BY SPEED POST

1st Installment {Plan, Recurring}
{76 Polytechnics: South Region}

No.F.21-17/2011-TS.IV
Government of India
Ministry of Human Resource Development
(Department of Higher Education)

Website : http://www.education.nic.in/tech/tech_poly.asp.
E.Mail : ts4.edu@nic.in
Shastri Bhawan, New Delhi - 110115
Dated the 27th October, 2011

To,

The Principal Accounts Officer,
Principal Accounts Office, M/o Human Resource Development
Department of Higher Education, Shastri Bhawan, New Delhi.

Subject: Release of grants to implement the ***Scheme of Community Development Through Polytechnics*** **(CDTP)** to selected institutions during the financial year **2011-12** – reg.

Sir,

I am directed to say that the Government of India is providing recurring financial assistance of upto a maximum of Rs.17.00 Lakhs per annum per Polytechnic, for implementing the *Scheme of Community Development Through Polytechnics* (**CDTP**), through selected AICTE approved Polytechnics. The *Norms & Guidelines Document* of the *CDTP Scheme* is available at this Department's website – **http://www.education.nic.in/tech/tech_poly.asp**. The grants under the scheme are to be released through concerned State/UT Governments through book transfer via RBI for further release of the specified amount to the concerned Polytechnic as per the terms contained in this Ministry's letter No. 21-6/2011-TS-IV dated 11.5.2011 (copy available on web-site).

2. Accordingly, I am directed to convey the sanction of the President of India to the payments of 1st Installment of Grants-in-aid to the tune of **Rs.7,89,75,000/- (Rupees Seven Crore Eighty Nine Lakh Seventy Five Thousand Only)** under Plan, during the **financial year 2011-12**, to the **Secretaries dealing with Technical Education** of the **2 (Two) States** as per the details given below, for incurring expenditure on implementation of the CDTP Scheme, as per guidelines, at the **76 Polytechnics** mentioned in *Para14* below :-

(Rs. In lakhs)

S.No	Name of the Grantee	Grants-in-aid proposed
1	Secretary dealing with Technical Education, Government of **Kerala**	295.62
2	Secretary dealing with Technical Education, Government of **Tamil Nadu**	494.13
	Total :	**789.75**

3. The total 1st Installment being released now comes to Rs.10,12,50,000/- (Rupees Ten Crore Twelve Lakh Fifty Thousand Only) consisting of Sanction Nos. 1 of 3 Gen Head-78% (Rs.7,89,75,000), 2 of 3 SC Head-15% (Rs.1,51,88,000) and 3 of 3 ST Head-7% (Rs.70,87,000).

4. To implement the CDTP Scheme, the selected **Polytechnics are eligible for maximum Recurring grants-in-aid of Rs 17.00 lakh per annum.** Release of further Installment will be based on the progress shown by Polytechnic in Scheme's implementation during 2011-12. Therefore the **quarterly progress reports/UCs etc may please be submitted to concerned NITTTRs within stipulated time**.

5. Grants in aid mentioned in *Para14* below against each Polytechnic shall be utilized for incurring Recurring expenditure as per guidelines of *CDTP Scheme,* by each polytechnic. Accordingly the Technical Education Department of the State is requested to kindly release the amount mentioned against each Polytechnic listed in *Para14* below, immediately on receipt of funds. The State Government may kindly ensure that sanctioned grant are released expeditiously to the above mentioned polytechnics in a time bound manner to enable smooth implementation of the Scheme

6. The grant is being released subject to the conditions enumerated below:-

(डॉ. अनिल नासा/DR. A. K. NASSA)
उप शिक्षा सलाहकार (तकनीकी)
Dy. Educational Adviser (Tech.)
मा. सं. वि. मन्त्रालय/Min. of H. R. D.
उच्चतर शिक्षा विभाग/Dte Higr. Edn.
नई दिल्ली/New Delhi

i) The Principals of the grantee Institutes may ensure preparation and approval of the Annual Operational Plan **(AoP)** by concerned NITTTRs, as envisaged in the Scheme's *Norms & Guidelines Document* and should ensure that every expenditure incurred under the Scheme is incurred only for the activities/items as per the approved AoP. **The activities under the Scheme should be limited to the extent of grants-in-ai available with the grantee Institution at any given time. The grantee Institution would bear responsibility for any expenditure incurred over and above available grants and Ministry would not ordinarily be liable to reimburse the same, on a routine basis, except as per rules.**

ii) The grantee Institutions shall utilize the grants released vide this sanction letter, to implement the *Scheme of Community Development through Polytechnics,* strictly in accordance with the *Salient Features Document* and other Instructions & Guidelines issued by this Ministry from time to time and shall achieve all the targets as per each Institute's approved Annual Operational Plan, as envisaged in the Scheme. Overall responsibility for Scheme's proper implementation rests with the concerned Principal of the Polytechnic. The suggested targets for the major activities of the Scheme are as follows –
   a) Short term non-formal skill development courses – 600 trainees p.a.
   b) Technology Transfer activities – 05 Technologies with at least 50 beneficiaries p.a..
   c) Minimum 5 Technical and Support Services Camps per annum per polytechnic.
   d) Extension Centres to be established – 05-10 locations.

iii) On completion of training courses, the Polytechnic concerned should provide necessary guidance and assistance to the Trainees for their employment/self employment. Towards this end the programmes to be implemented under the Scheme, should be selected after careful assessment of the local needs through need assessment surveys, linkages with local industry etc.

iv) All project staff should be engaged only as prescribed in the Scheme's *Salient Features Document* and the Principal of the Polytechnic must make clear to prospective contract employees at every stage of the recruitment, including in Public notices, Interview, contract etc. that the employment offered is purely temporary and under a project, approved for implementation on an annual basis.

v) The accounts of the grantee Institutions shall be open to inspection by the sanctioning authority (or it's representative) and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry, whenever the Institution is called upon to do so;

vi) The above Institutes are required to utilize the assets accumulated under the erstwhile *Scheme of Community Polytechnics,* to implement the new Scheme. The grantee Institution shall maintain a *year-wise* Register of Assets, listing assets acquired with the grants released under the above mentioned Scheme, as well as assets under the old *Scheme of Community Polytechnics*, in the prescribed General Financial Rules, 2005 Form GFR-40 & 41. Assets acquired wholly or substantially out of the grants shall not without the prior sanction of the Government of India, be disposed, encumbered or be □rganiza for any purpose other than for which it is sanctioned;

vii) The institutions shall furnish regularly, ***Quarterly Financial Reports***, giving item-wise details of the recurring & Non rec. expenditure incurred, and unspent Recurring and Non-Recurring grants available at the close of the quarter, **to the concerned National Institute of Technical Teachers Training & Research (NITTTR) of their Region,** within 10 days of the close of the quarter. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;

viii) The institutions shall furnish a ***Half-Yearly Physical Progress Report***, in prescribed format, on the physical progress achieved under the Scheme's activities in the previous Half-Year, **to the concerned NITTTR of their Region.**

ix) It is informed that for the financial year 2011-12, as the grant will be released through the concerned State/UT Government, UCs for grants released from 2011-12 will be submitted by the respective State/UT Governments. The **UC issued by the State/UT Government may be accompanied by the audited accounts and physical progress report on utilization of the grant, submitted by the concerned**

(डा॰ अनिल नासा/DR. A. K. NASSA)
उप शिक्षा सलाहकार (तकनीकी)
Dy. Educational Adviser (Tech.)
मा॰ सं॰ वि॰ मन्त्रालय/Min. of H. R. D.
उच्चतर शिक्षा विभाग/Dio Higr. Edn.
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polytechnic (as described in paras x & xi below). It is requested that the State Government may kindly issue a separate UC for each grantee polytechnic mentioned in *Para14* of this letter, to ensure that release of grants to better performing polytechnics are not held up due to some other polytechnics not submitting Ucs on time. **The State Government is required to submit the UC for above grant by the close of financial year (31.03.2012), as per General Financial Rules, 2005 and further recurring grant can be released only after receipt of the Ucs of previous year**.

x) The institutions shall maintain separate subsidiary accounts for the grants received under the above mentioned Scheme and **each grantee shall furnish to the concerned State Government**, latest by 31.03.2012, an *Utilization Certificate* **(UC)** in the prescribed form GFR-19A, supported by the *Audited Statement of Accounts* **(SoA)**, in prescribed format, duly signed by the authorized auditor of the institution and countersigned by the Principal/Director of the institution, to the effect that the grant-in-aid **(GIA)** has been utilized for the purpose for which it was sanctioned. The GIA in respect of the next financial year, if eligible, shall be released only after the Ministry has satisfied itself, that the grantee Institution has properly utilized the grants released.

xi) At the close of the financial year, each Grantee should also furnish an *Annual Physical Achievement Report (PAR)*, duly signed by the Principal and **to be attached with the UC**, listing the achievements of the previous financial year, under all activities of the Scheme, including therewith, reasons for shortfall, if any, in achieving the targets prescribed in the Annual Operational Plan, and corrective action proposed;

xii) The Principal/Director of **each grantee Institution should submit, within 10 days of the close of financial year** i.e. 10th April, 2012, a *one page summary report* on the estimated total expenditure in the previous financial year, and the unspent closing balance of grant available as on 31st March 2012, separately for Recurring & Non Recurring grants. **This report must be communicated to the Ministry/concerned NITTTR**, by Fax/Email/Post. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;

xiii) The Ministry will be at liberty to blacklist those Institutions, which do not submit the Utilization Certificate within the prescribed time, from any future grant, subsidy or other financial support from Government and also to publish a list of such Institutes on it's website;

xiv) In future grants will be released to the institute only after they have satisfied this Ministry that adequate provisions for representation of SCs/STs has been made in their constitution and these are being followed in equal practice in filling up of vacancies reserved for SC/ST candidates every year.

xv) The organization shall fully implement Official Language Policy of the Union Government i.e. the organization shall fully comply with the Official Language Act, 1963 and Official Language (use for the official purposes of the Union) Rules, 1976 etc.

