

Self appraisal report for Year (2020-21)

Auditor Agency: ISTM

Ministry Name: Ministry of Human Resource Development

Department Name: Department of Higher Education

Public Authority Name: Department of Higher Education

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.education.gov.in/en/contact-us https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/PORG.pdf	Fully Met	1.28	Information available.
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.education.gov.in/en/minister-page https://www.education.gov.in/en/whos-who-0 https://www.education.gov.in/sites/upload_files/	Fully Met	1.28	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					mhrd/files/upload_document/POrg.pdf			
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.education.gov.in/en/about-moe https://www.education.gov.in/en/sites/upload_files/mhrd/files/document-reports/Citizen_Charter_HE_2019.pdf	Fully Met	1.28	Information available.
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/rti-1-1-new.pdf	Fully Met	1.28	Information available.
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/org_he_0807.pdf https://www.education.gov.in/en/sites/uploa	Fully Met	1.28	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					d_files/mhrd/files/upload_documents/POrg.pdf			
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.education.gov.in/en/policy_initiatives	Fully Met	1.28	Information available.
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_documents/rti_2.pdf	Fully Met	1.54	Information available.
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_documents/rti_2.pdf	Fully Met	1.54	Information available.
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_documents/rti_2.pdf https://www.education.gov	Fully Met	1.54	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.in/en/sites/upload_files/mhrd/files/upload_document/rti_5.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf			
1.2.4	Exercised	Not Applicable	0	0	empty	Fully Met	1.54	Information available.
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.education.gov.in/en/allocation-business	Fully Met	1.54	Information available.
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/rti_3.pdf https://darp.gov.in/sites/default/files/CSMOP_0_0.pdf	Fully Met	1.54	Information available.
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.education.gov.in/sites/upload_files/mhrd/file	Fully Met	1.54	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s/upload_document/rti_3.pdf			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/rti_3.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/rti_5.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf	Fully Met	1.54	Information available.
1.3.4	Time limit for taking a decisions, if any	Not Applicable	0	0	empty	Not Met	0	Information not available. In the self-assessment the ministry has indicated that time limit is not applicable. Ministry is

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								advice to work out the time limits for taking a decision to the extent possible and show the same on their website at the appropriate place.
1.3.5	Channel of supervision and accountability	Partially Met	1.54	0.77	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/org_he_0807.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/POrg.pdf	Partially Met	0.77	Information is partially available.
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_docs/upload_doc	Fully Met	1.54	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ument/rti_4.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf			
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/rti_4.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf	Fully Met	1.54	Information available.
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/rti_4.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_	Fully Met	1.54	Information available.

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					document/admin_dhe.pdf			
1.4.4	Time-limit for achieving the targets	Not Applicable	0	0	empty	Not Met	0	Information not available. In the self-assessment the ministry has indicated that time limit is not applicable. Ministry is advice to work out the time limits for taking a decision to the extent possible and show the same on their website at the appropriate place.
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.education.gov.in/en https://pgportal.gov.in/ https://pgportal.gov.in/Home/ProcessFlow	Partially Met	0.77	Information is available in the citizen charter which was due for review in April,2020.
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/rti_5.pdf	Fully Met	1.92	Information available.
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/rti_5.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf https://www.education.gov.in/sites/upload_files/mhrd/files/upload_docum	Fully Met	1.92	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ent/RTI-ICC.pdf			
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/rti_5.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf	Fully Met	1.92	Information available.
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://www.education.gov.in/en/sites/uplo	Fully Met	1.92	Information available.

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					ad_files/mhrd/files/upload_document/transfer_policy.pdf https://www.education.gov.in/en/rti_https://dopt.gov.in/transfer-policy-and-transfer-orders			
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTIHE-010917.pdf https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf	Fully Met	3.85	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTIHE-010917.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf	Fully Met	3.85	Information available.
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/u	Fully Met	0.96	Information available.

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					pload_document/Doc0335.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0336.pdf			
1.7.2	Composition	Fully Met	0.96	0.96	https://www.education.gov.in/sites/uploads/mhrd/files/uploads/upload_document/RTI-ICC.pdf https://www.education.gov.in/sites/uploads/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0336.pdf	Not Met	0	Information not available.
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.education.gov.in/sites/upload	Not Met	0	Information not available.

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					_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0336.pdf			
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.g	Not Met	0	Information not available.

