

Government of India
Ministry of Human Resource Development
Department of School Education & Literacy
EE-II Bureau

Shastri Bhawan, New Delhi
Dated 10th July, 2017

Record note of the discussions in the Pre-Bid Conference for engagement of Services of a Consultancy Organization to Evaluation of Scheme For Providing Quality Education In Madrasas (SPEQM) And Evaluation Of The Implementation Of The Infrastructure Development Minority Institutions (IDMI)

1. The Pre- Bid meeting of the Evaluation of SPQEM and IDMI was held on 07.07.2017 in Room No. 215 D Ministry of HRD, Shastri Bhawan, New Delhi under the Chairpersonship of Dr.Meenakshi Jolly, Director, MHRD. Representatives of three organizations attended the Pre-Bid Conference. The list of participants is available at Annexure I.
2. The purpose of meeting was to interact and discuss with the shortlisted prospective bidders regarding RFP issued by the Department with respect to any clarification, deletion, and addition to be considered in the Request For Proposal (RFP).
3. A Power Point Presentation was made by the Director reflecting objectives of the programme, objectives of the proposed study and methodology followed by the discussion with the bidders.
4. The following queries were raised by the bidders and the clarifications given as under:

Sr. No.	Query Raised	Reply/Clarification
1.	The Sample size is very large for the time limit suggested in the RFP, so time line could be increased and sample size could be lessened.	The representatives of the bidding agencies were told that the time limit is sacrosanct. As the Scheme is spread across the country, a representative sample needs to be selected for the study. Therefore, the timeline and the sample would not be modified.
2.	One agency is expected to take on two studies one on SPQEM and the other on IDMI which further implies that 1000 Madrasas will have to be covered for SPQEM and 180 for IDMI. So studies would be different and should be given to two different agencies.	It was informed that: <ul style="list-style-type: none">• Time limits have to be followed, a national bid has been called for to streamline the studies and to avoid delays.• Secondly coordination among multiple agencies is always a problem but it is not an insurmountable issue.

Sr. No.	Query Raised	Reply/Clarification
3.	If tools could be prepared by Ministry-it would be helpful & time saver.	It is up to the agency to design tools as per the objectives of the study.
4.	For Focus Group Discussions at Village level, if synthesis report summarising the major findings would suffice?	No, synthesis report would not suffice. Focus group discussion should be recorded.
5.	List of shortlisted bidders needs to be shared for the said RFP in line with standard procurement practises?	It has been shared on the website of MHRD.
6.	Barring technical and financial bids, uploaded on the CPP portal website by Consultants, is there a need of Hard copy submission required for technical and financial bids?	No hard copies are required.

7. In addition to the above clarifications, the bidders were informed that the record of discussion of the pre-bid conference shall be published on the CPP Portal and MHRD website and that the RFP may be considered for making the proposal within the time schedule. The bidders were also informed that they should also regularly visit the Portal for any amendments issued.

The meeting ended with a vote of thanks to the representative of the organizations. They in turn thanked the chair

List of Participants

1. Ms. Meenakshi Jolly, Director, D/O SE&L, MHRD – Convener
2. Mr. S P Malhotra, Chief Consultant, , TSG-SSA-Member
3. Ms. Anamika Mehta Consultant TSG SSA
4. Ms. Talha Malik Consultant SSA
5. Mr. Awanish Kumar Shahi, Assistant Section Officer
6. Mr. Sunil Verma Assistant Section Officer
7. Dr. Ashvini Kumar Singh; Assistant Professor, Jaqmia Millia Islamia, New Delhi.
8. Sh. Ashish Kumar Gupta; Fellow IIM Rohtak
9. Sh. Girish Kumar ; Consultant IIPA; New Delhi
10. Dr. Pradip Parida; Asst. Professor, IIPA; New Delhi