7. The previous unspent balance of grants under this Scheme, if any, lying with the grantee institutions, has been adjusted while proposing release of grants.

8. It is certified that no previous UCs pertaining to the main grant *(Scheme of Community Development Polytechnics)*, released to the grantee institutions, are pending. This Grant pertains to a Scheme, different from the Scheme, for which UCs, if any, are pending and the release of grants is therefore permitted in terms of the Ministry of Finance *OM No.8(4)/(E.II) A/2005 dt.07.12.2007.*

9. This Sanction is issued in exercise of the powers delegated to Ministries under DFPR,1978, as amended from time to time. Above grants are being released in accordance with the pattern of assistance approved by the Ministry of Finance, Government of India. It is also certified that this Sanction is being issued in conformity with the rules and principles of the Scheme.

10. The expenditure on account of the above grant-in-aid is debitable to **Demand No. 59 – Department of Higher Education** – Major Head "3601"– Grants in aid to State Govt. – **04.175 – Technical Education - Polytechnics – 01** – Community Polytechnics – **01.00.31 – Grants–in–aid General,** during the f.y. 2011-12 **(Plan – Recurring).**

(R. K. Nanda)
(Tech.)
Dy. Director (Tech.)
मा. रा. शि. सं./N. C. E. R. T.
उच्चतर शिक्षा विभाग/Deptt. of Higher Edn.
नई दिल्ली/New Delhi

11. This sanction is issued in exercise of delegated powers to the Ministries and with the concurrenc of **Integrated Finance Branch vide their Dy. No.5182/2011 – IFD dated 17.10.2011 and IF.I vide Dy. No.513 -0/2011-IF.I dated 24.10.2011.**

12. On receipt of this sanction letter, the Principal Accounts Officer may issue an advice to the Reserve Bank of India (Central Accounts Section), Nagpur for affording credit to the balance of the State Government. The Principal Accounts Officer may forward a copy of the advice to the Accountant General and Finance Department of the State Government as well as Secretary, Technical Education of the State with a copy to the undersigned.

13. Necessary Sanction I.D. for above grants has been generated.

14. The grant mentioned in *para 2* above will be released by the concerned State Governments for implementation of the CDTP Scheme at the below mentioned polytechnics as per the allocation indicated against the each Polytechnic:-

(Rs in Lakhs)

S, No	Name of Polytechnic	Grant to be Released
1.	Govt. Polytechnic College, Perintalmanna, PO: Angadipuram, Malapuram, Kerala - 679321	9.36
2.	Seethi Sahib Memorial Polytechnic College, PO: Thekkumuri, Trirur, Malapuram, Kerala – 676105	10.92
3.	Govt. Women's Polytechnic College, Kottakal, Puthuparamba P.O., Malapuram, Kerala – 676501	8.19
4.	Sree Rama Govt. Polytechnic College, Triprayar, PO: Valapad, Distt: Thrissur, Kerala – 680567	10.53
5.	Govt. Women's Polytechnic College, PO: Nedupuzha, Thrissur, Kerala – 680015	10.53
6.	Carmel Polytechnic College, Punnapra, Alappuzha (Alleppy), Kerala – 688004	12.09
7.	Govt. Women's Polytechnic College, Kayamkulam, Alappuzha, Kerala – 690502	8.58
8.	Govt. Polytechnic College, Thottada, Kannur, Kerala – 670007	9.75
9.	Govt. Polytechnic College, Palakkad, Kerala – 678551	10.92
10.	Residential Women's Polytechnic College, Payyanur, PO Korom, Distt: Kannur, Kerala – 670307	9.36
11.	Govt. Polytechnic College, Meenangadi, Wayanad, Kerala – 673591	7.02
12.	Govt. Women's Polytechnic College, Malaparamba, Kozhikode (Calicut), Kerala – 673009	8.97
13.	Central Polytechnic College, Vattiyoorkavu, Thiruvananthapuram, Kerala – 695013	10.92
14.	Instt. of Printing Tech. & Govt. Polytechnic College, Shoranur, Palakkad, Kerala – 679122	12.48
15.	Swami Nithyananda Polytechnic College, Kanhangad, Kasargod, Kerala – 671315	12.48
16.	Govt. Polytechnic College, Thirurangadi, Velimukku, Malapuram, Kerala – 676317	11.31
17.	Govt. Polytechnic College, Cherthala, Alappuzha, Kerala - 688545	10.53
18.	Govt. Polytechnic College, Neyyattinkara, Perumbazhathur, Thiruvananthapuram, Kerala - 695121	11.70
19.	Govt. Polytechnic College, PO: Chelad, Kothamangalam, Distt: Ernakulam, Kerala - 686681	10.92
20.	Govt. Polytechnic College, Kunnamkulam, PO: Kizhoor, Thrissur, Kerala - 680523	10.14
21.	Govt. Polytechnic, Attingal, Thiruvananthapuram, Kerala – 695101	9.75
22.	Govt. Polytechnic College, Koovappady, PO: Perumbavoor, Ernakulam, Kerala - 683544	10.92
23.	Govt. Polytechnic College, Mancha P.O., Nedumangad, Thiruvananthapuram, Kerala – 695541	10.14
24.	Govt. Polytechnic College, Punalur, Nellipally, Kollam, Kerala – 691305	13.65
25.	Govt. Polytechnic College, Pala, Kottayam, Kerala - 686575	12.48
26.	Govt. Polytechnic College, Kumily, 62nd Mile, Vandiperiyar, Idukki, Kerala - 685533	11.70
27.	Govt. Polytechnic College, PO:Udinoor, Trikaripur, Distt: Kasargod, Kerala - 671349	10.92
28.	Govt. Polytechnic College, Koratty, Thrissur, Kerala - 680308	9.36

(DR. A. K. NASSA)
उप [illegible] (तकनीकी)
Dy. [illegible]nal Adviser (Tech.)
मा. सं. वि. मन्त्रालय/Min. of H. R. D.
उच्चतर शिक्षा विभाग/D/o Higr. Edn.
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	Name of Polytechnic	Grant to be Released
	TAMIL NADU	
29.	Sri Ramakrishna Mission Vidyalaya Polytechnic College, PO: Sri Ramakrishna Vidyalaya, Coimbatore, Tamil Nadu - 641020	10.53
30.	Nanjappa Institute of Rural Development & Technology, Palanisame Ravi Nagar, Karumathampatty, Coimbatore, Tamil Nadu – 641659	13.65
31.	GRG Polytechnic College, Kuppepalayam, PO: S. S. Kulam, Coimbatore, Tamil Nadu – 641107	9.75
32.	Annamalai Polytechnic College, Chettinad, Distt: Sivagangai, Tamil Nadu - 630102	2.34
33.	Bhaktavatsalam Polytechnic College, Karaipettal, Kanchipuram, Tamil Nadu - 631552	13.26
34.	A.M.K. Technological Polytechnic College *{Old Name Kothari Institute of Integrated Rural Development & Tech. Transfer}*, Chennai - Bangalore Road, Sembarambakkam, Chennai, Distt Thiruvallur, Tamil Nadu – 602103	12.09
35.	Sriram Polytechnic College, Perumalpattu, Distt: Tiruvallur, Tamil Nadu – 602024	10.53
36.	Mohamed Sathak Polytechnic College, Kilakarai, Ramanathapuram, Tamil Nadu – 623806	9.75
37.	Rajagopal Polytechnic College, Gandhi Nagar, Gudiyattam, Vellore, Tamil Nadu – 632602	9.75
38.	Thanthai Periyar EVR Govt. Polytechnic College, Vellore, Tamil Nadu – 632002	9.75
39.	Nachimuthu Polytechnic College, Udumalai Rd., Pollachi, Coimbatore, Tamil Nadu – 642003	11.31
40.	Thiagarajar Polytechnic College, P.B. No. 523, Junction Main Rd., Salem, Tamil Nadu – 636005	8.58
41.	KS Rangasamy Institute of Technology, KSR Kalvi Nagar, Tiruchengode, Namakkal, Tamil Nadu – 637215	15.99
42.	SSM Polytechnic College *{Old Name SSM Institute of Textile Technology & Polytechnic College}*, SSM Nagar, Valayakaranoor, Komarapalayam, Distt: Namakkal, Tamil Nadu – 638183	12.09
43.	Govt. Polytechnic College, Udhagamandalam, KT Finger Post, Ooty, The Nilgiris, Tamil Nadu -643006	10.53
44.	NPA Centenary Polytechnic College, Sakthi Malai, Kotagiri, The Nilgiris, Tamil Nadu – 643217	9.75
45.	Tamil Nadu Polytechnic College, TPK Road, Madurai, Tamil Nadu – 625011	7.02
46.	Govt. Polytechnic College for Women, TPK Road, Madurai, Tamil Nadu – 625011	9.75
47.	Bharathiyar Centenary Memorial Women's Polytechnic College, Ettayapuram, Distt: Thoothukudi, Tamil Nadu – 628902	6.24
48.	Periyar Centenary Polytechnic College *{Old Name Periyar Centenary Girls Polytechnic}*, Periyar Nagar, Vallam, Thanjavur, Tamil Nadu – 613403	13.65
49.	Arasan Ganesan Polytechnic College, Virudhunagar Main Road, PO: Anaikuttam, Sivakasi, Virudhunagar, Tamil Nadu – 626130	5.85
50.	Dr. Dharamambal Govt. Polytechnic College for Women, PO: Taramani, Chennai, Tamil Nadu – 600113	10.92
51.	Thanthai Roever Institute of Polytechnic College, Perambalur, Distt: Perambalur, Tamil Nadu – 621212	25.74
52.	Thai Moogambigai Polytechnic College, Nerkundram, Mogappair, Chennai, Distt. Thiruvallur, Tamil Nadu – 600107	12.48
53.	Meenakshi Ammal Polytechnic College, Uthiramerur, Distt: Kanchipuram, Tamil Nadu – 603406	12.48
54.	Seethaiammal Polytechnic College *{Old Name/Address Keela Kandani, Sivagangai, Tamil Nadu – 630 561}*, S.V.Raja Nagar, Veerapanchan, Madurai, Tamil Nadu – 625020	11.70
55.	KL Nagasamy Memorial Polytechnic College, PO: Viraganoor, Khozhimedu, Madurai, Tamil Nadu – 625009	9.75
56.	Thangam Muthu Polytechnic College, Periyakulam East, Theni, Tamil Nadu – 625604	16.38
57.	MSP Velayutha Nadar Lakshmithaiammal Polytechnic College, Sivagamipuram, Pavoorchatram, Distt: Tirunelveli, Tamil Nadu – 627808	11.31
58.	Seikalathur Kamatchi Amman Polytechnic College, Manamadurai, Sivagangai, Tamil Nadu – 630606	10.92
59.	Ramu-Seetha Polytechnic College, Ramu-Seetha Nagar, PO: Kariapatti, Distt: Virudhunagar, Tamil Nadu – 626106	11.70
60.	Meenakshi Krishnan Polytechnic College, Sankar Nagar, Pammal, Chennai, Distt. Kanchipuram, Tamil Nadu – 600075	8.97
61.	ADJ Dharmambal Polytechnic College, Kadambadi, Nagapattinam, Tamil Nadu – 611001	9.75
62.	Govt. Polytechnic College for Women, Bharathiar Road, Coimbatore, Tamil Nadu – 641044	10.14
63.	Govt. Polytechnic College, Konam, Nagercoil, Kanyakumari Distt, Tamil Nadu – 629004	11.31