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					ov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0336.pdf			
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0336.pdf	Partially Met	0.48	Full Information not available.
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf	Fully Met	0.96	Information available.

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					/www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0336.pdf			
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/	Fully Met	0.96	Information available.

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1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Doc0336.pdf https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0336.pdf	Not Met	0	Location where the minutes of the meeting are available is not indicated.
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/tele_0807.pdf https://www.education.gov.in/en/minister-page	Fully Met	3.85	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ps://www.education.gov.in/en/whos-who-0			
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/tele_0807.pdf https://www.education.gov.in/en/minister-page https://www.education.gov.in/en/whos-who-0	Fully Met	3.85	Information available.
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/salary_dhe.pdf	Fully Met	3.85	Information available.
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_d	Fully Met	3.85	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ocument/CPI OsHE.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/nodal_rti.pdf			
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CPI OsHE.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/nodal_rti.pdf	Fully Met	3.85	Information available.
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/cases_moe.pdf	Fully Met	3.85	Information available.
1.11.2	(ii) Finalised for Minor penalty or major penalty	Fully Met	3.85	3.85	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/cases_moe.pdf	Fully Met	3.85	Information available.

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	proceedings				education.gov.in/en/sites/upload_files/mhrd/files/upload_document/cases_moe.pdf			Information available.
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Training_Order.pdf	Fully Met	1.92	Information available.
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Training_Order.pdf	Fully Met	1.92	Information available.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Training_Order.pdf	Fully Met	1.92	Information available.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.education.gov.in/en/sites/upload_files/mhrd/	Not Met	0	Information not available. Dept of higher education

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					files/upload_document/Training_Order.pdf			may prepare organisation specific guidelines for effective implementation of RTI in the dept. and upload them.
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/transfer_policy.pdf https://www.education.gov.in/en/rti_https://dopt.gov.in/transfer-policy-and-transfer-orders	Fully Met	7.69	Information available.
Total			92	91			85	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.education.gov.in/en/sites/upload_files/mhrd/	Fully Met	10.00	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					files/upload_document/budget_dhe.pdf https://www.education.gov.in/en/statistics-new?shs_term_node_tid_dept_h=387 https://www.education.gov.in/en/documents_reports?field_documents_reports_category_tid=11			
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/budget_dhe.pdf https://www.education.gov.in/en/statistics-new?shs_term_node_tid_dept_h=387 https://www.education.gov.in/en/documents_repo	Not Met	0	Information not available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rts?field_documents_reports_category_tid=11			
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/budget_dhe.pdf https://www.education.gov.in/en/statistics-new?shs_term_node_tid_dept_h=387 https://www.education.gov.in/en/documents_reports?field_documents_reports_category_tid=11 https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf	Fully Met	10.00	Information available.
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf	Fully Met	10.00	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n/en/sites/upload_files/mhrd/files/upload_document/budget_dhe.pdf https://www.education.gov.in/en/statistics-new?shs_term_node_tid_dept_h=387 https://www.education.gov.in/en/documents_reports?field_documents_reports_category_tid=11			
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/budget_dhe.pdf https://www.education.gov.in/en/statistics-new?shs_term_node_tid_dept_h=387 https://www.education	Not Met	0	Information not available.

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					n.gov.in/en/documents_reports?field_documents_reports_category_tid=11			
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Foreign_and_Domestic_Tours.pdf	Fully Met	16.67	Information available.
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://eprocure.gov.in/eprocure/app?page=FrontEndTendersByOrganisation&service=page https://bidplus.gem.gov.in/bidlists	Partially Met	8.34	As per the Information provided the procurement is being done through central procurement and GEM portal. When auditors attempted to access the information relating to dep

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								of higher education in these two portals, the required information could not be accessed. However, some information relating to procurement of goods and services is available under the heading "Particulars of recipients of concessions, permits or authorizations granted by the Department". Dept. may indicate appropriately on the website, information relating to

