, 25, Erode Main Rd., Pudukalayam, Gobichetti, TN.	63801 9006	IDIB00 0G009
57.	ADJ Dharmambal Polytechnic College, Kadambadi, Nagapattinam, Tamil Nadu - 611001	3.20	64202200 080605	Syndicate Bank, Sudan Towers, Velipalayam, Nagapattinam, Tamil Nadu	61102 5002	SYNB0 006420
58.	Govt. Polytechnic College for Women, Bharathiar Road, Coimbatore, Tamil Nadu - 641044	4.40	30128450 81	Central Bank of India, Sidhapudur Br., Coimbatore, Tamil Nadu	64101 6008	CBIN0 282357
59.	Ratnavel Subramaniam Polytechnic College, RVS Nagar, N Pariapatti, Dindigul, Tamil Nadu - 624005	3.90	13779	Indian Overseas Bank, Servite Convent Bldg., Sub Collector Office Rd., Dindigul, TN.	62402 003	IOBA0 001314
60.	Muthayammal Polytechnic College, Kakkavery, Rasipuram (Tk), Distt: Nammakkal, Tamil Nadu - 637408	7.80	03800110 009772	UCO Bank, Namagiripet, Rasipuram (Tk), Distt: Nammakkal, Tamil Nadu	63602 8004	UCBA0 000380
61.	Govt. Polytechnic College, PO: Civil Aerodrome, Coimbatore, Tamil Nadu - 641014	4.20	67	Indian Overseas Bank, Arvind Eye Hospital, Aerodrome Post, Coimbatore, Tamil Nadu	64102 0027	IOBA0 001853
62.	Govt. Polytechnic College, Chennai Salai, Krishnagiri, Tamil Nadu - 635001	8.40	82172111 0000010	Bank of India, CRS Plaza, Krishnagiri, Tamil Nadu	63501 3002	BKID0 008217
63.	Govt. Polytechnic College, Aranthangi, Distt: Pudukkottai, Tamil Nadu - 614616	4.20	7193	Indian Overseas Bank, Aranthangi, Distt: Pudukkottai, Tamil Nadu		IOBA0 001518
64.	Govt. Polytechnic College, Thirchirapalli (Trichy), Tamil Nadu - 620022	4.40	33130001 00130245	Punjab National Bank, B.O. Indl. Area, Kailasapuram, Trichy, Tamil Nadu	62002 4004	PUNB0 331300
65.	Sakthi Polytechnic College, Sakthi Nagar, Bhavani Tk., Erode, Tamil Nadu - 638315	7.70	SB27653	Canara Bank, Sakthi Nagar, Bhavani Tk., Erode, Tamil Nadu	NA	CNRB0 001332
66.	Arulmigu Palaniandavar Polytechnic College Palani, Dindigul, Tamil Nadu - 624601	5.00	21757	Indian Overseas Bank, Head Post Office Road, Palani, Tamil Nadu	00002 0000	IOBA0 000376
	Total	311.60				

2. The *Salient Features Document* of the *Scheme of Community Development Through Polytechnics* may please be perused and downloaded from this Department's website - http://www.education.nic.in/tech/tech_poly.asp

3. To implement the aforementioned Scheme, the selected **Polytechnics are eligible for maximum Recurring grants-in-aid of Rs 17.00 lakh per annum**. Release of further Instalment will be based on the progress shown by Polytechnic in Scheme's implementation during 2010-11. Therefore the **quarterly progress reports/UCs etc may please be submitted within stipulated time**.

4. The above mentioned **Grants-in-aid will be released directly into the respective Bank Accounts of each Grantee Polytechnic**, as mentioned in Table at para 2 above. Grantee Institutes **should immediately on receipt of this letter, contact their Bank and ensure that the above mentioned Bank Accounts are functional and active**, to avoid failure of Electronic transfer of grants.

5. **In case there is any change or error in the Bank details stated above, the Grantee Institutes should immediately inform this Ministry, by telephone/Email/Fax, and submit the revised Bank Account particulars in the prescribed proforma (2 pages) (Copy available at http://www.education.nic.in/tech/tech_poly.asp), duly signed by the Principal of the Polytechnic as well as concerned Bank Manager.**

Important Notes:- Polytechnics should not use words such as "Community or Scheme etc." while recording their name in Bank Account. Only the approved name of Polytechnic must be used or Electronic transfer of funds may be delayed/fail. Polytechnics are advised that every Column of the enclosed proforma (2 pages) must be compulsorily filled and nothing must be left blank, as sanction and release of funds is done electronically. The Bank details such as MICR code & IFSC code may be filled in consultation with Bank, and should not be left blank.