(...SA)
Dy. ... (Tech.)
मा. सं. वि. मन्त्रालय/M... of H. R. D.
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S, No	Name of Polytechnic	Grant to be Releas
64.	Muthayammal Polytechnic College, Kakkavery, Rasipuram (Tk), Distt: Nammakkal, Tamil Nadu - 637408	12.48
65.	Govt. Polytechnic College, PO: Civil Aerodrome, Coimbatore, Tamil Nadu - 641014	8.58
66.	Govt. Polytechnic College, Chennai Salai, Krishnagiri, Tamil Nadu - 635001	9.75
67.	Govt. Polytechnic College, Aranthangi, Distt: Pudukkottai, Tamil Nadu - 614616	9.75
68.	Govt. Polytechnic College, Thirchirapalli (Trichy), Tamil Nadu - 620022	9.75
69.	VLB Janakiammal Polytechnic College, Kovaipudur, Coimbatore, Tamil Nadu - 641042	6.63
70.	Alagappa Polytechnic College, Karaikudi, Distt. Sivagangai, Tamil Nadu -630004	7.02
71.	PSG Polytechnic College, Peelamedu, Coimbatore, Tamil Nadu - 641004	11.31
72.	Sakthi Polytechnic College *{Old Name Sakthi Institute of Technology}*, Sakthi Nagar, Bhavani Tk., Erode, Tamil Nadu - 638315	11.70
73.	Muthiah Polytechnic College, Annamalai Nagar, Chidambaram, Distt: Cuddalore, Tamil Nadu - 608002	3.90
74.	Virudhunagar S Vellaichamy Nadar Polytechnic College, Rosalpatti Village, Virudhunagar, Tamil Nadu - 626001	10.92
75.	Pattukottai Polytechnic College, Pattukottai, Distt: Thanjavur, Tamil Nadu - 614601	4.29
76.	Central Polytechnic College, PO: Taramani, Chennai, Tamil Nadu - 600113	2.34
	Total	**789.75**

15. The grantee is located in concerned circle of accounts.

Yours faithfully,

(Dr.A.K.NASSA)
DEPUTY EDUCATIONAL ADVISER (T)

(डा. अनिल नासा/DR. A. K. NASSA)
उप शिक्षा सलाहकार (तकनीकी)
Dy. Educational Adviser (Tech.)
मा. सं. वि. मन्त्रालय/Min. of H. R. D.
उच्चतर शिक्षा विभाग/D/o Higr. Edn.
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Copy to:

1. The Secretaries, Dealing with Technical Education, in the concerned States / UTs, with a request to make expenditure of central grants strictly as indicated in the sanction letter and submit the progress report regularly.
2. Secretary, Finance Department of the concerned States. It is requested that funds released through this sanction letter may be transferred to the Director of Technical Education Department at the earliest for onward release to the concerned polytechnic as mentioned above
3. The Director of Tech. Education, of the concerned States.
4. The Principal/Director of the concerned institution.
5. The Accountant General (A&E) - II, of the concerned States.
6. The Director, National Institute of Technical Teachers Training & Research, Chennai.
7. EC Unit 8. IF.I Section 9. IFD 10.Guard File. 11.Website: **http://www.education.nic.in/tech/tech_poly.asp**.

(डा. अनिल नासा/DR. A. K. NASSA)
उप शिक्षा सलाहकार (तकनीकी)
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मा. सं. वि. मन्त्रालय/Min. of H. R. D.
उच्चतर शिक्षा विभाग/D/o Higr. Edn.
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(Dr.A.K.NASSA)
DEPUTY EDUCATIONAL ADVISER (T)

BY SPEED POST

1st Installment {Plan, Recurring}
{76 Polytechnics: South Region}

No.F.21-17/2011-TS.IV
Government of India
Ministry of Human Resource Development
(Department of Higher Education)

Website : http://www.education.nic.in/tech/tech_poly.asp.
E.Mail : ts4.edu@nic.in
Shastri Bhawan, New Delhi - 110115
Dated the 27th October, 2011

To,

The Principal Accounts Officer,
Principal Accounts Office, M/o Human Resource Development
Department of Higher Education, Shastri Bhawan, New Delhi.

Subject: Release of grants to implement the ***Scheme of Community Development Through Polytechnics*** **(CDTP)** to selected institutions during the financial year **2011-12** – reg.

Sir,

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2. Accordingly, I am directed to convey the sanction of the President of India to the payments of 1st Installment of Grants-in-aid to the tune of **Rs.1,51,88,000/- (Rupees One Crore Fifty One Lakh Eighty Eight Thousand Only)** under Plan, during the **financial year 2011-12**, to the **Secretaries dealing with Technical Education** of the **2 (Two) States** as per the details given below, for incurring expenditure on implementation of the CDTP Scheme, as per guidelines, at the **76 Polytechnics** mentioned in *Para14* below :-

(Rs. In lakhs)

S.No	Name of the Grantee	Grants-in-aid proposed
1	Secretary dealing with Technical Education, Government of **Kerala**	56.80
2	Secretary dealing with Technical Education, Government of **Tamil Nadu**	95.08
	Total :	**151.88**

3. The total 1st Installment being released now comes to Rs.10,12,50,000/- (Rupees Ten Crore Twelve Lakh Fifty Thousand Only) consisting of Sanction Nos. 1 of 3 Gen Head-78% (Rs.7,89,75,000), 2 of 3 SC Head-15% (Rs.1,51,88,000) and 3 of 3 ST Head-7% (Rs.70,87,000).

4. To implement the CDTP Scheme, the selected **Polytechnics are eligible for maximum Recurring grants-in-aid of Rs 17.00 lakh per annum**. Release of further Installment will be based on the progress shown by Polytechnic in Scheme's implementation during 2011-12. Therefore the **quarterly progress reports/UCs etc may please be submitted to concerned NITTTRs within stipulated time**.