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								procurements to be accessed by common citizens.
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Manner_of_Execution_of_Subsidy_Programme.pdf https://www.education.gov.in/en/scholarships-education-loan-4 https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%20-%20NewGuidelines.pdf	Partially Met	3.13	The link http://www.education.nic.in/ indicated is not responding.
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://www.education.gov.in/en/sites/upload_files/mhrd/	Fully Met	6.25	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					files/upload_document/Manner_of_Execution_of_Subsidy_Programme.pdf https://www.education.gov.in/en/scholarships-education-loan-4 https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%20-%20NewGuidelines.pdf			
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Manner_of_Execution_of_Subsidy_Programme.pdf https://www.education.gov.in/en/scholarships-education-loan-4 https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%20-%20NewGuidelines.pdf	Not Met	0	As the link http://www.education.nic.in/ is not responding.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ps://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%20-%20NewGuidelines.pdf			
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not applicable.
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Manner_of_Execution_of_Subsidy_Programme.pdf https://www.education.gov.in/en/scholarships-education-loan-4 https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%20-%20NewGuidelines.pdf	Fully Met	6.25	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Manner_of_Execution_of_Subsidy_Programme.pdf https://www.education.gov.in/en/scholarships-education-loan-4 https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%20-%20NewGuidelines.pdf	Fully Met	6.25	Information available.
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Manner_of_Execution_of_Subsidy_Programme.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%20-%20NewGuidelines.pdf	Fully Met	6.25	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					w.education.gov.in/en/scholarships-education-loan-4 https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%20-%20NewGuidelines.pdf			
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Manner_of_Execution_of_Subsidy_Programme.pdf https://www.education.gov.in/en/scholarships-education-loan-4 https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CSIS%	Fully Met	6.25	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20-%20NewGuidelines.pdf			
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/CAG.pdf	Fully Met	50.00	Information from 2017-2020 is available.
Total			177	177			139	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.education.gov.in/en/sites/uplo	Fully Met	12.50	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ad_files/mhrd/files/upload_document/iiit_2017.pdf			
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Fully Met	2.78	2.78	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/rti_p	Not Met	0	Link shown by the dept. Is taking us to The gazette notification relating to the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ar.pdf			'RIGHT TO EDUCATION ACT', which has no relationship with the parameter of assessment.
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Fully Met	2.78	2.78	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/rti_par.pdf	Not Met	0	Link shown by the dept. Is taking us to The gazette notification relating to the 'RIGHT TO EDUCATION ACT', which has no relationship with the parameter of assessment.
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://www.education.gov.in/en/updates	Fully Met	16.67	Information available.
3.2.2	Publish all relevant facts while formulating	Fully Met	16.67	16.67	https://www.e	Fully Met	16.67	Information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL available.
	important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process				education.gov.in/en/updates			Information available.
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://www.education.gov.in/en/updates	Fully Met	16.67	Information available.
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.education.gov.in/en	Fully Met	50.00	Information available.
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf https://www.education.gov.in/en/documents_reports	Fully Met	25.00	Information available.
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf https://www.educ	Fully Met	25.00	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ation.gov.in/en/documents_reports			
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf https://www.education.gov.in/en/documents_reports	Not Met	0	List of materials which are available free of cost is not indicated
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf https://www.education.gov.in/en/documents_reports	Not Met	0	List of materials which are available free of cost is not indicated
Total			218	218			163	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://www.education.gov.in/sites/upload	Fully Met	14.29	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/documents_reports			
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Not Met	0	Information not available.
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/RTI-ICC.pdf https://www.educati	Partially Met	14.29	As per the information available on the home page of the website, it was last updated on

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					on.gov.in/en/sites/upload_files/mhrd/files/upload_document/admin_dhe.pdf https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/Doc0335.pdf https://www.education.gov.in/en/documents_reports			Tuesday, 26 April 2016 - 10:36am. The website is due for updation as it is more than 5 years.
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.education.gov.in/en	Partially Met	4.76	Information is available indicates the details are available on the website of the dept. however, it is desirable that the details are listed specifically under Suo-Motu disclosures.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.education.gov.in/en	Partially Met	4.76	Only information given is that the documents mentioned on the website, Dept may consider elaborating that.
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.education.gov.in/en	Fully Met	9.52	As indicated by the dept the location is the website.
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.education.gov.in/en/rti_https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/rti_6.pdf	Fully Met	7.14	Information is available
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/rti_6.pdf	Fully Met	7.14	Information is available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.education.gov.in/en/rti_https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/rti_6.pdf	Fully Met	7.14	Information is available
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.education.gov.in/en/rti_https://www.education.gov.in/sites/upload_files/mhrd/files/upload_document/rti_6.pdf	Fully Met	7.14	Information is available
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://pgportal.gov.in/ https://pgportal.gov.in/Home/ProcessFlow	Fully Met	3.57	Information is available
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.education.gov.in/rti/display_he.php	Fully Met	3.57	Information is available
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.education.gov.in/en	Partially Met	1.79	The link which is given indicates that it was last