6. Submission to the Ministry, of the above proforma (2 pages), by the Principals of the Polytechnics will be deemed as their acceptance to implement the Scheme and abide by the conditions

(Sd/-) *(Signature)*
 Joint Secretary (Tech.)
 Secy. Education (Tech.)
 Min. of H. P. D.
 New Delhi

governing the Scheme's implementation, as per the Instructions and Guidelines issued by this Ministry from time to time. **It may please be ensured that separate Bank Accounts are operated for the CDTP Scheme.**

7. The Principals of the above Institutes may ensure preparation and approval of the Annual Operational Plan (**AoP**) as envisaged in the Scheme's *Salient Features Document* and should ensure that every expenditure incurred under the Scheme is incurred only for the activities/items as per the approved AoP. **The activities under the Scheme should be limited to the extent of grants-in-aid available with the grantee Institution at any given time. The grantee Institution would bear responsibility for any expenditure incurred over and above available grants and Ministry would not ordinarily be liable to reimburse the same, on a routine basis.**

8. The concerned State Governments and the Directors of Technical Education are requested to kindly facilitate the selected Polytechnics to rapidly operationalize the scheme during the current financial year.

9. There is no unspent balance of grants under this Scheme, with any of the above named grantee institutions.

10. It is certified that no previous UCs pertaining to the main grant (*Scheme of Community Development Polytechnics*), released to the grantee institutions, are pending. This Grant pertains to a Scheme, different from the Scheme, for which UCs, if any, are pending and the release of grants is therefore permitted in terms of the Ministry of Finance OM No.8(4)/(E.II) A/2005 dt.07.12.2007.

11. This Sanction is issued in exercise of the powers delegated to Ministries under DFPR, 1978, as amended from time to time. Above grants are being released in accordance with the pattern of assistance approved by the Ministry of Finance, Government of India. It is also certified that this Sanction is being issued in conformity with the rules and principles of the Scheme.

12. The expenditure on account of the above grant is debitable to **Demand No. 58 – Department of Higher Education – Major Head '2203' – Technical Education – 00.105 – Polytechnics – 04 – Grants for Quality Improvement Programme – Community Polytechnics – 04.00.31 – Grants in aid General, during the f.y. 2010-11 under Plan (Recurring & Non-Recurring).**

13. This sanction is issued in exercise of delegated powers to the Ministries and with the concurrence of **Integrated Finance Branch vide their Dy. No. 4739/2010 – IFD dated 07.10.2010 and IF.I vide Dy. No. 1087-0/2010-IF.I dated 21.10.2010.**


14. The amount of the above grants-in-aid will be drawn by the Drawing and Disbursing Officer (Grant), Department of Higher Education and paid through Electronic Transfer/Demand Draft to the **Principal/Director of each of the Grantee Institutions mentioned in Col.2 of the Table at para 2 above, vide the Bank Details shown against each Grantee Institution.**

15. The grant is being released subject to the conditions enumerated below:

- i) The grantee Institutions shall utilize the grants released vide this sanction letter, to implement the *Scheme of Community Development through Polytechnics*, strictly in accordance with the *Salient Features Document* and other Instructions & Guidelines issued by this Ministry from time to time and shall achieve all the targets as per each Institute's approved Annual Operational Plan, as envisaged in the Scheme. Overall responsibility for Scheme proper implementation rests with the concerned Principal of the Polytechnic. The suggested targets for the major activities of the Scheme are as follows -

Admission
(अभिषेक नाथ/A. K. NASSA)
आस. शिक्षा सलाहकार (तकनीकी)
Asst. Educational Adviser (Tech.)
स. श. वि. मंत्रालय/Min. of H. E. & T.
आस. शिक्षा सलाहकार, (उच्च शिक्षा) Edn.
नई दिल्ली, New Delhi