5. Grants in aid mentioned in *Para14* below against each Polytechnic shall be utilized for incurring Recurring expenditure as per guidelines of *CDTP Scheme,* by each polytechnic. Accordingly the Technical Education Department of the State is requested to kindly release the amount mentioned against each Polytechnic listed in *Para14* below, immediately on receipt of funds. The State Government may kindly ensure that sanctioned grant are released expeditiously to the above mentioned polytechnics in a time bound manner to enable smooth implementation of the Scheme

6. The grant is being released subject to the conditions enumerated below:-

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i) The Principals of the grantee Institutes may ensure preparation and approval of the Annual Operational Plan **(AoP)** by concerned NITTTRs, as envisaged in the Scheme's *Norms & Guidelines Document* and should ensure that every expenditure incurred under the Scheme is incurred only for the activities/items as per the approved AoP. **The activities under the Scheme should be limited to the extent of grants-in-aid available with the grantee Institution at any given time. The grantee Institution would bear responsibility for any expenditure incurred over and above available grants and Ministry would not ordinarily be liable to reimburse the same, on a routine basis, except as per rules.**

ii) The grantee Institutions shall utilize the grants released vide this sanction letter, to implement the *Scheme of Community Development through Polytechnics,* strictly in accordance with the *Salient Features Document* and other Instructions & Guidelines issued by this Ministry from time to time and shall achieve all the targets as per each Institute's approved Annual Operational Plan, as envisaged in the Scheme. Overall responsibility for Scheme's proper implementation rests with the concerned Principal of the Polytechnic. The suggested targets for the major activities of the Scheme are as follows –
   a) Short term non-formal skill development courses – 600 trainees p.a.
   b) Technology Transfer activities – 05 Technologies with at least 50 beneficiaries p.a..
   c) Minimum 5 Technical and Support Services Camps per annum per polytechnic.
   d) Extension Centres to be established – 05-10 locations.

iii) On completion of training courses, the Polytechnic concerned should provide necessary guidance and assistance to the Trainees for their employment/self employment. Towards this end the programmes to be implemented under the Scheme, should be selected after careful assessment of the local needs through need assessment surveys, linkages with local industry etc.

iv) All project staff should be engaged only as prescribed in the Scheme's *Salient Features Document* and the Principal of the Polytechnic must make clear to prospective contract employees at every stage of the recruitment, including in Public notices, Interview, contract etc. that the employment offered is purely temporary and under a project, approved for implementation on an annual basis.

v) The accounts of the grantee Institutions shall be open to inspection by the sanctioning authority (or it's representative) and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry, whenever the Institution is called upon to do so;

vi) The above Institutes are required to utilize the assets accumulated under the erstwhile *Scheme of Community Polytechnics,* to implement the new Scheme. The grantee Institution shall maintain a *year-wise* Register of Assets, listing assets acquired with the grants released under the above mentioned Scheme, as well as assets under the old *Scheme of Community Polytechnics*, in the prescribed General Financial Rules, 2005 Form GFR-40 & 41. Assets acquired wholly or substantially out of the grants shall not without the prior sanction of the Government of India, be disposed, encumbered or be □rganiza for any purpose other than for which it is sanctioned;

vii) The institutions shall furnish regularly, ***Quarterly Financial Reports,*** giving item-wise details of the recurring & Non rec. expenditure incurred, and unspent Recurring and Non-Recurring grants available at the close of the quarter, **to the concerned National Institute of Technical Teachers Training & Research (NITTTR) of their Region,** within 10 days of the close of the quarter. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;

viii) The institutions shall furnish a ***Half-Yearly Physical Progress Report,*** in prescribed format, on the physical progress achieved under the Scheme's activities in the previous Half-Year, **to the concerned NITTTR of their Region.**

ix) It is informed that for the financial year 2011-12, as the grant will be released through the concerned State/UT Government, UCs for grants released from 2011-12 will be submitted by the respective State/UT Governments. The **UC issued by the State/UT Government may be accompanied by the audited accounts and physical progress report on utilization of the grant, submitted by the concerned**

(डा. अनिल नासा/DR. A. K. NASSA)
उप शिक्षा सलाहकार (तकनीकी)
Dy. Educational Adviser (Tech.)
मा. सं. वि. मन्त्रालय/Min. of H. R. D.
उच्चतर शिक्षा विभाग/D/o Higr. Edn.
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polytechnic (as described in paras x & xi below). It is requested that the State Government may kindly issue a separate UC for each grantee polytechnic mentioned in *Para14* of this letter, to ensure that release of grants to better performing polytechnics are not held up due to some other polytechnics not submitting Ucs on time. **The State Government is required to submit the UC for above grant by the close of financial year (31.03.2012), as per General Financial Rules, 2005 and further recurring grant can be released only after receipt of the Ucs of previous year**.

x) The institutions shall maintain separate subsidiary accounts for the grants received under the above mentioned Scheme and **each grantee shall furnish to the concerned State Government**, latest by 31.03.2012, an *Utilization Certificate* **(UC)** in the prescribed form GFR-19A, supported by the *Audited Statement of Accounts* **(SoA)**, in prescribed format, duly signed by the authorized auditor of the institution and countersigned by the Principal/Director of the institution, to the effect that the grant-in-aid **(GIA)** has been utilized for the purpose for which it was sanctioned. The GIA in respect of the next financial year, if eligible, shall be released only after the Ministry has satisfied itself, that the grantee Institution has properly utilized the grants released.

xi) At the close of the financial year, each Grantee should also furnish an *Annual Physical Achievement Report* ***(PAR)***, duly signed by the Principal and **to be attached with the UC**, listing the achievements of the previous financial year, under all activities of the Scheme, including therewith, reasons for shortfall, if any, in achieving the targets prescribed in the Annual Operational Plan, and corrective action proposed;

xii) The Principal/Director of **each grantee Institution should submit, within 10 days of the close of financial year** i.e. 10th April, 2012, a *one page summary report* on the estimated total expenditure in the previous financial year, and the unspent closing balance of grant available as on 31st March 2012, separately for Recurring & Non Recurring grants. **This report must be communicated to the Ministry/concerned NITTTR**, by Fax/Email/Post. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;

xiii) The Ministry will be at liberty to blacklist those Institutions, which do not submit the Utilization Certificate within the prescribed time, from any future grant, subsidy or other financial support from Government and also to publish a list of such Institutes on it's website;

xiv) In future grants will be released to the institute only after they have satisfied this Ministry that adequate provisions for representation of SCs/STs has been made in their constitution and these are being followed in equal practice in filling up of vacancies reserved for SC/ST candidates every year.

xv) The organization shall fully implement Official Language Policy of the Union Government i.e. the organization shall fully comply with the Official Language Act, 1963 and Official Language (use for the official purposes of the Union) Rules, 1976 etc.

7. The previous unspent balance of grants under this Scheme, if any, lying with the grantee institutions, has been adjusted while proposing release of grants.

8. It is certified that no previous UCs pertaining to the main grant *(Scheme of Community Development Polytechnics)*, released to the grantee institutions, are pending. This Grant pertains to a Scheme, different from the Scheme, for which UCs, if any, are pending and the release of grants is therefore permitted in terms of the Ministry of Finance *OM No.8(4)/(E.II) A/2005 dt.07.12.2007.*

9. This Sanction is issued in exercise of the powers delegated to Ministries under DFPR,1978, as amended from time to time. Above grants are being released in accordance with the pattern of assistance approved by the Ministry of Finance, Government of India. It is also certified that this Sanction is being issued in conformity with the rules and principles of the Scheme.

10. The expenditure on account of the above grant-in-aid is debitable to **Demand No. 59 – Department of Higher Education** – Major Head "3601"– Grants in aid to State Govt. – **04.789 – Special Component Plan for SCs – 02 – Technical Education - Polytechnics – 02.01.31 – Grants–in–aid General,** during the f.y. 2011-12 **(Plan – Recurring).**

(डा. [illegible] SSA)
उप [illegible] (की)
D[illegible] (Tech.)
मा. स. वि. [illegible] of H. R. D.
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11. This sanction is issued in exercise of delegated powers to the Ministries and with the concurrence of **Integrated Finance Branch vide their Dy. No.5182/2011 – IFD dated 17.10.2011 and IF.I vide Dy. No.513 -0/2011-IF.I dated 24.10.2011**.

12. On receipt of this sanction letter, the Principal Accounts Officer may issue an advice to the Reserve Bank of India (Central Accounts Section), Nagpur for affording credit to the balance of the State Government. The Principal Accounts Officer may forward a copy of the advice to the Accountant General and Finance Department of the State Government as well as Secretary, Technical Education of the State with a copy to the undersigned.

13. Necessary Sanction I.D. for above grants has been generated.

14. The grant mentioned in *para 2* above will be released by the concerned State Governments for implementation of the CDTP Scheme at the below mentioned polytechnics as per the allocation indicated against the each Polytechnic:-

(Rs in Lakhs)