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								updated in 2013. As such, up to date information is not given.
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.education.gov.in/en/schemes	Partially Met	1.79	The link which is given indicates that it was last updated in 2013. As such, up to date information is not given.
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://eprocure.gov.in/eprocure/app?page=FrontEndTendersByOrganization&service=page https://bidplus.gem.gov.in/bidlists	Not Met	0	The link provided leads to GEM portal, and on search thereof, the required information relating to the dept. of higher education cannot be accessed.
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.education.gov.in/en/documen	Fully Met	3.57	Information available.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ts_reports?field_documents_reports_category_tid=9			
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	Dept of higher education may work out organisation specific FAQ's and upload them on the website.
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://www.education.gov.in/en/documents_reports?field_documents_reports_category_tid=13 https://www.education.gov.in/en/documents_reports https://www.education.gov.in/en/sites/upload_files/mhrd/files/document-reports/Citizen_Charter_HE_2019.pdf	Fully Met	3.57	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.education.gov.in/rti/display_he.php	Fully Met	14.29	Information available
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.education.gov.in/rti/display_he.php	Fully Met	14.29	Information available
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_documents/2110annex1to21_eng.pdf https://rajyasabha.nic.in/rsnew/Questions/Search_minwise.aspx http://loksabha.nic.in/Questions/Qministrysearch.aspx	Fully Met	28.57	Information available
Total			200	182			151	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.education.gov.in/en/sites/uplo	Fully Met	20.00	Information available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ad_files/mhrd/files/upload_document/CPI OsHE.pdf http://www.education.gov.in/en/rti_he			
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.education.gov.in/en/sites/upload_files/mhrd/files/upload_document/nodal_rti.pdf https://www.education.gov.in/en/rti_he	Fully Met	20.00	Information available
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
Total			40	40			40	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have	Fully Met	25	25.00	https://www.e	Fully Met	25.00	Some

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	minimum resort to use of RTI Act to obtain information				education.gov.in/rti/display_header.php			Information is available, dept may bring out more items based on their experience of implementing RTI act for more than 15 years and also work out FAQs
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_documents/MoE_STQC.pdf	Partially Met	6.25	STQC certificate shown on the website was issued in 2015 and was valid up to 2018. Dept may take necessary action for updating the certificate.
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://www.education.gov.in/sites/upload_files/mhrd/files/upload_doc	Fully Met	12.50	Certificate valid up to 2018 is shown on the website.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ument/MoE_S TQC.pdf			
Total			50	50			44	
Grand Total			777	758			622	

Ministry Name: Ministry of Human Resource Development

Department Name: Department of Higher Education

Public Authority Name: Department of Higher Education

1. Particulars of the organisation; functions and duties have been appropriately displayed on the website of DHE.
2. Many links shown by the dept. against relevant parameters of assessment are not responding. However, scattered information is available in the Suo-Motu disclosures indicated under the act. DHE may kindly ensure that the links which are shown against the parameters are checked and made workable.
3. Citizen charter shown in the website is indicated to be reviewed in April 2020. DHE may kindly review the same and upload the updated citizen charter.
4. Time limits for taking decisions/achieving targets may be worked out to the extent possible and displayed on the website.
5. DHE may prepare organisation specific guidelines on RTI and publish them as a program to advance understanding of RTI.
6. Information relating to procurements is not appropriately displayed as the link provided leads the search to central procurement portal and GEM portal. On perusal of these two portals DHE specific information relating to procurement could not be found.
7. List of information manual/handbook/other material available free of cost or at a reasonable cost on the medium may be prepared and displayed on the website.
8. The website shows that the list of completed schemes/projects/programmes up to the year 2013 has been displayed. This list is more than 7 years old and needs to be updated.
9. Consultancy committee of key stakeholders for advice on Suo-Motu disclosures and committees of PIOs/FAAs to identify Frequently sought information under RTI act, may be constituted including FAQs.
10. STQC certificate shown on website has expired in 2018, necessary action to update the same may be taken.