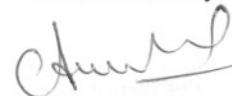
- a) Short term non-formal skill development courses – 600 trainees p.a.
 - b) Technology Transfer activities – 05 Technologies with at least 50 beneficiaries p.a..
 - c) Minimum 5 Technical and Support Services Camps per annum per polytechnic.
 - d) Extension Centres to be established – 05-10 locations.
- ii) On completion of training courses, the Polytechnic concerned should provide necessary guidance and assistance to the Trainees for their employment/self employment. Towards this end the programmes to be implemented under the Scheme, should be selected after careful assessment of the local needs through need assessment surveys, linkages with local industry etc.
 - iii) All project staff should be engaged only as prescribed in the Scheme's *Salient Features Document* and the Principal of the Polytechnic must make clear to prospective contract employees at every stage of the recruitment, including in Public notices, Interview, contract etc. that the employment offered is purely temporary and under a project, approved for implementation on an annual basis.
 - iv) The accounts of the grantee Institutions shall be open to inspection by the sanctioning authority (or it's representative) and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry, whenever the Institution is called upon to do so;
 - v) The above Institutes are required to utilize the assets accumulated under the erstwhile *Scheme of Community Polytechnics*, to implement the new Scheme. The grantee Institution shall maintain a year-wise Register of Assets, listing assets acquired with the grants released under the above mentioned Scheme, as well as assets under the old *Scheme of Community Polytechnics*, in the prescribed General Financial Rules, 2005 Form GFR-40 & 41. Assets acquired wholly or substantially out of the grants shall not without the prior sanction of the Government of India, be disposed, encumbered or be utilised for any purpose other than for which it is sanctioned;
 - vi) The institutions shall furnish regularly, ***Quarterly Financial Reports***, giving item-wise details of the recurring & Non rec. expenditure incurred, and unspent Recurring and Non-Recurring grants available at the close of the quarter, **to the concerned National Institute of Technical Teachers Training & Research (NITTTR) of their Region, within 10 days of the close of the quarter.** The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;
 - vii) The institutions shall furnish a ***Half-Yearly Physical Progress Report***, in prescribed format, on the physical progress achieved under the Scheme's activities in the previous Half-Year, **to the concerned NITTTR of their Region.**
 - viii) The institutions shall maintain separate subsidiary accounts for the grants received under the above mentioned Scheme and furnish to the Government, latest by 31.03.2011, an **Utilization Certificate (UC)** in the prescribed form GFR-19A, supported by the **Audited Statement of Accounts (SoA)**, in prescribed format, duly signed by the authorized auditor of the institution and countersigned by the Principal/Director of the institution, to the effect that the grant-in-aid (**GIA**) has been utilized for the purpose for which it was sanctioned. The GIA in respect of the next financial year, if eligible, shall be released only after the Ministry has satisfied itself, that the grantee Institution has properly utilized the grants released.
 - ix) At the close of the financial year, each Institution should also furnish an **Annual Physical Achievement Report (PAR)**, duly signed by the Principal and **to be attached with the UC**, listing the achievements of the previous financial year, under all activities of the Scheme, including


 (अधीक्षक, जलसा/ए.के.नस्सा)
 सचिव, शिक्षा, भारत सरकार (प्रौद्योगिकी)
 Asstt. Educational Adviser (Tech.)
 स. वि. मंत्रालय/मंत्र. of H. E. D.
 उत्तर शिक्षा विभाग/Up Higher Edn.
 नई दिल्ली, New Delhi

therewith, reasons for shortfall, if any, in achieving the targets prescribed in the Annual Operational Plan, and corrective action proposed;

- x) The Principal/Director of **each grantee Institution should submit, within 10 days of the close of financial year** i.e. 10th April, 2011, a one page summary report on the estimated total expenditure in the previous financial year, and the unspent closing balance of grant available as on 31st March 2010, separately for Recurring & Non Recurring grants. This report must be communicated to the Ministry/concerned NITTTR, by Fax/Email/Post. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;
 - xi) The Ministry will be at liberty to blacklist those Institutions, which do not submit the Utilization Certificate within the prescribed time, from any future grant, subsidy or other financial support from Government and also to publish a list of such Institutes on it's website;
 - xii) The Institution has been exempted from the execution of bond etc. in terms of Ministry of Finance (Department of Expenditure) OM No. 14(1) – E-II/A dated 23rd June 1965;
 - xiii) In future grants will be released to the institute only after they have satisfied this Ministry that adequate provisions for representation of SCs/STs has been made in their constitution and these are being followed in equal practice in filling up of vacancies reserved for SC/ST candidates every year.
 - xiv) The organisation shall fully implement Official Language Policy of the Union Government i.e. the organisation shall fully comply with the Official Language Act, 1963 and Official Language (use for the official purposes of the Union) Rules, 1976 etc.
16. The grantee is in concerned circle of accounts.

Yours faithfully,



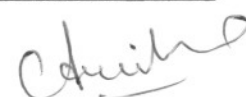
(A.K.NASSA)

ASSISTANT EDUCATIONAL ADVISER

सहा. शिक्षा सलाहकार (तकनीकी)
Asstt. Educational Adviser (Tech.)
स.स. वि. शासक/Min. of H. R. D.
उच्चतर शिक्षा विभाग / D/o Higher Edn.

Copy to:

1. The Drawing and Disbursing Officer (Grants) with two spare copies of the sanction letter and the grants in aid bill and a requisition for issue for cheque/DD duly filled for necessary action.
2. The Secretaries, Dealing with Technical Education, in the concerned States / UTs.
3. The Director of Tech. Education, of the concerned States.
4. The Principal/Director of the concerned institution.
5. The Accountant General (A&E) - II, of the concerned States.
6. The Director, National Institute of Technical Teachers Training & Research, Chennai.
7. EC Unit 8. IF.I Section 9. IFD 10. Guard File. 11. Website: http://www.education.nic.in/tech/tech_polyv.asp.



(A.K.NASSA)

ASSISTANT EDUCATIONAL ADVISER

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