S, No	Name of Polytechnic	Grant to be Released
1.	Govt. Polytechnic College, Perintalmanna, PO: Angadipuram, Malapuram, Kerala - 679321	1.80
2.	Seethi Sahib Memorial Polytechnic College, PO: Thekkumuri, Trirur, Malapuram, Kerala – 676105	2.10
3.	Govt. Women's Polytechnic College, Kottakal, Puthuparamba P.O., Malapuram, Kerala – 676501	1.57
4.	Sree Rama Govt. Polytechnic College, Triprayar, PO: Valapad, Distt: Thrissur, Kerala – 680567	2.02
5.	Govt. Women's Polytechnic College, PO: Nedupuzha, Thrissur, Kerala – 680015	2.02
6.	Carmel Polytechnic College, Punnapra, Alappuzha (Alleppy), Kerala – 688004	2.32
7.	Govt. Women's Polytechnic College, Kayamkulam, Alappuzha, Kerala – 690502	1.65
8.	Govt. Polytechnic College, Thottada, Kannur, Kerala – 670007	1.87
9.	Govt. Polytechnic College, Palakkad, Kerala – 678551	2.10
10.	Residential Women's Polytechnic College, Payyanur, PO Korom, Distt: Kannur, Kerala – 670307	1.80
11.	Govt. Polytechnic College, Meenangadi, Wayanad, Kerala – 673591	1.35
12.	Govt. Women's Polytechnic College, Malaparamba, Kozhikode (Calicut), Kerala – 673009	1.72
13.	Central Polytechnic College, Vattiyoorkavu, Thiruvananthapuram, Kerala – 695013	2.10
14.	Instt. of Printing Tech. & Govt. Polytechnic College, Shoranur, Palakkad, Kerala – 679122	2.40
15.	Swami Nithyananda Polytechnic College, Kanhangad, Kasargod, Kerala – 671315	2.40
16.	Govt. Polytechnic College, Thirurangadi, Velimukku, Malapuram, Kerala – 676317	2.17
17.	Govt. Polytechnic College, Cherthala, Alappuzha, Kerala - 688545	2.02
18.	Govt. Polytechnic College, Neyyattinkara, Perumbazhathur, Thiruvananthapuram, Kerala - 695121	2.25
19.	Govt. Polytechnic College, PO: Chelad, Kothamangalam, Distt: Ernakulam, Kerala - 686681	2.10
20.	Govt. Polytechnic College, Kunnamkulam, PO: Kizhoor, Thrissur, Kerala - 680523	1.95
21.	Govt. Polytechnic, Attingal, Thiruvananthapuram, Kerala – 695101	1.87
22.	Govt. Polytechnic College, Koovappady, PO: Perumbavoor, Ernakulam, Kerala - 683544	2.10
23.	Govt. Polytechnic College, Mancha P.O., Nedumangad, Thiruvananthapuram, Kerala – 695541	1.95
24.	Govt. Polytechnic College, Punalur, Nellipally, Kollam, Kerala – 691305	2.62
25.	Govt. Polytechnic College, Pala, Kottayam, Kerala - 686575	2.40
26.	Govt. Polytechnic College, Kumily, 62nd Mile, Vandiperiyar, Idukki, Kerala - 685533	2.25
27.	Govt. Polytechnic College, PO:Udinoor, Trikaripur, Distt: Kasargod, Kerala - 671349	2.10

(डा. अनिल [illegible] A. K. NASSA)
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5.	Govt. Women's Polytechnic College, PO: Nedupuzha, Thrissur, Kerala – 680015	2.02
6.	Carmel Polytechnic College, Punnapra, Alappuzha (Alleppy), Kerala – 688004	2.32
7.	Govt. Women's Polytechnic College, Kayamkulam, Alappuzha, Kerala – 690502	1.65
8.	Govt. Polytechnic College, Thottada, Kannur, Kerala – 670007	1.87
9.	Govt. Polytechnic College, Palakkad, Kerala – 678551	2.10
10.	Residential Women's Polytechnic College, Payyanur, PO Korom, Distt: Kannur, Kerala – 670307	1.80
11.	Govt. Polytechnic College, Meenangadi, Wayanad, Kerala – 673591	1.35
12.	Govt. Women's Polytechnic College, Malaparamba, Kozhikode (Calicut), Kerala – 673009	1.72
13.	Central Polytechnic College, Vattiyoorkavu, Thiruvananthapuram, Kerala – 695013	2.10
14.	Instt. of Printing Tech. & Govt. Polytechnic College, Shoranur, Palakkad, Kerala – 679122	2.40
15.	Swami Nithyananda Polytechnic College, Kanhangad, Kasargod, Kerala – 671315	2.40
16.	Govt. Polytechnic College, Thirurangadi, Velimukku, Malapuram, Kerala – 676317	2.17
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19.	Govt. Polytechnic College, PO: Chelad, Kothamangalam, Distt: Ernakulam, Kerala - 686681	2.10
20.	Govt. Polytechnic College, Kunnamkulam, PO: Kizhoor, Thrissur, Kerala - 680523	1.95
21.	Govt. Polytechnic, Attingal, Thiruvananthapuram, Kerala – 695101	1.87
22.	Govt. Polytechnic College, Koovappady, PO: Perumbavoor, Ernakulam, Kerala - 683544	2.10
23.	Govt. Polytechnic College, Mancha P.O., Nedumangad, Thiruvananthapuram, Kerala – 695541	1.95
24.	Govt. Polytechnic College, Punalur, Nellipally, Kollam, Kerala – 691305	2.62
25.	Govt. Polytechnic College, Pala, Kottayam, Kerala - 686575	2.40
26.	Govt. Polytechnic College, Kumily, 62nd Mile, Vandiperiyar, Idukki, Kerala - 685533	2.25
27.	Govt. Polytechnic College, PO:Udinoor, Trikaripur, Distt: Kasargod, Kerala - 671349	2.10

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S, No	Name of Polytechnic	Grant to be Released
28.	Govt. Polytechnic College, Koratty, Thrissur, Kerala - 680308	1.80
	TAMIL NADU	
29.	Sri Ramakrishna Mission Vidyalaya Polytechnic College, PO: Sri Ramakrishna Vidyalaya, Coimbatore, Tamil Nadu - 641020	2.02
30.	Nanjappa Institute of Rural Development & Technology, Palanisame Ravi Nagar, Karumathampatty, Coimbatore, Tamil Nadu – 641659	2.62
31.	GRG Polytechnic College, Kuppepalayam, PO: S. S. Kulam, Coimbatore, Tamil Nadu – 641107	1.87
32.	Annamalai Polytechnic College, Chettinad, Distt: Sivagangai, Tamil Nadu - 630102	0.45
33.	Bhaktavatsalam Polytechnic College, Karaipettal, Kanchipuram, Tamil Nadu - 631552	2.55
34.	A.M.K. Technological Polytechnic College *{Old Name Kothari Institute of Integrated Rural Development & Tech. Transfer}*, Chennai - Bangalore Road, Sembarambakkam, Chennai, Distt Thiruvallur, Tamil Nadu – 602103	2.32
35.	Sriram Polytechnic College, Perumalpattu, Distt: Tiruvallur, Tamil Nadu – 602024	2.02
36.	Mohamed Sathak Polytechnic College, Kilakarai, Ramanathapuram, Tamil Nadu – 623806	1.87
37.	Rajagopal Polytechnic College, Gandhi Nagar, Gudiyattam, Vellore, Tamil Nadu – 632602	1.87
38.	Thanthai Periyar EVR Govt. Polytechnic College, Vellore, Tamil Nadu – 632002	1.87
39.	Nachimuthu Polytechnic College, Udumalai Rd., Pollachi, Coimbatore, Tamil Nadu – 642003	2.18
40.	Thiagarajar Polytechnic College, P.B. No. 523, Junction Main Rd., Salem, Tamil Nadu – 636005	1.65
41.	KS Rangasamy Institute of Technology, KSR Kalvi Nagar, Tiruchengode, Namakkal, Tamil Nadu – 637215	3.08
42.	SSM Polytechnic College *{Old Name SSM Institute of Textile Technology & Polytechnic College}*, SSM Nagar, Valayakaranoor, Komarapalayam, Distt: Namakkal, Tamil Nadu – 638183	2.33
43.	Govt. Polytechnic College, Udhagamandalam, KT Finger Post, Ooty, The Nilgiris, Tamil Nadu -643006	2.03
44.	NPA Centenary Polytechnic College, Sakthi Malai, Kotagiri, The Nilgiris, Tamil Nadu – 643217	1.88
45.	Tamil Nadu Polytechnic College, TPK Road, Madurai, Tamil Nadu – 625011	1.35
46.	Govt. Polytechnic College for Women, TPK Road, Madurai, Tamil Nadu – 625011	1.88
47.	Bharathiyar Centenary Memorial Women's Polytechnic College, Ettayapuram, Distt: Thoothukudi, Tamil Nadu – 628902	1.20
48.	Periyar Centenary Polytechnic College *{Old Name Periyar Centenary Girls Polytechnic}*, Periyar Nagar, Vallam, Thanjavur, Tamil Nadu – 613403	2.63
49.	Arasan Ganesan Polytechnic College, Virudhunagar Main Road, PO: Anaikuttam, Sivakasi, Virudhunagar, Tamil Nadu – 626130	1.13
50.	Dr. Dharamambal Govt. Polytechnic College for Women, PO: Taramani, Chennai, Tamil Nadu – 600113	2.10
51.	Thanthai Roever Institute of Polytechnic College, Perambalur, Distt: Perambalur, Tamil Nadu – 621212	4.95
52.	Thai Moogambigai Polytechnic College, Nerkundram, Mogappair, Chennai, Distt. Thiruvallur, Tamil Nadu – 600107	2.40
53.	Meenakshi Ammal Polytechnic College, Uthiramerur, Distt: Kanchipuram, Tamil Nadu – 603406	2.40
54.	Seethaiammal Polytechnic College *{Old Name/Address Keela Kandani, Sivagangai, Tamil Nadu – 630 561}*, S.V.Raja Nagar, Veerapanchan, Madurai, Tamil Nadu – 625020	2.25
55.	KL Nagasamy Memorial Polytechnic College, PO: Viraganoor, Khozhimedu, Madurai, Tamil Nadu – 625009	1.88
56.	Thangam Muthu Polytechnic College, Periyakulam East, Theni, Tamil Nadu – 625604	3.15
57.	MSP Velayutha Nadar Lakshmithaiammal Polytechnic College, Sivagamipuram, Pavoorchatram, Distt: Tirunelveli, Tamil Nadu – 627808	2.18
58.	Seikalathur Kamatchi Amman Polytechnic College, Manamadurai, Sivagangai, Tamil Nadu – 630606	2.10
59.	Ramu-Seetha Polytechnic College, Ramu-Seetha Nagar, PO: Kariapatti, Distt: Virudhunagar, Tamil Nadu – 626106	2.25
60.	Meenakshi Krishnan Polytechnic College, Sankar Nagar, Pammal, Chennai, Distt. Kanchipuram, Tamil Nadu – 600075	1.73
61.	ADJ Dharmambal Polytechnic College, Kadambadi, Nagapattinam, Tamil Nadu – 611001	1.88
62.	Govt. Polytechnic College for Women, Bharathiar Road, Coimbatore, Tamil Nadu – 641044	1.95

(डॉ. [illegible] NASSA)
[illegible]
Dy. [illegible] (Tech.)
मा. स. मं. म. [illegible] of H. R. D.
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S, No	Name of Polytechnic	Grant to be Released
63.	Govt. Polytechnic College, Konam, Nagercoil, Kanyakumari Distt, Tamil Nadu – 629004	2.18
64.	Muthayammal Polytechnic College, Kakkavery, Rasipuram (Tk), Distt: Nammakkal, Tamil Nadu - 637408	2.40
65.	Govt. Polytechnic College, PO: Civil Aerodrome, Coimbatore, Tamil Nadu - 641014	1.65
66.	Govt. Polytechnic College, Chennai Salai, Krishnagiri, Tamil Nadu - 635001	1.88
67.	Govt. Polytechnic College, Aranthangi, Distt: Pudukkottai, Tamil Nadu - 614616	1.88
68.	Govt. Polytechnic College, Thirchirapalli (Trichy), Tamil Nadu - 620022	1.88
69.	VLB Janakiammal Polytechnic College, Kovaipudur, Coimbatore, Tamil Nadu - 641042	1.28
70.	Alagappa Polytechnic College, Karaikudi, Distt. Sivagangai, Tamil Nadu -630004	1.35
71.	PSG Polytechnic College, Peelamedu, Coimbatore, Tamil Nadu - 641004	2.18
72.	Sakthi Polytechnic College *{Old Name Sakthi Institute of Technology}*, Sakthi Nagar, Bhavani Tk., Erode, Tamil Nadu - 638315	2.25
73.	Muthiah Polytechnic College, Annamalai Nagar, Chidambaram, Distt: Cuddalore, Tamil Nadu - 608002	0.75
74.	Virudhunagar S Vellaichamy Nadar Polytechnic College, Rosalpatti Village, Virudhunagar, Tamil Nadu - 626001	2.10
75.	Pattukottai Polytechnic College, Pattukottai, Distt: Thanjavur, Tamil Nadu - 614601	0.83
76.	Central Polytechnic College, PO: Taramani, Chennai, Tamil Nadu - 600113	0.45
	Total	**151.88**

15. The grantee is located in concerned circle of accounts.

Yours faithfully,

(Dr.A.K.NASSA)
DEPUTY EDUCATIONAL ADVISER (T)

(डा. ए.के. नस्सा/Dr. A.K. NASSA)
उप शिक्षा सलाहकार (तकनीकी)
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उच्चतर शिक्षा विभाग/D/o Higr. Edn.
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Copy to:

1. The Secretaries, Dealing with Technical Education, in the concerned States / UTs. with a request to make expenditure of central grants strictly as indicated in the sanction letter and submit the progress report regularly.
2. Secretary, Finance Department of the concerned States. It is requested that funds released through this sanction letter may be transferred to the Director of Technical Education Department at the earliest for onward release to the concerned polytechnic as mentioned above
3. The Director of Tech. Education, of the concerned States.
4. The Principal/Director of the concerned institution.
5. The Accountant General (A&E) - II, of the concerned States.
6. The Director, National Institute of Technical Teachers Training & Research, Chennai.
7. EC Unit 8. IF.I Section 9. IFD 10.Guard File. 11.Website: **http://www.education.nic.in/tech/tech_poly.asp**.

(Dr.A.K.NASSA)
DEPUTY EDUCATIONAL ADVISER (T)

(डा. ए.के. नस्सा/Dr. A.K. NASSA)
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Dy. Educational Adviser (Tech.)
मानव संसाधन मंत्रालय/Min. of H. R. D.
उच्चतर शिक्षा विभाग/D/o Higr. Edn.
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BY SPEED POST

1st Installment {Plan, Recurring}
{76 Polytechnics: South Region}

No.F.21-17/2011-TS.IV
Government of India
Ministry of Human Resource Development
(Department of Higher Education)

Website : http://www.education.nic.in/tech/tech_poly.asp.
E.Mail : ts4.edu@nic.in
Shastri Bhawan, New Delhi - 110115
Dated the 27th October, 2011

To,

The Principal Accounts Officer,
Principal Accounts Office, M/o Human Resource Development
Department of Higher Education, Shastri Bhawan, New Delhi.

Subject: Release of grants to implement the ***Scheme of Community Development Through Polytechnics*** **(CDTP)** to selected institutions during the financial year **2011-12** – reg.

Sir,

I am directed to say that the Government of India is providing recurring financial assistance of upto a maximum of Rs.17.00 Lakhs per annum per Polytechnic, for implementing the *Scheme of Community Development Through Polytechnics* (**CDTP**), through selected AICTE approved Polytechnics. The *Norms & Guidelines Document* of the *CDTP Scheme* is available at this Department's website – **http://www.education.nic.in/tech/tech_poly.asp.** The grants under the scheme are to be released through concerned State/UT Governments through book transfer via RBI for further release of the specified amount to the concerned Polytechnic as per the terms contained in this Ministry's letter No. 21-6/2011-TS-IV dated 11.5.2011 (copy available on web-site).

2. Accordingly, I am directed to convey the sanction of the President of India to the payments of 1st Installment of Grants-in-aid to the tune of **Rs.70,87,000/- (Rupees Seventy Lakh Eighty Seven Thousand Only)** under Plan, during the **financial year 2011-12**, to the **Secretaries dealing with Technical Education** of the **2 (Two) States** as per the details given below, for incurring expenditure on implementation of the CDTP Scheme, as per guidelines, at the **76 Polytechnics** mentioned in *Para14* below :-

(Rs. In lakhs)

S.No	Name of the Grantee	Grants-in-aid proposed
1	Secretary dealing with Technical Education, Government of **Kerala**	26.58
2	Secretary dealing with Technical Education, Government of **Tamil Nadu**	44.29
	Total :	**70.87**

3. The total 1st Installment being released now comes to Rs.10,12,50,000/- (Rupees Ten Crore Twelve Lakh Fifty Thousand Only) consisting of Sanction Nos. 1 of 3 Gen Head-78% (Rs.7,89,75,000), 2 of 3 SC Head-15% (Rs.1,51,88,000) and 3 of 3 ST Head-7% (Rs.70,87,000).

4. To implement the CDTP Scheme, the selected **Polytechnics are eligible for maximum Recurring grants-in-aid of Rs 17.00 lakh per annum.** Release of further Installment will be based on the progress shown by Polytechnic in Scheme's implementation during 2011-12. Therefore the **quarterly progress reports/UCs etc may please be submitted to concerned NITTTRs within stipulated time.**

5. Grants in aid mentioned in *Para14* below against each Polytechnic shall be utilized for incurring Recurring expenditure as per guidelines of *CDTP Scheme,* by each polytechnic. Accordingly the Technical Education Department of the State is requested to kindly release the amount mentioned against each Polytechnic listed in *Para14* below, immediately on receipt of funds. The State Government may kindly ensure that sanctioned grant are released expeditiously to the above mentioned polytechnics in a time bound manner to enable smooth implementation of the Scheme

6. The grant is being released subject to the conditions enumerated below:-

(डा. अनिल [illegible] NASSA)
उप शिक्षा [illegible]-तकनीकी)
Dy. Educa[illegible] (Tech.)
मा. सं. वि. मं[illegible] Min. of H. R. D.
उच्चतर शिक्षा विभाग/Dte Higr. Edn.
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i) The Principals of the grantee Institutes may ensure preparation and approval of the Annual Operational Plan **(AoP)** by concerned NITTTRs, as envisaged in the Scheme's *Norms & Guidelines Document* and should ensure that every expenditure incurred under the Scheme is incurred only for the activities/items as per the approved AoP. **The activities under the Scheme should be limited to the extent of grants-in-aid available with the grantee Institution at any given time. The grantee Institution would bear responsibility for any expenditure incurred over and above available grants and Ministry would not ordinarily be liable to reimburse the same, on a routine basis, except as per rules.**

ii) The grantee Institutions shall utilize the grants released vide this sanction letter, to implement the *Scheme of Community Development through Polytechnics,* strictly in accordance with the *Salient Features Document* and other Instructions & Guidelines issued by this Ministry from time to time and shall achieve all the targets as per each Institute's approved Annual Operational Plan, as envisaged in the Scheme. Overall responsibility for Scheme's proper implementation rests with the concerned Principal of the Polytechnic. The suggested targets for the major activities of the Scheme are as follows –

a) Short term non-formal skill development courses – 600 trainees p.a.
b) Technology Transfer activities – 05 Technologies with at least 50 beneficiaries p.a..
c) Minimum 5 Technical and Support Services Camps per annum per polytechnic.
d) Extension Centres to be established – 05-10 locations.

iii) On completion of training courses, the Polytechnic concerned should provide necessary guidance and assistance to the Trainees for their employment/self employment. Towards this end the programmes to be implemented under the Scheme, should be selected after careful assessment of the local needs through need assessment surveys, linkages with local industry etc.

iv) All project staff should be engaged only as prescribed in the Scheme's *Salient Features Document* and the Principal of the Polytechnic must make clear to prospective contract employees at every stage of the recruitment, including in Public notices, Interview, contract etc. that the employment offered is purely temporary and under a project, approved for implementation on an annual basis.

14. The accounts of the grantee Institutions shall be open to inspection by the sanctioning authority (or it's representative) and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry, whenever the Institution is called upon to do so;

14. The above Institutes are required to utilize the assets accumulated under the erstwhile *Scheme of Community Polytechnics,* to implement the new Scheme. The grantee Institution shall maintain a *year-wise* Register of Assets, listing assets acquired with the grants released under the above mentioned Scheme, as well as assets under the old *Scheme of Community Polytechnics*, in the prescribed General Financial Rules, 2005 Form GFR-40 & 41. Assets acquired wholly or substantially out of the grants shall not without the prior sanction of the Government of India, be disposed, encumbered or be □rganiza for any purpose other than for which it is sanctioned;

14. The institutions shall furnish regularly, ***Quarterly Financial Reports***, giving item-wise details of the recurring & Non rec. expenditure incurred, and unspent Recurring and Non-Recurring grants available at the close of the quarter, **to the concerned National Institute of Technical Teachers Training & Research (NITTTR) of their Region,** within 10 days of the close of the quarter. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;

viii) The institutions shall furnish a ***Half-Yearly Physical Progress Report***, in prescribed format, on the physical progress achieved under the Scheme's activities in the previous Half-Year, **to the concerned NITTTR of their Region.**

ix) It is informed that for the financial year 2011-12, as the grant will be released through the concerned State/UT Government, Ucs for grants released from 2011-12 will be submitted by the respective State/UT Governments. The **UC issued by the State/UT Government may be accompanied by the audited accounts and physical progress report on utilization of the grant, submitted by the concerned**

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मा. रा... of H. R. D.
उच्चत... /D/o Higr. Edn.
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polytechnic (as described in paras x & xi below). It is requested that the State Government may kindly issue a separate UC for each grantee polytechnic mentioned in *Para14* of this letter, to ensure that release of grants to better performing polytechnics are not held up due to some other polytechnics not submitting Ucs on time. **The State Government is required to submit the UC for above grant by the close of financial year (31.03.2012), as per General Financial Rules, 2005 and further recurring grant can be released only after receipt of the Ucs of previous year**.

14. The institutions shall maintain separate subsidiary accounts for the grants received under the above mentioned Scheme and **each grantee shall furnish to the concerned State Government**, latest by 31.03.2012, an *Utilization Certificate* **(UC)** in the prescribed form GFR-19A, supported by the *Audited Statement of Accounts* **(SoA)**, in prescribed format, duly signed by the authorized auditor of the institution and countersigned by the Principal/Director of the institution, to the effect that the grant-in-aid **(GIA)** has been utilized for the purpose for which it was sanctioned. The GIA in respect of the next financial year, if eligible, shall be released only after the Ministry has satisfied itself, that the grantee Institution has properly utilized the grants released.

14. At the close of the financial year, each Grantee should also furnish an *Annual Physical Achievement Report (PAR)*, duly signed by the Principal and **to be attached with the UC**, listing the achievements of the previous financial year, under all activities of the Scheme, including therewith, reasons for shortfall, if any, in achieving the targets prescribed in the Annual Operational Plan, and corrective action proposed;

14. The Principal/Director of **each grantee Institution should submit, within 10 days of the close of financial year** i.e. 10th April, 2012, a *one page summary report* on the estimated total expenditure in the previous financial year, and the unspent closing balance of grant available as on 31st March 2012, separately for Recurring & Non Recurring grants. **This report must be communicated to the Ministry/concerned NITTTR**, by Fax/Email/Post. The Principal of the grantee institution will be responsible for any delay or stoppage in release of recurring grants, if eligible, in subsequent years, due to delay/failure of the Polytechnic to submit the required information, within prescribed time limits;

xiii) The Ministry will be at liberty to blacklist those Institutions, which do not submit the Utilization Certificate within the prescribed time, from any future grant, subsidy or other financial support from Government and also to publish a list of such Institutes on it's website;

xiv) In future grants will be released to the institute only after they have satisfied this Ministry that adequate provisions for representation of SCs/STs has been made in their constitution and these are being followed in equal practice in filling up of vacancies reserved for SC/ST candidates every year.

xv) The organization shall fully implement Official Language Policy of the Union Government i.e. the organization shall fully comply with the Official Language Act, 1963 and Official Language (use for the official purposes of the Union) Rules, 1976 etc.

7. The previous unspent balance of grants under this Scheme, if any, lying with the grantee institutions, has been adjusted while proposing release of grants.

8. It is certified that no previous Ucs pertaining to the main grant *(Scheme of Community Development Polytechnics)*, released to the grantee institutions, are pending. This Grant pertains to a Scheme, different from the Scheme, for which Ucs, if any, are pending and the release of grants is therefore permitted in terms of the Ministry of Finance *OM No.8(4)/(E.II) A/2005 dt.07.12.2007.*

9. This Sanction is issued in exercise of the powers delegated to Ministries under DFPR,1978, as amended from time to time. Above grants are being released in accordance with the pattern of assistance approved by the Ministry of Finance, Government of India. It is also certified that this Sanction is being issued in conformity with the rules and principles of the Scheme.

10. The expenditure on account of the above grant-in-aid is debitable to **Demand No. 59 – Department of Higher Education** – Major Head "3601"– Grants in aid to State Govt. – **04.796 – Scheduled Tribe Sub Plans**

(R. A. K. NASSA)
Adviser (Tech.)
Min. of H. R. D.
D/o Higr. Edn.
New Delhi

– 02 – Technical Education – Polytechnics – 02.01.31 – Grants–in–aid General, during the f.y. 2011-12 **(Plan – Recurring).**

11. This sanction is issued in exercise of delegated powers to the Ministries and with the concurrence of **Integrated Finance Branch vide their Dy. No.5182/2011 – IFD dated 17.10.2011 and IF.I vide Dy. No.513 -0/2011-IF.I dated 24.10.2011.**

12. On receipt of this sanction letter, the Principal Accounts Officer may issue an advice to the Reserve Bank of India (Central Accounts Section), Nagpur for affording credit to the balance of the State Government. The Principal Accounts Officer may forward a copy of the advice to the Accountant General and Finance Department of the State Government as well as Secretary, Technical Education of the State with a copy to the undersigned.

13. Necessary Sanction I.D. for above grants has been generated.

14. The grant mentioned in *para 2* above will be released by the concerned State Governments for implementation of the CDTP Scheme at the below mentioned polytechnics as per the allocation indicated against the each Polytechnic:-

(Rs in Lakhs)

S, No	Name of Polytechnic	Grant to be Released
1.	Govt. Polytechnic College, Perintalmanna, PO: Angadipuram, Malapuram, Kerala - 679321	0.84
2.	Seethi Sahib Memorial Polytechnic College, PO: Thekkumuri, Trirur, Malapuram, Kerala – 676105	0.98
3.	Govt. Women's Polytechnic College, Kottakal, Puthuparamba P.O., Malapuram, Kerala – 676501	0.74
4.	Sree Rama Govt. Polytechnic College, Triprayar, PO: Valapad, Distt: Thrissur, Kerala – 680567	0.95
5.	Govt. Women's Polytechnic College, PO: Nedupuzha, Thrissur, Kerala – 680015	0.95
6.	Carmel Polytechnic College, Punnapra, Alappuzha (Alleppy), Kerala – 688004	1.09
7.	Govt. Women's Polytechnic College, Kayamkulam, Alappuzha, Kerala – 690502	0.77
8.	Govt. Polytechnic College, Thottada, Kannur, Kerala – 670007	0.88
9.	Govt. Polytechnic College, Palakkad, Kerala – 678551	0.98
10.	Residential Women's Polytechnic College, Payyanur, PO Korom, Distt: Kannur, Kerala – 670307	0.84
11.	Govt. Polytechnic College, Meenangadi, Wayanad, Kerala – 673591	0.63
12.	Govt. Women's Polytechnic College, Malaparamba, Kozhikode (Calicut), Kerala – 673009	0.81
13.	Central Polytechnic College, Vattiyoorkavu, Thiruvananthapuram, Kerala – 695013	0.98
14.	Instt. of Printing Tech. & Govt. Polytechnic College, Shoranur, Palakkad, Kerala – 679122	1.12
15.	Swami Nithyananda Polytechnic College, Kanhangad, Kasargod, Kerala – 671315	1.12
16.	Govt. Polytechnic College, Thirurangadi, Velimukku, Malapuram, Kerala – 676317	1.02
17.	Govt. Polytechnic College, Cherthala, Alappuzha, Kerala - 688545	0.95
18.	Govt. Polytechnic College, Neyyattinkara, Perumbazhathur, Thiruvananthapuram, Kerala - 695121	1.05
19.	Govt. Polytechnic College, PO: Chelad, Kothamangalam, Distt: Ernakulam, Kerala - 686681	0.98
20.	Govt. Polytechnic College, Kunnamkulam, PO: Kizhoor, Thrissur, Kerala - 680523	0.91
21.	Govt. Polytechnic, Attingal, Thiruvananthapuram, Kerala – 695101	0.88
22.	Govt. Polytechnic College, Koovappady, PO: Perumbavoor, Ernakulam, Kerala - 683544	0.98
23.	Govt. Polytechnic College, Mancha P.O., Nedumangad, Thiruvananthapuram, Kerala – 695541	0.91
24.	Govt. Polytechnic College, Punalur, Nellipally, Kollam, Kerala – 691305	1.23
25.	Govt. Polytechnic College, Pala, Kottayam, Kerala - 686575	1.12
26.	Govt. Polytechnic College, Kumily, 62nd Mile, Vandiperiyar, Idukki, Kerala - 685533	1.05

(डा. [illegible] K. NASSA)
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उच्चतर शिक्षा [illegible] Higr. Edn.
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S, No	Name of Polytechnic	Grant to be Released
27.	Govt. Polytechnic College, PO:Udinoor, Trikaripur, Distt: Kasargod, Kerala - 671349	0.98
28.	Govt. Polytechnic College, Koratty, Thrissur, Kerala - 680308	0.84
	TAMIL NADU	
29.	Sri Ramakrishna Mission Vidyalaya Polytechnic College, PO: Sri Ramakrishna Vidyalaya, Coimbatore, Tamil Nadu - 641020	0.95
30.	Nanjappa Institute of Rural Development & Technology, Palanisame Ravi Nagar, Karumathampatty, Coimbatore, Tamil Nadu – 641659	1.23
31.	GRG Polytechnic College, Kuppepalayam, PO: S. S. Kulam, Coimbatore, Tamil Nadu – 641107	0.88
32.	Annamalai Polytechnic College, Chettinad, Distt: Sivagangai, Tamil Nadu - 630102	0.21
33.	Bhaktavatsalam Polytechnic College, Karaipettal, Kanchipuram, Tamil Nadu - 631552	1.19
34.	A.M.K. Technological Polytechnic College *{Old Name Kothari Institute of Integrated Rural Development & Tech. Transfer}*, Chennai - Bangalore Road, Sembarambakkam, Chennai, Distt Thiruvallur, Tamil Nadu – 602103	1.09
35.	Sriram Polytechnic College, Perumalpattu, Distt: Tiruvallur, Tamil Nadu – 602024	0.95
36.	Mohamed Sathak Polytechnic College, Kilakarai, Ramanathapuram, Tamil Nadu – 623806	0.88
37.	Rajagopal Polytechnic College, Gandhi Nagar, Gudiyattam, Vellore, Tamil Nadu – 632602	0.88
38.	Thanthai Periyar EVR Govt. Polytechnic College, Vellore, Tamil Nadu – 632002	0.88
39.	Nachimuthu Polytechnic College, Udumalai Rd., Pollachi, Coimbatore, Tamil Nadu – 642003	1.01
40.	Thiagarajar Polytechnic College, P.B. No. 523, Junction Main Rd., Salem, Tamil Nadu – 636005	0.77
41.	KS Rangasamy Institute of Technology, KSR Kalvi Nagar, Tiruchengode, Namakkal, Tamil Nadu – 637215	1.43
42.	SSM Polytechnic College *{Old Name SSM Institute of Textile Technology & Polytechnic College}*, SSM Nagar, Valayakaranoor, Komarapalayam, Distt: Namakkal, Tamil Nadu – 638183	1.08
43.	Govt. Polytechnic College, Udhagamandalam, KT Finger Post, Ooty, The Nilgiris, Tamil Nadu -643006	0.94
44.	NPA Centenary Polytechnic College, Sakthi Malai, Kotagiri, The Nilgiris, Tamil Nadu – 643217	0.87
45.	Tamil Nadu Polytechnic College, TPK Road, Madurai, Tamil Nadu – 625011	0.63
46.	Govt. Polytechnic College for Women, TPK Road, Madurai, Tamil Nadu – 625011	0.87
47.	Bharathiyar Centenary Memorial Women's Polytechnic College, Ettayapuram, Distt: Thoothukudi, Tamil Nadu – 628902	0.56
48.	Periyar Centenary Polytechnic College *{Old Name Periyar Centenary Girls Polytechnic}*, Periyar Nagar, Vallam, Thanjavur, Tamil Nadu – 613403	1.22
49.	Arasan Ganesan Polytechnic College, Virudhunagar Main Road, PO: Anaikuttam, Sivakasi, Virudhunagar, Tamil Nadu – 626130	0.52
50.	Dr. Dharamambal Govt. Polytechnic College for Women, PO: Taramani, Chennai, Tamil Nadu – 600113	0.98
51.	Thanthai Roever Institute of Polytechnic College, Perambalur, Distt: Perambalur, Tamil Nadu – 621212	2.31
52.	Thai Moogambigai Polytechnic College, Nerkundram, Mogappair, Chennai, Distt. Thiruvallur, Tamil Nadu – 600107	1.12
53.	Meenakshi Ammal Polytechnic College, Uthiramerur, Distt: Kanchipuram, Tamil Nadu – 603406	1.12
54.	Seethaiammal Polytechnic College *{Old Name/Address Keela Kandani, Sivagangai, Tamil Nadu – 630 561}*, S.V.Raja Nagar, Veerapanchan, Madurai, Tamil Nadu – 625020	1.05
55.	KL Nagasamy Memorial Polytechnic College, PO: Viraganoor, Khozhimedu, Madurai, Tamil Nadu – 625009	0.87
56.	Thangam Muthu Polytechnic College, Periyakulam East, Theni, Tamil Nadu – 625604	1.47
57.	MSP Velayutha Nadar Lakshmithaiammal Polytechnic College, Sivagamipuram, Pavoorchatram, Distt: Tirunelveli, Tamil Nadu – 627808	1.01
58.	Seikalathur Kamatchi Amman Polytechnic College, Manamadurai, Sivagangai, Tamil Nadu – 630606	0.98
59.	Ramu-Seetha Polytechnic College, Ramu-Seetha Nagar, PO: Kariapatti, Distt: Virudhunagar, Tamil Nadu – 626106	1.05
60.	Meenakshi Krishnan Polytechnic College, Sankar Nagar, Pammal, Chennai, Distt. Kanchipuram, Tamil Nadu – 600075	0.80
61.	ADJ Dharmambal Polytechnic College, Kadambadi, Nagapattinam, Tamil Nadu – 611001	0.87

(डा. अ[illegible] A. K. NASSA)
[illegible] (तकनीकी)
D[illegible] Adviser (Tech.)
मा. [illegible]/Min. of H. R. D.
उच्चत[illegible] शिक्षा/D/o Higr. Edn.
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S, No	Name of Polytechnic	Grant to be Released
62.	Govt. Polytechnic College for Women, Bharathiar Road, Coimbatore, Tamil Nadu – 641044	0.
63.	Govt. Polytechnic College, Konam, Nagercoil, Kanyakumari Distt, Tamil Nadu – 629004	1.01
64.	Muthayammal Polytechnic College, Kakkavery, Rasipuram (Tk), Distt: Nammakkal, Tamil Nadu - 637408	1.12
65.	Govt. Polytechnic College, PO: Civil Aerodrome, Coimbatore, Tamil Nadu - 641014	0.77
66.	Govt. Polytechnic College, Chennai Salai, Krishnagiri, Tamil Nadu - 635001	0.87
67.	Govt. Polytechnic College, Aranthangi, Distt: Pudukkottai, Tamil Nadu - 614616	0.87
68.	Govt. Polytechnic College, Thirchirapalli (Trichy), Tamil Nadu - 620022	0.87
69.	VLB Janakiammal Polytechnic College, Kovaipudur, Coimbatore, Tamil Nadu - 641042	0.59
70.	Alagappa Polytechnic College, Karaikudi, Distt. Sivagangai, Tamil Nadu -630004	0.63
71.	PSG Polytechnic College, Peelamedu, Coimbatore, Tamil Nadu - 641004	1.01
72.	Sakthi Polytechnic College *{Old Name Sakthi Institute of Technology}*, Sakthi Nagar, Bhavani Tk., Erode, Tamil Nadu - 638315	1.05
73.	Muthiah Polytechnic College, Annamalai Nagar, Chidambaram, Distt: Cuddalore, Tamil Nadu - 608002	0.35
74.	Virudhunagar S Vellaichamy Nadar Polytechnic College, Rosalpatti Village, Virudhunagar, Tamil Nadu - 626001	0.98
75.	Pattukottai Polytechnic College, Pattukottai, Distt: Thanjavur, Tamil Nadu - 614601	0.38
76.	Central Polytechnic College, PO: Taramani, Chennai, Tamil Nadu - 600113	0.21
	Total	**70.87**

15. The grantee is located in concerned circle of accounts.

Yours faithfully,

(Dr.A.K.NASSA)
DEPUTY EDUCATIONAL ADVISER (T)

Copy to:

1. The Secretaries, Dealing with Technical Education, in the concerned States / UTs. with a request to make expenditure of central grants strictly as indicated in the sanction letter and submit the progress report regularly.
2. Secretary, Finance Department of the concerned States. It is requested that funds released through this sanction letter may be transferred to the Director of Technical Education Department at the earliest for onward release to the concerned polytechnic as mentioned above
3. The Director of Tech. Education, of the concerned States.
4. The Principal/Director of the concerned institution.
5. The Accountant General (A&E) - II, of the concerned States.
6. The Director, National Institute of Technical Teachers Training & Research, Chennai.
7. EC Unit 8. IF.I Section 9. IFD 10.Guard File. 11.Website: **http://www.education.nic.in/tech/tech_poly.asp**.

(Dr.A.K.NASSA)
DEPUTY EDUCATIONAL ADVISER (T)